

MINUTES OF FEBRUARY 14, 2017 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON FEBRUARY 14, 2017. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Chris Hotzler and Doug Burns. Also present were City Administrator Fods, Finance Officer Hoefert, past Alderman Christopher Drayer and City Attorney Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the minutes for the January 12, 2017 Regular Session and the January 18, 2017 Special Session. Jenks seconded. All ayes.

Disbursements were reviewed. Burns made a motion to approve the following disbursements. Second by Jenks, all ayes.

| Vendor | Amount | Comments |
|--------------------------------|--------------|--------------------------------|
| Alliance Communications | \$ 167.04 | Utilities |
| American Legal Publishing Corp | \$ 1,436.00 | Codification - 2nd Installment |
| Argus Leader Media | \$ 158.21 | Legals |
| Avenet Web Solutions | \$ 425.00 | Gov.Office Website |
| Banner Associates Inc. | \$ 17,011.47 | Services - Low Head Dam |
| Banyon Data Systems Inc. | \$ 295.00 | UB Meter Device |
| City Of Baltic | \$ 71.56 | Utilities |
| City Of Sioux Falls | \$ 87.00 | Water Sampling |
| Dakota Pump Inc. | \$ 124.91 | Filter Element |
| Dell Rapids Lumber Company | \$ 2.15 | Supplies |
| Dells Materials Company | \$ 487.76 | Ice/Sand |
| DSG | \$ 103.20 | Float |
| Dust-Tex Service, Inc. | \$ 27.46 | Rug Service |
| EFTPS | \$ 3,732.61 | Payroll Taxes - PR1 & PR2 |
| Garbage N More | \$ 5,682.50 | Garbage Service |
| Getty Abstract | \$ 175.00 | Title Search - Dam Project |
| Hughes Law Offices | \$ 1,392.22 | Legal Service |
| Infra-Track | \$ 1,320.00 | Sewer Block - 2nd & Nidaros |
| Interstate All Battery Center | \$ 90.17 | F350 Truck Battery |
| Jim Welbig | \$ 250.00 | BH Comfort Station Plans |
| Kinetic Leasing | \$ 1,850.00 | 5th Street Lease |
| Marco | \$ 79.82 | Copier |
| MCEDA | \$ 2,650.00 | 2017 Dues |
| MidAmerican Energy | \$ 256.21 | Pump |
| Midway Service | \$ 233.00 | Gas/Fuel |
| Minnehaha Community Water Corp | \$ 2,082.60 | Water Purchase |
| Minnehaha County Planning | \$ 50.00 | Permit - Low Head Dam |
| Prairie Lake Archaeological Sv | \$ 465.00 | Cultural Record Search - Dam |
| Revtrak | \$ 87.06 | CC User Fees |
| Ron Jenks | \$ 246.10 | 2017 Rib Dinner - Mileage |
| SD Dept. Of Revenue | \$ 522.41 | Sales Taxes - January 2017 |

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|---------------------------|----|-----------|--------------------|
| SD Municipal League | \$ | 20.00 | Jenks - Rib Dinner |
| SD One Call | \$ | 34.65 | Locates |
| SDRS | \$ | 1,599.26 | Retirement |
| SEAFOG | \$ | 40.00 | Membership |
| US Bank | \$ | 441.49 | Misc. |
| US Bank Equipment Finance | \$ | 852.95 | Sweeper |
| Van Diest Supply Company | \$ | 11,036.00 | Mosquito Sprayer |
| Verizon Wireless | \$ | 223.08 | Utilities |
| Xcel Energy | \$ | 2,568.52 | Utilities |
| | \$ | 58,377.41 | |

January 2017 Salaries in gross amounts by Department: Finance, \$2,566.15; Inspection, \$266.68; Streets, \$2,416.05; Parks, \$2,416.05; Water, \$3,740.54; Sewer, \$3,740.68; Total \$15,146.15.

Public Time. Shannon Kaufman and Justin from Classic Corner in Madison spoke about their intent to open a convenience store in the TNT Gas station building. They indicated that the current owner of the property will have the gas tanks recertified by the state. Their goal is to become a part of the community by providing much needed services such as gas, general grocery and food service, and working with the school and Booster Club. They hope to open April 1, 2017 provided an operating agreement with the City can be completed.

Police Report. No police report.

Maintenance Update. Fods has acquired plans for both the Baltic Heights Comfort Station and the City's Commodities Shed and will prepare to receive bids. He hopes to have the bids available at the next regular meeting of the Council. Fods attended the Pre-Disaster Mitigation meeting and also renewed some of his certifications in the last month.

Code Enforcement Update. Uhl was absent with notice.

City Hall Update. Financial reports were given. The SDML District Meeting is March 23, 2017 in Hartford: all are encouraged to attend. The local Board of Equalization meetings will begin Monday March 20th and possibly March 21st. Appeals in writing may be received until March 16, 2017 at 5:00 p.m. at City Hall. American Legal Publishing has provided the first draft of codified City Ordinances. They will also provide a Legal and Editorial Report after which Council will review both in depth. Schoenfish & Company will have the 2016 Annual Report ready for the 1st meeting in March.

Attorney Remarks. City Attorney Hughes has been watching the legislative session and updated the Council on relevant bills either pending, signed or cancelled.

Old Business. Bids to demolish the Low-Head Dam and use that debris to armor the river bank were reviewed. Following discussion Grunewaldt made a motion to accept the bid from Soukup Construction for \$22,888. Jenks seconded. 4 Ayes: Mayor Wendland declared the motion passed. Other bids received were from Zacharias Construction at \$43,500 and from Henning Construction at \$28,230.

Jenks made a motion to approve the Flood Plain Development Permit from Minnehaha County, second by Burns, all ayes.

Business.

Rubble Site – In order to bring the City’s tree branch and yard waste drop off site into compliance, the City will need to acquire a permit, create a dirt berm, fence the property and monitor all activity on the site.

Baltic School Post-Prom Donation – Hotzler made a motion to donate \$100 to the event, second by Burns. All Ayes.

Liquor License Fees and Liquor Commissions – After discussion, Council directed City Attorney Hughes to draft Operating Agreements for the Legion to serve alcohol on Fridays and Saturdays and also for Classic Corner to sell alcohol at a convenience store.

With no further business before the Council, at 9:05 p.m. Grunewaldt made a motion to adjourn the meeting. Motion seconded by Hotzler. All ayes.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.

Mike Wendland
Mayor, City of Baltic