

MINUTES OF FEBRUARY 9, 2021 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON FEBRUARY 9, 2021. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Tracy Petersen, Kiri Sells, Brendan Tidemann and Travis Schreurs. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wulf, Building Official Pearson and City Attorney Hughes. The meeting was held at the Baltic American Legion.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Kiri Sells submitted her resignation as Alderperson Ward 1. Schreurs made a motion, seconded by Tidemann, to accept her resignation. All ayes, motion passed.

Scott Grunewaldt submitted his resignation as Mayor. Petersen made a motion, seconded by Tidemann, to accept his resignation. All ayes, motion passed.

Petersen submitted her resignation as Alderperson Ward 2. Tidemann made a motion, seconded by Schreurs, to accept her resignation. All ayes, motion passed.

Tidemann made a motion, seconded by Schreurs, to appoint Tracy Petersen as Mayor. All ayes, motion passed.

Schreurs made a motion, seconded by Tidemann, to appoint Brendan Tidemann as President of the Council. All ayes, motion passed.

Tidemann made a motion, seconded by Schreurs, to appoint Travis Schreurs as Vice President of the Council. All Ayes, motion passed.

Tidemann made a motion, seconded by Schreurs to appoint Kiri Sells to fill the vacant Alderperson Ward 2 position. All ayes, motion passed. City Attorney Hughes administered the Oath of Office.

No motions were made to approve the minutes for the January 12, 2021 Regular Session and the January 14, 2021 Special Session. These items will be moved to the March 9, 2021 Regular Session.

Disbursements were reviewed. Schreurs made a motion to approve the following disbursements. Second by Tidemann. All ayes, motion passed.

February 2021 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 176.31	Utilities
Amazon Capital Services	\$ 129.12	Skating Rink Lights
Badger Meter	\$ 132.61	January - June 2021
City of Baltic	\$ 83.46	Utilities
City of Sioux Falls	\$ 2,468.60	Mosquito Trapping
Classic Corner	\$ 215.26	Gas
Direct Technologies	\$ 340.82	Service Contract
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 2,304.03	PR01-2021

EFTPS	\$ 2,333.46	PR02-2021
EFTPS	\$ 11.50	PR02.01-2021
Erik's Snow Plow	\$ 852.00	Supplies
FIRST NATIONAL BANK in SF	\$ 712.34	Dump Truck
Garbage N More	\$ 7,125.00	Service
Goebel Printing	\$ 45.55	Permit Stickers
GovOffice	\$ 570.00	Website
Hughes Law Offices	\$ 1,521.41	Legal Service
Interstate Office Products	\$ 360.74	Supplies
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
MCEDA/LCEDA	\$ 2,800.00	Membership
Menard's	\$ 680.18	Supplies
MICHAEL TODD & CO, INC	\$ 89.72	Meadow St Sign
MidAmerican Energy	\$ 484.48	Utilities
Midway Service	\$ 836.00	Diesel
Minnehaha Community Water Corp	\$ 4,290.09	Water Purchase
Minnehaha County Sheriff Dept.	\$ 16,584.75	1st Quarter
PERFORMANCE PAINT AND BODY	\$ 1,503.57	2004 F350 Repair
Rainbow International	\$ 30.00	Refund Building Permit
RDO EQUIPMENT CO	\$ 82.66	Supplies
Riteway Business Forms	\$ 460.78	UB Forms
SD Dept. of Revenue	\$ 634.97	Sales Tax
SDRS	\$ 2,510.80	Retirement
Sverdrup Township	\$ 60.00	Road Grading
US Bank	\$ 11,176.10	Supplies
US Bank Equipment Finance	\$ 721.59	Truck/Plow
US Post Master	\$ 153.00	UB Mailing
Verizon Wireless	\$ 193.87	Utilities
Xcel Energy	\$ 2,418.41	Utilities
	\$ 67,881.03	

January 2021 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$5,321.26; Inspection, \$1,937.72; Streets, \$3,028.60; Parks, \$3,028.6; Econ Dev \$3,275.96; Water, \$4,4562.56; Sewer, \$4,4562.41; Total \$27,717.11.

Public Time. Deb McIsaac started the Making Baltic Better Facebook group as a vehicle of communicate between citizens and city and any resident in the city limits of Baltic are welcome to join. She called for interested Baltic residents to become more involved in their government.

Tidemann asked City Attorney Hughes to explain the ward situation. There were clerical errors, staff transitioning, etc. so Council is simply correcting a previous clerical error with Ordinance #282 tonight.

Christopher Drayer presented to Council some questions posed to him: salt and sand on the roads, are we enforcing snow removal on sidewalks. Sells also mentioned snow removal from fire hydrants. Building Official Pearson answered that he would check on these matters.

Shawnda Donovan stated that she has a petition to change Ordinance 90.009 to allow chickens in the City and asked that any interested please sign. She noted that there are at least 2 dogs running at large in violation of Ordinance 90.002; the City will follow up with those owners. She had questions regarding the sidewalks on certain properties not being in compliance with Ordinance 91.16; Pearson will follow up on this topic. She stated that trees growing on City property on south 1st street are causing problems with her basements: Pearson will follow up and make recommendations to Council. She had concerns over parking in front of her property, specifically the fire hydrant: she had previously contacted the Sheriff but felt nothing was done. Attorney Hughes stated that she can swear out a complaint to the Sheriff's Office. Ms. Donovan presented Council with pictures of city streets after snowfall.

Ed Wilson asked if Bulldog Avenue is a city street, and whether or not sidewalks would be placed there. Mayor Petersen explained that the City has been trying for 3 years to get a grant to help with sidewalk/trail installation. The City is currently working with its engineer to get cost estimates on installing a sidewalk along 5th Street.

Police Report. No police report.

Maintenance Update. Hotzler reported that monthly water samples were submitted and regular monthly maintenance items occurred. A new winch was purchased to raise a lift station pump for maintenance, snow removal and sanding were done, the Meadow Avenue sign was replaced with Meadow Street, the Ice Rink is being prepped for opening, Safety Training was attended as well as online CE class taken.

Chip Sealing for 2021 was discussed. Due to Lovely Avenue being on the 2021 chip seal schedule but also being in need of repair/replacement in the near future as well as the probability of heavy equipment use on Lovely Avenue due to the new development, Tidemann made a motion, seconded by Schreurs, to proceed with the 2022 chip seal plan in 2021 and revisit Lovely Avenue next year. All ayes, motion passed.

Building Inspector Report. Pearson reported that he was injured during an inspection in Baltic. Working at home, getting a lot interest in the new development and commercial properties. He continues to work on code enforcement issues. He encouraged the citizens to contact the city via phone and on the city website there is a section to report an issue.

City Administrator Update. Wulf reported she had been working on the election, updating the employee handbook and job descriptions, continuing with software and systems training, working with City Attorney Hughes and Jesse Fonkert of MCEDA/LCEDA on an Economic Development Board which will help the City move forward toward growth, and working with developers on the commercial properties. The Housing Study is almost complete: it will be followed by the creation of a Comprehensive Plan.

City Hall Update. Financials were presented. Wulf reported, as Hoefert was off on medical leave, Julia met with Southeast Area Finance Officer's Group in January and was elected President for 2021, continues to work on the 2020 Annual Report and is in planning stages of Finance Officer's School in June in Pierre.

Attorney Remarks. City Attorney Hughes reported that Lots 66-73 in Valley View Meadows Addition have a plat designated "bike path" easement. He is working with the county to remove these.

Business.

- a. Mayor Petersen gave the 2nd reading of Ordinance #281 Spending Authority. Tidemann made a motion, seconded by Schreurs to approve and adopt Ordinance #281. All ayes, motion passed.
- b. Per Ordinance 153.02 of Planning & Zoning Commission. Jim Wendland explained what the responsibilities of the Planning & Zoning Commission are. Mr. Wendland then resigned from Planning & Zoning after 25+ years. Chris Hotzler thanked him for his time and dedication to the City. After further discussion, Mayor Petersen appointed, confirmed by the Council, Christopher Drayer, Doug Burns and Dean Skatvold as the three Class B members and Alderman Schreurs and Alderperson Sells as the two Class A members.
- c. Mayor Petersen gave the first reading of Ordinance #282 Wards & Voting Precincts. The second reading will be given at the March 9, 2021 regular council meeting.
- d. Pearson stated that the post office requires 911 addresses for all units in town. Therefore, AT Analytical on 3rd Street and St. Olaf will have the address of 501 3rd Street with Suites and the Old School Gym will have the address of 503 3rd Street.

At 9:05 p.m. Tideman made a motion to enter into Executive Session to discuss personnel matters, code enforcement. Second by Schreurs. All Ayes, motion passed.

At 11:05 p.m. Mayor Petersen declared the Council out of Executive Session.

With no further business before the Council, at 11:06 p.m. Sells made a motion to adjourn the meeting. Motion seconded by Tidemann. All ayes, motion passed.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.

Tracy Petersen
Mayor, City of Baltic