

MINUTES OF FEBRUARY 13, 2018 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON FEBRUARY 13, 2018. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Chris Hotzler and Christopher Drayer. Also present were City Administrator Fods, Maintenance Supervisor Johnson, Finance Officer Hoefert and City Attorneys Hughes. Also present were Bobbi Nelson of Novak Sanitation and Jeff & Julie Schreurs of Garbage N More. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the minutes for the January 9, 2018 Regular Session. Drayer seconded. All ayes.

Disbursements were reviewed. Grunewaldt made a motion to approve the following disbursements. Second by Drayer, all ayes.

Claims - February 13, 2018

Vendor	Amount	Comments
Alliance Communications	\$168.33	Utilities
Argus Leader Media	\$161.19	Legals
Badger Meter	\$54.00	Backhaul Jan - Mar 2018
Banyon Data Systems	\$295.00	UB Meter Device Support
City of Baltic	\$71.56	Utilities
Classic Corner	\$218.00	Gas
David Swier	\$3,395.00	Building Inspection Services
Dell Rapids Lumber Company	\$3.79	Supplies
Direct Automation	\$14.00	Backup Service
Dust-Tex Service, Inc.	\$14.28	Rug Service
EFTPS	\$3,943.95	Payroll Taxes
Garbage N More	\$5,964.60	Garbage Service
Geotek Engineering & Testing	\$1,865.50	2018 Street Project
Heiman Fire Equipment	\$137.00	Fire Extinguisher Inspection
Hughes Law Offices	\$1,433.98	Legal Service
Julia Hoefert	\$103.55	Annual Report Workshop Mileage
Julia Hoefert	\$217.46	Rib Dinner Mileage
Marco	\$125.45	1st Quarter
MidAmerican Energy	\$302.66	Utilities
Midway Service	\$664.55	Diesel
Minnehaha Community Water Corp	\$3,627.00	Water Purchase
Minnehaha County Sheriff Dept.	\$15,429.05	1st Quarter
Minnehaha County Treasurer	\$50.00	Deposit - Compost
Minnehaha County Treasurer	\$250.00	Application Fee - Compost
Northern Truck Equipment Corp	\$420.42	Cutting Edges
RevTrak	\$82.53	CC Fees
Ron Jenks	\$317.46	Rib Dinner
Sam's Club	\$51.96	Supplies

SD Assn of Rural Water	\$205.00	Conference
SD DENR	\$36.00	Certifications
SD Dept. of Revenue	\$541.71	Sales Tax
SD Municipal League	\$75.00	Rib Dinner Registration
SD One Call	\$35.70	Locates
SDRS	\$1,687.44	Retirement
US Bank	\$620.66	Supplies
US Bank Equipment Finance	\$852.95	Sweeper
US Post Master	\$138.95	Utility Billing Postage
Verizon Wireless	\$114.23	Utilities
Xcel Energy	\$2,566.25	Utilities

\$46,256.16

January 2018 Salaries in gross amounts by Department: Council, \$0.00 Finance, \$2,7144; Inspection, \$315.22; Streets, \$2,546.32; Parks, \$2,546.32; Water, \$3,945.54; Sewer, \$3,945.74; Total \$16,013.58.

Public Time. Mr. and Mrs. Wendland presented the City with a framed commemorative plate of the Mill with historical information.

Police Report. The Sheriff ticketed cars for parking on the street during a snow event. A reminder that in the event of 2 or more inches of snowfall there is an automatic snow emergency and no parking is allowed on the street until it has been plowed curb to curb.

Maintenance Update. Fods updated the Council on the street chip seal schedule. The final mat of pavement will be applied to Meadow Avenue and Prairie Street this year. The City will be requesting bids for street replacement in April or May. Fods reported that the land in the flood plain west of Baltic can be built on with special provisions, including filling to grade. Huber's Electric still has the electric work at the flag poles on Lovely Avenue to complete.

Code Enforcement Update. Uhl was absent with cause.

City Hall Update. Financial reports were given. Hoefert reported that Schoenfish has received all the information to prepare the 2017 Annual Report and a two-year audit will take place this year. Kinetic Leasing has been contacted regarding funding for street replacement. Nominating petitions are due in the Finance Office on Friday, February 23, 2018 by 5:00 p.m. The District 3 meeting will be held Tuesday, March 13, 2018 in Harrisburg.

Attorney Remarks. City Attorneys Hughes will draft an ordinance regarding underground tank storage and present to Council.

Business.

A. Solid Waste Bids were received and opened in the Finance Office at 10:00 a.m. The bids read as follows:

- a) Garbage N More =
 - Year 1 = \$83,900.00
 - Year 2 = \$85,000.00
 - Year 3 = \$85,500.00
 - Year 4 = \$86,000.00

- b) Waste Management
 - Year 1 = \$106,200.00
 - Year 2 = \$109,386.00
 - Year 3 = \$109,386.00
 - Year 4 = \$112,667.52

- c) Novak
 - Weekly Recycle
 - Year 1 = \$108,698.28
 - Year 2 = \$113,254.59
 - Year 3 = \$117,028.36
 - Year 4 = \$120,920.04

- Alternate Bid - Every Two Week Recycle
 - Year 1 = \$97,898.28
 - Year 2 = \$101,938.59
 - Year 3 = \$105,303.39
 - Year 4 = \$108,772.72

After discussion regarding the Sioux Falls Landfill recycling standards Drayer made a motion to accept the bid from Garbage N More. Hotzler seconded. All Ayes, motioned passed.

- B. Drayer made a motion to sign the SD Public Assurance Alliance renewal contract. Second by Jenks. All Ayes. Motion passed.
- C. Jenks made a motion to purchase a John Deere 1570 TerrainCut Commercial Front Mower for \$13,600.00 with trade-in. Second by Grunewaldt. All ayes, motion passed.
- D. Drayer made a motion declaring as surplus the John Deere 1445 Series II Commercial Front Mower to use as trade-in. Second by Jenks. All ayes, motion passed.
- E. Hotzler made a motion to apply for a Conditional Use Permit for the City compost facility. Second by Jenks. All ayes, motion passed.
- F. Grunewaldt made a motion to purchase Flex Fiber material for the playgrounds. Second by Drayer. All ayes, motion passed.
- G. Hotzler made a motion to purchase a Microsoft Surface Pro Laptop/Tablet. Second by Jenks. All ayes, motion passed.
- H. The March 2018 Regular Session of the City Council is rescheduled to Monday March 12, 2018 due to conflicts with District Meetings.

At 8:30 p.m. Grunewaldt made a motion to enter into Executive Session to discuss personnel matters. Second by Hotzler. All Ayes.

At 9:30 p.m. Mayor Wendland declared the Council out of Executive Session.

With no further business before the Council, at 9:31 p.m. Jenks made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All ayes.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.

Mike Wendland
Mayor, City of Baltic