

UNAPPROVED MINUTES  
BALTIC CITY COUNCIL SPECIAL MEETING  
January 24, 2025 10:00 AM BALTIC CITY HALL  
130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

Council President Brian McGreevy Mayor Deborah Mclsaac called the meeting to order at 7:03 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were City Attorney John Hughes via Teams, Alderman Ryan Sinding, Brian McGreevy, Mayor Deborah Mclsaac, Alderman Nikki Oien, and Steve Boeve. Also, in attendance was Public Works Supervisor Ryan Fods. Joining via Teams is Finance Officer Lacey Harrington and ISG Engineer Parker Hamann.

Mayor Mclsaac led the meeting in the Pledge of Allegiance.

The council reviewed the January 6, 2025 Special Council Meeting minutes. Ryan Sinding made a motion to approve the January 6<sup>th</sup>, 2025 minutes, Boeve seconded. All ayes, motion carried.

The Council reviewed the Claims Payable. Brian McGreevy inquired about the ISG invoices, which Harrington explained cover watermain looping, Oak & Ash, the main lift station, and engineering services. McGreevy also asked about oversight of company credit card statements, and Harrington agreed to send the statement before each monthly meeting. McGreevy made a moved to approve the Claims Payable, seconded by Ryan Sinding. All ayes, motion carried.

#### Public Time

City Attorney Hughes requested a point of personal privilege to announce his immediate resignation.

Ed Wilson, Planning and Zoning President, requested a point of personal privilege to announce his immediate resignation.

Alderman Ryan Sinding requested a point of personal privilege to announce his resignation.

Mayor Deborah Mclsaac requested a point of personal privilege to announce her resignation.

Alderman Nikki Oien made a motion to go into Executive Session at 7:15 pm

Brian McGreevy called the Council back from Executive Session at 7:33 pm

#### OLD BUSINESS

##### MANAGED SERVICES CONTRACT

Finance Officer Harrington presented two managed service options to the council, recommending staying with Direct Technologies under a revised flat-rate contract to avoid additional charges. The decision was made to table this until the contract has been adjusted.

##### CITY WEBSITE

Finance Officer Harrington informed the Council that she discovered the city has been paying for two website hosting services, gWorks and GovOffice. GovOffice is set to terminate as of January 31, 2025. Harrington recommended extending GovOffice for another year and seeking a refund from gWorks for onboarding and hosting due to insufficient training and support.

##### CODE ENFORCEMENT

The Council reviewed this year's renewal contract for Code Enforcement Specialists. Oien made a moved

to approve the new contract for Code Enforcement Specialists, seconded by Steve Boeve. All ayes, motion carried.

#### SCHOENFISH – ANNUAL REPORT

The Council reviewed the annual contract and scope of work to have Schoenfish compile and file the City of Baltic's annual report. Oien made a motion to approve the contract, Boeve seconded, all ayes, motion carried.

#### NEW BUSINESS

##### GRANT PARK UPDATE

Brian McGreevy stated that the Council has been working to complete the settlement agreement that was signed by both parties. This has been tabled until we have a new City Attorney.

##### ENGINEERING UPDATE

###### Watermain Looping & Oak & Ash Project

Ryan Fods spoke to Justin Heim today. For the Watermain Looping Project and Oak & Ash, they will be back in the spring to do seeding and restoration.

###### Main Lift Station

In the next month, there will be a pre-construction meeting to get this process started.

###### Transportation Alternatives Grant

The board will meet mid or end of February to grant the awards for the TAP grant.

##### Public Works Update

Ryan Fods is looking at pricing to replace our water meter readers. Each meter reader is about \$279.00. Fods is hoping to phase this over 3-4 years, replacing around 100 per year starting next Fall. We should expect to spend around \$25,000 per year just on replacing these water meters. Fods is speaking with area vendors regarding overlay and street repairs. Fods also plans to reach out to the City of Sioux Falls on slurry seal. Regarding 5<sup>th</sup> Street dust, Fods spoke to Double H Paving for a bid. This would cost about \$141,000.

##### Finance Update

Finance Officer Harrington gave the Council an overview of the 2-day audit with Schoenfish.

With no further business to discuss, Oien made a motion to adjourn at 7:50 pm. Seconded by Boeve, all ayes, motion carried.

Respectfully submitted,

---

Lacey Harrington  
Municipal Finance Officer

---

Brian McGreevy  
Interim Mayor/Board President