

MINUTES OF MARCH 10, 2022 REGULAR SESSION

- I. THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MARCH 10, 2022. Mayor Petersen called the meeting to order at 7:00 PM.
- II. ROLL CALL: Present were Mayor Tracy Petersen and Aldermen Travis Schreurs, Kiri Sells, Aaron Senner, and Brendan Tidemann. Also present were Maintenance Supervisor Brad Eggert, Maintenance Assistant Myles Peterson, Administrative Assistant Dan Hotzler, City Administrator Rebecca Wulf, Finance Officer Sara Smith, City Engineer Pat Carey and City Attorney Thomas Frieberg. The meeting was held at the Baltic American Legion.
- III. PLEDGE OF ALLEGIANCE: Mayor Petersen asked all present to rise and join in the Pledge of Allegiance to the Flag.
- IV. APPROVAL OF AGENDA: Motion by Tidemann to approve the agenda. Schreurs seconded. All ayes, motion passed.
- V. APPROVAL OF PAST MINUTES: Tidemann made a motion to approve the minutes for the February 08, 2022 Regular Session with a correction of the spelling of the Mayor's first name. Senner seconded. All ayes, motion passed.
- VI. APPROVAL OF CLAIMS PAYABLE: Senner made a motion to approve the following disbursements. Second by Tidemann. All ayes, motion passed.

SD Dept. of Revenue	\$633.84	January 2022 Sanitation Sales Tax
SD Dept. of Revenue	\$645.77	December 2021 Sanitation Sales Tax
SD Dept. of Revenue	\$708.29	November 2021 Sanitation Sales Tax
AFLAC	\$559.64	indemnity products AFLAC
EFTPS	\$2,709.91	Federal Payroll Tax
EFTPS	\$2,079.52	Federal Payroll Tax
SDRS	\$2,363.06	February 2022 Retirement
SD Dept. of Revenue	\$634.69	February 2022 Sanitation Sales Tax
Minnehaha Community Water Corp	\$4,377.84	Water Purchase
AFLAC	\$559.64	indemnity products AFLAC
Alliance Communications	\$173.28	Phone/Internet Service
US Post Master	\$116.00	postage stamps
MIDWEST COVER	\$6,556.50	Safety Top Cap for ball fields
US Post Master	\$193.60	Mailing January Utility Bills
Kibble Equipment LLC	\$4,130.00	John Deere X590
Alternative HR, LLC	\$337.50	Recruiting
ARGUS LEADER	\$25.32	Publishing
Banner Associates, Inc.	\$12,531.61	Engineering Services
City of Baltic	\$121.04	city utility bill
CORE & MAIN LP	\$1,151.37	18" Hydrant Extension
DAKOTA PUMP AND CONTROL CO,INC	\$13,339.14	Baltic Heights Lift 4H4 Pump
Direct Technologies	\$394.76	Managed IT Services - February
FRIEBERG, NELSON, & ASK, LLP	\$793.70	Attorney Services
Interstate Office Products	\$220.20	Office Supplies
Interstate PowerSystems	\$83.97	Block Heater Baltic Heights Lift Station
JENSEN INSURANCE & REAL ESTATE	\$100.00	Notary Bonds
JOHN MCCAFFREY	\$48.39	Return of Credit after Final Bill
Kinetic Leasing	\$2,773.00	Loan Payment
Menard's	\$122.36	Misc Supplies
MENARDS, (EAST SIDE)	\$145.67	Misc Supplies
MOPPIN MAMAS CLEANING LLC	\$68.00	Cleaning City Hall 2/22/2022
OREILLY'S	\$38.44	flashers for Ford F800
OVERHEAD DOOR CO OF SIOUX FALL	\$189.80	Service and Adjust Shop Door
SARA SMITH (Contracted)	\$4,453.75	January 25 - February 22, 2022
SCOTT OR BRIANNA RICK	\$173.92	Return of Credit after Final Bill
SD SECRETARY OF STATE	\$60.00	Notary Filing Fees

SIOUX FALLS RUBBER STAMP	\$23.74	Notary Stamp
US BANCORP	\$757.67	Contract Payment 04/01/22
US Post Master	\$348.00	postage stamps
ZACH CARMONDY	\$192.89	Return of Credit after Final Bill
Badger Meter	\$100.61	beacon meter
HEALTH POOL OF SD	\$3,690.00	Insurance
NEW CENTURY PRESS	\$228.61	Publishing
Powerplan BF	\$330.23	Misc Supplies
SEAFOG	\$40.00	2022 Dues
US Post Master	\$193.20	Mail February Utility Bills
Verizon Wireless	\$374.40	Cell Phone Service
City of Baltic	\$98.04	City Utility Bill
SD ASSOC OF RURAL WATER	\$565.00	Annual Dues: Class B Member
Xcel Energy	\$2,475.52	Electric Service
US Bank	\$3,026.11	City Credit Cards
Classic Corner	\$170.56	fuel purchase
MALLOY ELECTRIC	\$33.84	Oil Seals
Midway Service	\$350.00	tires for S10
OREILLY'S	\$21.91	misc supplies
SD ASSOC OF RURAL WATER	\$100.00	Leak Tuner Use
TOTAL	\$76,733.85	

February 2022 Salaries in gross amounts by Department: Finance, \$3,588.75; Inspection, \$2,088.75; Streets, \$3,216.74; Parks, \$3,216.74; Econ Dev \$3,412.50; Water, \$3,216.74; Sewer, \$3,216.75; Total \$21,956.97.

- VII. VISITORS TO BE HEARD: Brenton Wilson of 150 Nidros informed the Council he believed his water usage on his bill was inaccurate. He will send a letter to the Finance Officer as required by ordinance to formally submit his complaint.
- VIII. PUBLIC HEARING Someday Café Liquor License. Mayor Petersen opened the public hearing. One person in favor and none were opposed. None were opposed. Mayor Petersen closed the public hearing. Motion by Schreurs to approve the liquor license for Someday Café. Second by Senner. All ayes, motion passed.
- IX. OLD BUSINESS:
- a. Motion by Schreurs to approve the 2nd reading of Fireworks Ordinance 294. Second by Tidemann. All approved.
 - b. Motion by Senner to move the chip sealing plans for the yellow streets to 2023 and the brown streets to 2022 in order to explore more grant opportunities. All ayes, motion passed.
 - c. Motion by Schreurs to approve the Election Agreement between the City and School for the April 12 Election. Second by Tidemann. All ayes, motion passed.
- X. NEW BUSINESS:
- a. Jane Ackerman of 527 Valley View Avenue requested an adjustment of her water bill. Council denied the request due to not meeting the standards required by Ordinance 53.05.
 - b. Christopher Drayer, President of Planning and Zoning, made a recommendation to Council to approve the rezone for Parcel #20353 LOT 4 BALTIC SCHOOL 2nd ADDN. TO THE CITY OF BALTIC from R-4 to R-3. Council accepted the recommendation and will be to hold a public hearing at the next regular Council meeting April 19.
 - c. A first reading of Ordinance 295 Code of Conduct for Elected Officials was heard.
 - d. Motion by Schreurs to select Roto Rooter for the Sewer televising and cleaning project. Second by Sells. All ayes, motion carried.
 - e. Motion by Senner to approve Resolution 2022-01 updating fees and fines. Second by Tidemann. All ayes, motion carried.

- f. Motion by Schreurs to abate the property tax on city owned property that is tax exempt. Second by Tidemann. All ayes, motion carried.
 - g. Motion by Sells to appoint Nikki Stukel as election superintendent, Deb Murphy and Dave Linton as election deputies for Ward 1, and Sallie Franchuk and Cassie Moeller as election deputies for Ward 2. Second by Tidemann. All ayes, motion carried.
 - h. Ballot order was drawn for those who submitted petitions for the upcoming election. The ballot order will be as follows: In the mayoral race, Aaron Senner will be listed first and Deborah McIsaac second. For ward 1, Nikki Oien will be listed first and Zach Nebben second. For ward 2, Tracy Petersen will be listed first and Ryan Sinding second.
 - i. A first reading of Ordinance 296 International Residential Code was heard.
 - j. A first reading of Ordinance 297 International Building Code was heard.
 - k. A first reading of Ordinance 298 International Existing Building Code was heard.
- XI. EXECUTIVE SESSION:
- a. Per SDCL 1-25-2 for matters relating to personnel. Tidemann made a motion to enter Executive Session at 7:55 pm. Second by Senner. All ayes, motion carried. Mayor Petersen declared end of Executive Session at 8:05 pm.
- XII. ADDITIONAL BUSINESS:
- a. Motion by Senner to appoint Sara Smith as Finance Officer with an annual salary of \$60,000. Second by Schreurs. All ayes, motion carried.
 - b. Motion by Schreurs to appoint Brad Eggert as Maintenance Supervisor with an annual salary of \$55,000. Second by Sells. All ayes, motion carried.
- XIII. ADJOURNMENT: Senner made a motion to adjourn at 8:25 pm. 2nd by Schreurs. All ayes, motion carried. Meeting adjourned.

 Sara Smith
 Finance Officer
 Published once at the approximate cost of \$_____.

 Tracy Petersen
 Mayor, City of Baltic