

MINUTES OF FEBRUARY 12, 2019 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON FEBRUARY 11, 2019. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Chris Hotzler, Christopher Drayer, Ron Jenks and Tracy Petersen. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wendland, Finance Officer Hoefert and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Jenks made a motion to approve the minutes for the January 8, 2019 Regular Session. Drayer seconded. All ayes, motion passed.

Disbursements were reviewed. Jenks made a motion to approve the following disbursements. Second by Petersen. All ayes, motion passed.

February 2019 Claims		
Vendor	Amount	Comments
Alliance Communications	\$ 190.63	Utilities
Argus Leader Media	\$ 125.64	Legals
Badger Meter	\$ 780.00	Svc Agreement
Banner Associates, Inc.	\$ 10,465.00	Facilities Plan
Banyon Data Systems, Inc.	\$ 490.00	Software Support
City of Baltic	\$ 71.56	Utilities
City of Sioux Falls	\$ 87.00	Water Testing
Classic Corner	\$ 216.85	Gas
Connor Wendland	\$ 50.00	Snow Removal
Dakota Pump	\$ 709.18	Pump Repair
Dan Hotzler	\$ 281.77	Training
Dell Rapids Lumber Company	\$ 36.84	Supplies
Direct Automation	\$ 70.64	Backup/Svc
DSG	\$ 24.35	Repair
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
EFTPS	\$ 2,328.42	Payroll Taxes
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Garbage N More	\$ 6,991.67	Services
GovOffice Brands	\$ 495.00	Website
Heiman Fire	\$ 338.00	Inspection/Replacement
Hughes Law Offices	\$ 1,477.09	Legal Service
Interstate Office Products	\$ 161.36	Supplies
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Marco	\$ 143.52	1st Qtr
Menard's	\$ 25.95	Supplies
MidAmerican Energy	\$ 558.78	Utilities
Midway Service	\$ 22.00	Gas/Supplies
Minnehaha Community Water Corp	\$ 3,848.52	Water Purchase
Minnehaha County Sheriff Dept.	\$ 15,797.60	1st Quarter
Northern Truck Equipment Corp	\$ 477.34	Cutting Edge
RDO Powerplan	\$ 36.84	Filter

SD Dept. of Revenue	\$ 603.51	Sales Tax
SD One Call	\$ 19.26	Locates
SDRS	\$ 2,303.68	Retirement
SFAHS	\$ 88.16	Services
Sverdrup Township	\$ 60.00	Road Grading
Thomas Reuters - West	\$ 99.78	Books
US Bank	\$ 555.53	Supplies
US Bank Equipment Finance	\$ 852.95	Sweeper
US Post Master	\$ 141.05	US Postage
Verizon Wireless	\$ 114.44	Utilities
Xcel Energy	\$ 2,393.57	Utilities
	\$ 58,649.18	

January 2019 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$2424.8; Inspection, \$0.00; Streets, \$2,498.92; Parks, \$2,498.92; Econ Dev \$3,479.58; Water, \$3,957.84; Sewer, \$3,957.64; Total \$21,817.70.

Public Time. None present

Police Report. There was discussion regarding parking tickets.

Maintenance Update. Hotzler reported that snow removal and clean-up was continuing. There was some repair to the payloader and both pickup trucks. Johnson and Hotzler attended MSHA training and Johnson attended a meeting regarding satellite leak detection.

City Administrator/Economic Development Director Update. Wendland has continued to meet with commercial developers. There was follow up with Banner Engineering with regards to the Wastewater Facilities Plan. The next Healthy Hometown Stakeholders meeting will be February 19th at 6:00 p.m. at the American Legion.

City Hall Update. Hoefert presented financial reports. Reminder of the District 3 Meeting on March 21, 2019. Hoefert attended a SDGFOA Finance Officer School planning meeting. Hoefert has been assisting Emery in the setup of their accounting software.

Attorney Remarks. City Attorney Hughes discussed pending legislation that may impact the City.

Business.

- a. Drayer made a motion to approve Resolution 2019-01 Plat for Lot 1B, Block 5, and Lot 1a, Block 12 Baltic Heights at the recommendation of Planning & Zoning. Second by Hotzler. All ayes, motion passed.
- b. Drayer made a motion to continue to finalize a purchase plan for a pickup and snowplow. Second by Jenks. All ayes with Hotzler abstaining, motion passed.
- c. Peterson made a motion to close the Lotter Account at First National Bank and move \$9,882.90 to SD Public Fund Investment Trust General Fund Account. Second by Drayer. All ayes, motion passed.

At 8:20 p.m. Drayer made a motion to enter into Executive Session to discuss personnel matters. Second by Petersen. All Ayes, motion passed.

At 8:35 p.m. Mayor Grundewaldt declared the Council out of Executive Session. No motions made as a result of executive session.

With no further business before the Council, at 8:40 p.m. Petersen made a motion to adjourn the meeting. Motion seconded by Drayer. All ayes, motion passed.

Julia M. Hoefert
Municipal Finance Officer

Scott Grunewaldt
Mayor, City of Baltic

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