

MINUTES OF FEBRUARY 8, 2022 REGULAR SESSION

- I. THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MARCH 8, 2022. Mayor Petersen called the meeting to order at 7:00 PM. Present were Mayor Tracy Petersen, Aldermen Brendan Tidemann, Travis Schreurs, and Aaron Senner. Alderman Kiri Sells was absent. Also present were Maintenance Assistants Eggert and Peterson, Administrative Assistant Hotzler, City Administrator Wulf, the City Engineer and the City Attorney. The meeting was held at the Baltic American Legion.
- II. PLEDGE OF ALLEGIANCE: Mayor Petersen asked all present to rise and join in the Pledge of Allegiance to the Flag.
- III. APPROVAL OF AGENDA: Motion by Schreurs to approve the agenda with an amendment to include a New Business topic to amend the SRF loan application. Tidemann seconded. All ayes, motion passed.
- IV. APPROVAL OF PAST MINUTES: Senner made a motion to approve the minutes for the January 11, 2022 Regular Session. Tidemann seconded. All ayes, motion passed.
- V. VISITORS TO BE HEARD:
 - a. Jane Ackerman of 527 Valley View Ave addressed the council in regards to her utility bill, meeting minutes posted on the city website, and requested a City Administrator, Finance Officer and Maintenance report at each council meeting.
 - b. Ryan Solberg from Sioux Metro Growth Alliance informed the Council the Articles of Incorporation for the Baltic Area Development Foundation have been sent to the Secretary of State's Office. The fee for incorporating was \$30.00. Solberg also discussed workforce development and presented an idea to create a community guide that would be fully funded by advertisements. Examples were passed around and Council directed Solberg to proceed.
 - c. Deborah McIsaac of 208 Bonnies Cir addressed the council regarding January meeting minutes and the articles of incorporation for the development foundation.
- VI. OLD BUSINESS: None
- VII. NEW BUSINESS:
 - a. Motion by Senner to approve recommendations from Planning and Zoning to replat the south trailer park. 2nd by Tidemann. All ayes, motion carried.
 - b. First reading of Ordinance 2022-01 relating to fireworks regulations amended to include that residents must follow state guidelines on fireworks size restrictions. 2nd Reading will be held at March meeting.
 - c. Senner made a motion to approve purchase of ball field fence safety cap for \$6556.50. 2nd by Schreurs. All ayes, motion passed.
 - d. Discussed chip sealing schedule. Council would like a cost analysis for Lovely Ave.
 - e. Schreurs made a motion to approve the 2022 personnel handbook. 2nd by Tidemann. All ayes, motion passed.
 - f. Tidemann made a motion to designate the Dells City Journal as the official newspaper of the City of Baltic for 2022. 2nd by Schreurs. All ayes, motion passed.
 - g. Discussed office closure policies. The City Administrator has the authority to make short-term decisions regarding office closures (2 days or less) based on public health, weather, or other situations after calling the Mayor or Council President. Long-term decisions will be decided in a regular or special council meeting.

- h. Discussed summer sewer rates.
- i. Schreurs made a motion to amend the SRF loan to be repaid by water and sewer revenues. 2nd by Tidemann. All ayes, motion passed.

VIII. CLAIMES PAYABLE: Senner made a motion to approve the following disbursements. Second by Schreurs. All ayes, motion passed.

January and February 2022 Claims Payable Listing

Vendor Name	Check Amt	Comment
EFTPS	\$2,237.41	January Payroll Tax
SD Dept. of Revenue	\$1.48	2021Q4 Unemployment
ALLIANCE		
COMMUNICATIONSINC	\$420.72	Internet Services
ALTERNATIVE HR	\$976.25	HR Services
ARGUS LEADER	\$23.48	December publishing
BADGER METER INC	\$246.32	Water Meter Services
BANNER ASSOCIATES INC	\$10,834.20	Engineering Services
C & R SUPPLY	\$49.32	Ice Rink Parts
		Water Testing & Mosquito
CITY OF SIOUX FALLS	\$2,477.41	Services
CLASSIC CORNER	\$187.74	Fuel Purchases
		Costco Membership
COSTCO WHOLESALE	\$63.90	Renewal
DELL RAPIDS ACE	\$85.80	Misc Supplies and Parts
DIRECT TECHNOLOGIES	\$394.96	Managed IT Services
DUST-TEX SERVICE INC	\$41.68	Rug Service
FRIEBERG, NELSON, & ASK	\$6,185.43	Legal Expenses
GARBAGE N MORE	\$14,333.34	Garbage Service
HEALTH POOL OF SD	\$7,380.00	Group Health Insurance
INTERSTATE OFFICE		
PRODUCTS	\$217.08	Misc Office Supplies
LODES TREE SERVICE	\$3,500.00	Grind Stumps in Park
MACCS	\$10,128.60	Replace Fire Hydrant
		December & January
MCWC	\$8,841.24	Water Purchases
MENARD S INC	\$169.79	Misc Shop Supplies
METERING & TECHNOLOGY		
SOLUTION	\$3,563.03	Water Meter Parts
MIDAMERICAN ENERGY	\$1,889.79	Natural Gas Service
MID-AMERICAN RESEARCH	\$2,377.00	Chemicals
MIDWAY SERVICE	\$1,265.00	Fuel
MINNEHAHA CO SHERIFF		
DEPT	\$16,812.25	Q12022 Sheriff Services
MJ DESIGNS	\$745.50	Logo mockups and edits
MOPPIN MAMAS CLEANING		
LLC	\$68.00	Cleaning Service 2/8/2022
NAPA AUTO PARTS	\$167.60	Shop Supplies - Oil
		Sweeper and Truck
OREILLY	\$188.29	Supplies

POMPS TIRE SERVICE	\$1,452.40	Payloader Repair
POWER PLAN	\$6,543.32	Payloader Snow Plow
RDO EQUIPMENT	\$22,400.00	Snowplow
REBECCA WULF	\$291.47	Misc Office Supplies
SD ONE CALL	\$69.30	message fees
		Dev Foundation Articles of
SD SECRETARY OF STATE	\$30.00	Incorp. Fee
SDML	\$60.00	Rib Dinner
SDRS	\$2,259.08	January Retirement
SIOUX METRO GROWTH		Economic Dev
ALLIANCE	\$41,740.00	Management Service
STAN HOUSTON EQUIPMENT	\$364.55	Shop Tools
US BANCORP	\$1,443.18	Contract Payments
US BANK	\$2,252.87	City Credit Cards
VERIZON WIRELESS	\$1,739.76	Dec & January Cell Service
XCEL ENERGY	\$2,651.77	Electric Service

TOTAL: \$179,170.31

December 2021 Salaries in gross amounts by Department: Finance, \$3,672.39; Inspection, \$1475.00; Streets, \$2,829.49; Parks, \$2,829.49; Econ Dev \$2,550.00; Water, \$3,671.28; Sewer, \$3,671.19; Total \$20,698.84.

January 2022 Salaries in gross amounts by Department: Finance, \$2,837.50; Inspection, \$1,757.50; Streets, \$2,979.54; Parks, \$2,979.54; Econ Dev \$2,837.50; Water, \$2,979.54; Sewer, \$2,979.50; Total \$19,350.62.

IX. EXECUTIVE SESSION:

- a. Per SDCL 1-25-2 for matters relating to personnel. Senner made a motion to enter Executive Session at 8:05 pm. 2nd by Tidemann. All ayes, motion carried. Mayor declared end to Executive Session at 9:22 pm.

X. ADDITIONAL BUSINESS:

- a. Senner made a motion to direct the City Administrator to offer the Maintenance Supervisor position and enter into negotiations. 2nd by Schreurs. All ayes, motion carried.
- b. Senner made a motion to direct the City Administrator to offer the Finance Officer position and enter into negotiations. 2nd by Schreurs. All ayes, motion carried.

XI. ADJOURNMENT: Senner made a motion to adjourn at 9:24 pm. 2nd by Tidemann. All ayes, motion carried. Meeting adjourned.

Rebecca Wulf
City Administrator

Tracy Petersen
Mayor, City of Baltic

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