

MINUTES OF JANUARY 8, 2019 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON JANUARY 8, 2019. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Chris Hotzler, Christopher Drayer and Tracy Petersen. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wendland and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Drayer made a motion to add Snow Plow to the agenda as item 11 c. Second by Petersen. All ayes, motion passed.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Petersen made a motion to approve the minutes for the December 11, 2018 Regular Session. Drayer seconded. All ayes, motion passed.

Disbursements were reviewed. Hotzler made a motion to approve the following disbursements. Second by Petersen. All ayes, motion passed.

Vendor	Amount	Comments
Alliance Communications	\$ 185.11	Utilities
Argus Leader Media	\$ 147.50	Legals
Badger Meter	\$ 54.00	Backhaul
Banner Associates, Inc.	\$ 5,318.49	Services
City of Baltic	\$ 71.56	Utilities
Classic Corner	\$ 109.87	Gas
Dell Rapids Lumber Company	\$ 16.25	Supplies
Direct Automation	\$ 18.52	Backup Service
DSG	\$ 243.45	Supplies
Dust-Tex Service, Inc.	\$ 28.56	Rug Service
EFTPS	\$ 6,547.00	Payroll Taxes
Garbage N More	\$ 6,991.67	Services
Hughes Law Offices	\$ 1,433.98	Legal Service
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Metering & Technology Solution	\$ 849.74	Meters
MidAmerican Energy	\$ 400.87	Utilities
Midway Service	\$ 1,091.16	Services
Minnehaha Community Water Corp	\$ 3,497.40	Water Purchase
NAPA Auto Parts	\$ 7.99	Supplies
Northern Truck Equipment Corp	\$ 507.22	Plow Supplies
RevTrak	\$ 117.74	CC Fees
SD Dept. of Revenue	\$ 35.76	4th Qtr 2018
SD Assn. of Code Enforcement	\$ 40.00	2019 Dues
SD Building Officials's Assoc.	\$ 50.00	2019 Dues
SD City Management Association	\$ 150.00	2019 Dues
SD Dept. of Env. & Nat'l Res.	\$ 1,500.00	SD0022284 Permit
SD Dept. of Revenue	\$ 602.52	Sales Tax
SD Gov. Finance Officer Assoc.	\$ 40.00	2019 Dues

SD Municipal League	\$ 1,122.35	2019 Dues
SD Municipal Street Maint.	\$ 35.00	2019 Dues
SD Water & Wastewater Assn	\$ 10.00	2019 Dues
SDRS	\$ 2,244.92	Retirement
SECOG	\$ 1,733.00	2019 Dues
SFAHS	\$ 72.35	Services
Sunderman	\$ 300.00	Plow Repair
US Bank	\$ 329.86	Misc.
US Bank Equipment Finance	\$ 852.95	Sweeper
US Bank SRF	\$ 34,259.65	Clean Water #1
US Post Master	\$ 136.50	UB Billing
Verizon Wireless	\$ 114.28	Utilities
Virg's Service	\$ 114.17	Supplies
Xcel Energy	\$ 2,317.93	Utilities
	\$ 76,472.32	

December 2018 Salaries in gross amounts by Department: Council, \$14,316.81; Finance, \$5,310.54; Inspection, \$0.00; Streets, \$2,426.74; Parks, \$2,426.74; Econ Dev \$3,444.88; Water, \$3,825.96; Sewer, \$3,826.12; Total \$35,577.79.

Public Time. None present

Police Report. No police report.

Maintenance Update. Hotzler reported that the Christmas ornaments were taken down and equipment maintenance was done. Attended safety training.

City Administrator/Economic Development Director Update. Wendland, along with Baltic School District Agriculture Teacher Mark Roelfsema, co-wrote an application to the SD Agriculture Foundation for a grant for the Murphy's Pond Gazebo Restoration project. The grant was awarded at \$750.00. Wendland continues to work with Banner Engineering on the Waste Water Facilities Plan. Reminder of the Healthy Hometown Stakeholders meeting at the American Legion on January 14, 2019 at 6:00 p.m.

City Hall Update. Hoefert was absent.

Attorney Remarks. City Attorney Hughes deferred comment at this time.

Business.

- a. 2019 Elections – The election date is April 9, 2019 and the City will be combining with the School Board. There are 3 vacancies this year: Mayor, 3-year term; Alderman Ward 2, 3-year term; Alderman Ward 1, 3-year term. Petitions may be taken out starting January 25, 2019 at City Hall.
- b. Drayer made a motion to approve and adopt Ordinance 267 – 2018 Supplement. Second by Petersen. With Hotzler abstaining, no quorum was present: vote tabled.
- c. Johnson advised the Council that the snowplow on the pickup has been repaired twice and will need to be soon. Drayer made a motion to spend no more than \$8,500.00 to replace the snowplow and assembly. Second by Petersen. With Hotzler abstaining, no quorum was present: vote tabled. There was also discussion regarding replacing the pickup with no motions made at this time.

At 7:35 p.m. Petersen made a motion to enter into Executive Session to discuss personnel matters. Second by Drayer. All Ayes, motion passed.

At 8:00 p.m. Mayor Grundewaldt declared the Council out of Executive Session.

Pursuant to SDCL 6-1-10, Drayer made a motion to approve the following wages. Second by Petersen. All ayes, motion passed. Mike Wendland, City Administrator/Economic Development Director, \$65,500.00/year; Julia Hoefert, Finance Officer, \$43,367.50/year.

Pursuant to SDCL 6-1-10, Drayer made a motion to approve the following wages. Second by Petersen. With Hotzler abstaining, no quorum was present: vote tabled. Ken Johnson, Maintenance Supervisor, \$54,080.00/year; Dan Hotzler, Maintenance Assistant, \$35,500.00/year.

With no further business before the Council, at 8:10 p.m. Petersen made a motion to adjourn the meeting. Motion seconded by Drayer. All ayes, motion passed.

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Julia M. Hoefert  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

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Mike Wendland  
Mayor, City of Baltic