

## MINUTES OF JANUARY 14, 2020 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON JANUARY 14, 2020. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Chris Hotzler, Tracy Petersen and Kiri Sells. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wendland, Finance Officer Hoefert and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Wendland asked for a moment of silence in remembrance of Ron Jenks.

Petersen made a motion to approve the minutes for the December 10, 2019 Regular Session and the December 31, 2019 Special Session. Hotzler seconded. All ayes, motion passed.

Disbursements were reviewed. Petersen made a motion to approve the following disbursements. Second by Sells. All ayes, motion passed.

### January 2020 Claims

| Vendor                         | Amount      | Comments             |
|--------------------------------|-------------|----------------------|
| Alliance Communications        | \$ 169.03   | Utilities            |
| Argus Leader Media             | \$ 65.20    | Legals               |
| Badger Meter                   | \$ 54.00    | Backhaul             |
| Banner Associates, Inc.        | \$ 1,495.00 | Facilities Plan      |
| City of Baltic                 | \$ 73.00    | Baltic Heights       |
| City of Sioux Falls            | \$ 87.00    | Water Testing        |
| Classic Corner                 | \$ 156.70   | Gas                  |
| Dakota Auto Parts              | \$ 38.26    | Heater Core          |
| Dell Rapids Lumber Company     | \$ 64.68    | Supplies             |
| Dells Materials Company        | \$ 320.00   | Supplies             |
| Direct Technologies            | \$ 18.56    | Backup               |
| Dust-Tex Service, Inc.         | \$ 14.85    | Rug Service          |
| EFTPS                          | \$ 3,049.09 | Payroll Taxes        |
| EFTPS                          | \$ 2,481.01 | Social Security      |
| Erik's Snow Plow               | \$ 380.00   | Cutting Edges        |
| Garbage N More                 | \$ 7,083.33 | Service              |
| Government Finance             | \$ 160.00   | Membership           |
| Hughes Law Offices             | \$ 1,477.09 | Legal Service        |
| HYDRO KLEAN                    | \$ 1,550.00 | Lift Station         |
| Kinetic Leasing                | \$ 2,773.00 | Oak/Douglas          |
| Metering & Technology Solution | \$ 585.82   | Meters               |
| MidAmerican Energy             | \$ 296.69   | Utilities            |
| Minnehaha Community Water Corp | \$ 3,563.52 | Water Purchase       |
| Northern Truck Equipment Corp  | \$ 75.90    | Return Cutting Edges |
| RDO EQUIPMENT CO               | \$ 97.94    | Loader Supplies      |
| Runnings                       | \$ 32.28    | Supplies             |
| SD Dept. of Revenue            | \$ 25.00    | Late Fee             |
| SD Assn. of Code Enforcement   | \$ 40.00    | Membership           |

|                                |              |                  |
|--------------------------------|--------------|------------------|
| SD Building Officials's Assoc. | \$ 50.00     | Membership       |
| SD City Management Association | \$ 150.00    | Membership       |
| SD DENR                        | \$ 18.00     | Cert #5081       |
| SD Dept. of Env. & Nat'l Res.  | \$ 1,500.00  | Permit SD0022284 |
| SD Dept. of Revenue            | \$ 619.05    | Sales Tax        |
| SD Gov. Finance Officer Assoc. | \$ 40.00     | Membership       |
| SD Municipal League            | \$ 1,154.35  | Membership       |
| SD Municipal Street Maint.     | \$ 35.00     | Membership       |
| SD One Call                    | \$ 38.85     | Locates          |
| SDRS                           | \$ 2,303.68  | Retirement       |
| SECOG                          | \$ 1,775.00  | Membership       |
| SFAHS                          | \$ 1,230.91  | 2020 Contract    |
| SFAHS                          | \$ 1,226.84  | 2019 Contract    |
| Thomas Reuters - West          | \$ 69.62     | Books            |
| US Bank                        | \$ 298.09    | USPS - Stamps    |
| US Bank Equipment Finance      | \$ 721.59    | Truck            |
| US Bank SRF                    | \$ 34,259.65 | Clean Water #1   |
| US Post Master                 | \$ 143.50    | UB Mailing       |
| US Treasury                    | \$ 39.79     | Fees             |
| Verizon Wireless               | \$ 115.88    | Utilities        |
| Xcel Energy                    | \$ 2,371.42  | Utilities        |
|                                | \$ 74,388.17 |                  |

December 2019 Salaries in gross amounts by Department: Council, \$2,113.54; Finance, \$5,424.80; Inspection, \$1271.01; Streets, \$2,498.92; Parks, \$2,498.92; Econ Dev \$3,479.58; Water, \$3,957.84; Sewer, \$3,957.64; Total \$25,202.25.

Public Time. Darold Diede & Larry Maxwell from the Baltic America Legion spoke about the Veterans' Memorial.

Police Report. No police report.

Maintenance Update. Hotzler reported that a new pump was installed. They continue to perform regular maintenance.

Building Inspector Report. Pearson is working with owners on a few problem properties.

City Administrator/Economic Development Director Update. Wendland has been working with the School regarding land to be used for the Veterans' Memorial. He continues to explore grant opportunities and work with developers to improve and grow the city.

City Hall Update. Financials were presented. Hoefert will be working on the 2019 Annual Report.

Attorney Remarks. City Attorney Hughes deferred comment at this time.

Business.

- a. 2019 Elections – The election date is April 14, 2020 and the City will be combining with the School Board. There are 3 vacancies this year: Alderman Ward 2, 4-year term; Alderman

Ward 1, 2-year term and Alderman Ward 1, 4-year term. Petitions may be taken out starting January 31, 2020 at City Hall.

- b. Mayor Grunewaldt gave the first reading of Ordinance 275 – 2019 Supplement. Second reading will be at the February 11, 2019 regular meeting.
- c. The discussion of additional fees being paid to Garbage N More was tabled. Council is waiting for more information.
- d. Discussion on the land swap with Baltic School was tabled.

At 7:50 p.m. Petersen made a motion to enter into Executive Session to discuss personnel matters. Second by Petersen. All Ayes, motion passed.

At 8:200 p.m. Mayor Grundewaldt declared the Council out of Executive Session.

Pursuant to SDCL 6-1-10, Hotzler made a motion to approve the following wages. Second by Petersen. All ayes, motion passed. Mike Wendland, City Administrator/Economic Development Director, \$68,120.00/year; Julia Hoefert, Finance Officer, \$44,668.53/year.

Pursuant to SDCL 6-1-10, Sells made a motion to approve the following wages. Second by Petersen. All ayes with Hotzler abstaining. Motion passed. Ken Johnson, Maintenance Supervisor, \$56243.20/year; Dan Hotzler, Maintenance Assistant, \$36,565.00/year.

With no further business before the Council, at 8:10 p.m. Petersen made a motion to adjourn the meeting. Motion seconded by Sells. All ayes, motion passed.

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Julia M. Hoefert  
Municipal Finance Officer

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Scott Grunewaldt  
Mayor, City of Baltic

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