

MINUTES OF JANUARY 9, 2018 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON JANUARY 9, 2018. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Chris Hotzler and Christopher Drayer. Also present were Maintenance Supervisor Johnson, Finance Officer Hoefert, Code Enforcement Officer Uhl and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the minutes for the December 12, 2017 Regular Session and the December 28, 2017 Special Session. Hotzler seconded. All ayes.

Disbursements were reviewed. Jenks made a motion to approve the following disbursements. Second by Drayer, all ayes.

Vendor	Amount	Comments
Alliance Communications	\$ 171.41	Utilities
Argus Leader Media	\$ 62.80	Legals
AVENET WEB SOLUTIONS	\$ 425.00	Website
BADGER METER, INC	\$ 54.00	Backhaul Oct - Dec 2017
CITY OF BALTIC	\$ 71.56	Utilities
City of Sioux Falls	\$ 87.00	Water Testing
Classic Corner	\$ 136.31	Gas
Dell Rapids Lumber Company	\$ 39.77	Supplies
Dells Materials Company	\$ 2,409.36	Salt/Sand
Direct Automation	\$ 14.00	Backup
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
EFTPS	\$ 6,373.90	Payroll Taxes Dec 2017
Garbage N More	\$ 5,741.00	Garbage Service
Hughes Law Offices	\$ 1,392.22	Legal Service
International Code Council	\$ 135.00	Membership
MidAmerican Energy	\$ 150.68	Utilities
Minnehaha Community Water Corp	\$ 3,592.80	Water Purchase
NAPA Auto Parts	\$ 134.00	Alternator
Northern Truck Equipment Corp	\$ 840.84	Cutting Edges
Quill Corporation	\$ 51.08	Supplies
RevTrak	\$ 78.78	CC Fees
SD Assn. of Code Enforcement	\$ 40.00	Membership
SD Building Officials's Assoc.	\$ 50.00	Membership
SD City Managment Association	\$ 150.00	Membership
SD Dept. of Env. & Nat'l Res.	\$ 650.00	Discharge Permit
SD Dept. of Revenue	\$ 541.94	Sales Tax Dec 2017
SD Gov. Finance Officer Assoc.	\$ 40.00	Membership
SD Municipal League	\$ 1,085.42	Membership
SD Municipal Street Maint.	\$ 35.00	Membership
SD Water & Wastewaterr Assn	\$ 10.00	Operator ID 2680 - Johnson

SDRS	\$	1,642.44	Retirement 12-2017
SEAFOG	\$	30.00	Dues
SECOG	\$	1,697.00	Dues
Sverdrup Township	\$	60.00	Road Grading
US Bank	\$	150.00	Turf Certification
US Bank Equipment Finance	\$	852.95	Sweeper
US BANK SRF	\$	34,259.65	SRF Loans
US Post Master	\$	129.20	UB Billing Postage
Verizon Wireless	\$	114.01	Utilities
Xcel Energy	\$	2,373.75	Utilities
	\$	65,887.15	

December 2017 Salaries in gross amounts by Department: Council, \$14,341.14; Finance, \$2,636.34; Inspection, \$275.82; Streets, \$2,482.38; Parks, \$2,482.38; Water, \$3,838.98; Sewer, \$3,839.18; Total \$29,896.22.

Public Time. None present

Police Report. No police report.

Maintenance Update. Johnson reported that they are still cleaning up trees in the park. He also reported that there are still cars parking on the street during snow events. They will be ticketed and towed if not moved.

Code Enforcement Update. Uhl reported that there has been little activity.

City Hall Update. Financial reports were given. Hoefert is preparing for the Annual Report.

Attorney Remarks. City Attorney Hughes deferred comment at this time.

Business.

- a) 2018 Elections – The election date is April 10th and the City will be combining with the School Board. There are 4 vacancies this year: Mayor, 4-year term; Alderman Ward 2, 4-year term; Alderman Ward 1, 2-year term; Alderman Ward 1, 4-year term. Petitions may be taken out starting January 26, 2018 at City Hall.
- b) Drayer made a motion to donate \$100 to the Baltic Post Prom Party. Second by Hotzler, all ayes.
- c) Council did a final review of the 2018 Solid Waste Bid Specifications. Notice to Bidders will be published on January 31 and February 7, 2018. Bids must be received by and will be opened at 10:00 a.m. February 13, 2018 with the possible reward of the contract at the regular Council Meeting on February 13, 2018. Bid packets may be picked up at City Hall, 130 St. Olaf Avenue between 8:00 a.m. and 5:00 p.m.

At 7:15 p.m. Grunewaldt made a motion to enter into Executive Session to discuss personnel matters. Second by Hotzler. All Ayes.

At 8:36 p.m. Mayor Wendland declared the Council out of Executive Session.

Pursuant to SDCL 6-1-10, Jenks made a motion to approve Resolution #2018-01 – 2018 Payroll Resolution. Second by Drayer, all ayes.

**RESOLUTION #2018-01
2018 PAYROLL RESOLUTION**

WHEREAS, effective and responsive delivery of City goods and services is dependent upon the employment of a highly competent and motivated workforce; and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Baltic hereby approves and adopts the following wage rates to be disbursed in the calendar year 2018.

PROVIDED, HOWEVER, the City may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at the date of employment, or for meritorious achievement.

NAME	JOB TITLE	2018 WAGE
GENERAL GOVERNMENT		
Ryan Fods	City Administrator/Public Works Director	\$52,000.00 / yr
FINANCE OFFICE		
Julia Hoefert	Finance Officer	\$41,500.00 / yr
PUBLIC WORKS		
Ken Johnson	Maintenance Supervisor	\$52,000.00 / yr
PART TIME NON-BENEFITED CITY COUNCIL		
Mike Wendland	Mayor	\$5,000.00 / yr
Ron Jenks	Council Member	\$2,804.00 / yr
Scott Grunewaldt	Council Member	\$2,804.00 / yr
Chris Hotzler	Council Member	\$2,804.00 / yr
Christopher Drayer	Council Member	\$2,804.00 / yr
PLANNING & ZONING COMMISSION		
James Wendland	Chairman	\$15.00 / meeting
Doug Burns	Commissioner	\$15.00 / meeting
Steve Olson	Commissioner	\$15.00 / meeting
Jason Pittman	Commissioner	\$15.00 / meeting
Dean Skatvold	Commissioner	\$15.00 / meeting

Adopted this 9th day of January, 2018.

Attest:

Michael J. Wendland
Mayor

Julia Hoefert
Finance Officer
SEAL

With no further business before the Council, at 8:40 p.m. Jenks made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All ayes.

Julia M. Hoefert
Municipal Finance Officer

Mike Wendland
Mayor, City of Baltic

Published once at the approximate cost of \$_____.