

MINUTES OF MARCH 10, 2020 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MARCH 10, 2020. Mayor Grunewaldt called the meeting to order at 6:00 PM. Present were Aldermen Tracy Petersen, Chris Hotzler, Christopher Drayer and Kiri Sells. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wendland, Finance Officer Hoefert, Building Inspector Pearson and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the agenda. Second by Petersen. All ayes, motion passed.

Petersen made a motion to approve the minutes for the February 11, 2020 Regular Session. Hotzler seconded. All ayes, motion passed.

Disbursements were reviewed. Hotzler made a motion to approve the following disbursements. Second by Petersen. All ayes, motion passed.

March 2020 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 170.82	Utilities
City of Baltic	\$ 73.00	Utilities
Classic Corner	\$ 196.35	Gas
Colton Redi-Mix	\$ 4,320.00	Concrete Barriers
Dakota Auto Parts	\$ 5.90	Supplies
Dell Rapids Lumber Company	\$ 8.98	Suppliles
Direct Technologies	\$ 206.09	Backup
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 2,430.93	Payroll Tax
EFTPS	\$ 2,448.15	Payroll Tax
EL RIAD SHRINE	\$ 30.00	Circus Tickets
Erik's Snow Plow	\$ 380.00	Cutting Edges
Garbage N More	\$ 7,083.33	Service
Heiman Fire	\$ 67.00	Inspect Fire Extinguishers
Hughes Law Offices	\$ 1,521.41	Legal Service
Julia Hoefert	\$ 224.25	Mileage
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Menard's	\$ 153.19	Supplies
MidAmerican Energy	\$ 381.81	Utilities
Minnehaha Community Water Corp	\$ 3,297.45	Water Purchase
RDO	\$ 321.75	Supplies
SD Assoc. of Rural Water	\$ 550.00	2020 Membership
SD Dept. of Revenue	\$ 618.65	Sales Tax
SD Municipal League	\$ 104.00	District Meeting
SDRS	\$ 2,375.16	Retirement
SEAFOG	\$ 30.00	2020 Dues

US Bank	\$ 563.25	Misc
US Bank Equipment Finance	\$ 721.59	Truck
US Post Master	\$ 142.45	UB Mailing
Verizon Wireless	\$ 115.03	Utilities
Vern Eide Motoplex	\$ 38.33	Supplies
Xcel Energy	\$ 2,420.53	Utilities
	\$ 33,787.25	

February 2020 Salaries in gross amounts by Department: Finance, \$5,598.22; Inspection, \$576.47; Streets, \$2,575.32; Parks, \$2,575.32; Econ Dev \$3,603.62; Water, \$4,071.2; Sewer, \$4,071.12; Total \$23,071.27.

Public Time. No public

Police Report. No police report.

Maintenance Update. Hotzler reported that monthly water samples were taken, some curb stops were repaired, they attended monthly safety training and that he has passed his spraying certification testing.

Building Inspector Report. Pearson has been working on a drainage issue.

City Administrator/Economic Development Director Update. Wendland reported that SD DENR approved the Waste Water Facilities plan. There has been discussion with the City of Sioux Falls regarding a new street surfacing product, and he is working with Emergency Management in regard to possible spring flooding.

City Hall Update. Financials were presented. Reminder that the Council will sit as the Local Board of Equalization on Monday, March 16, 2020 at 6:00 p.m. at City Hall. Hoefert has received a scholarship to attend the Governmental Finance Officer Association Annual Conference in May. The annual Drinking Water Report from Minnehaha Community Water Corp. will be posted on the City website www.baltic.govoffice.com. Baltic's Drinking Water Report will also be posted on the website when received.

Attorney Remarks. City Attorney Hughes discussed current legislation that would have an effect on the City.

Business.

- a. Mayor Grunewaldt gave first reading of Ordinance 276 – Water Rates. Second reading and adoption will be at the April 14, 2020 Regular Meeting.
- b. Mayor Grunewaldt gave first reading of Ordinance 277 – Sewer Rates. Second reading and adoption will be at the April 14, 2020 Regular Meeting.
- c. Drayer made a motion to approve Resolution #2020-01 Surcharge. Seconded by Petersen. All ayes, motion passed.

RESOLUTION #2020-01
CITY OF BALTIC, SOUTH DAKOTA
SURCHARGE

WHEREAS, the City of Baltic (the “City”) has determined the existing water meter reading software is nearing the end of its useful life and its technical and administrative support will be expiring; and

WHEREAS, the City will purchase new software packages (the “Project”) to execute the integration of both meter reading and financial softwares; and

WHEREAS the City will establish a special charge or surcharge payable by every customer of its waterworks system.

NOW THEREFORE BE IT RESOLVED by the City as follows:

SECTION 1. Special Charge or Surcharge.

1.1 Surcharge. The City will establish the special charge or surcharge payable by every customer of its waterworks system.

1.2 Rates and collection. The rate herein specific will be collected as a special charge or surcharge for the Project. This special charge or surcharge shall remain in effect for 12 months after the effective date.

1.3 Rate Surcharge. The special charge or surcharge is set by this resolution and collected at the same time as other charges of the utility.

\$2.00 monthly surcharge upon all customers of its waterworks system.

The surcharge shall become effective June 1, 2020.

Adopted this 10th day of March 2020.

Scott Grunewaldt
Mayor

SEAL
ATTEST:

Julia Hoefert
Municipal Finance Officer

- d. Sells made a motion to purchase the Beacon meter reading software and the Banyon interface. Seconded by Hotzler. All ayes, motion passed.
- e. Petersen made a motion to have RDO service the payloader for not more than \$3,000.00. Seconded by Drayer. All ayes, motion passed.
- f. Drayer made a motion to surplus the Ford Explorer for disposal. Seconded by Sells. All ayes, motion passed.

- g. Drayer made a motion to decline and withdraw from the current land swap proposal with the Baltic School. Council authorized Wendland to work with Superintendent Sittig to develop an alternate proposal. Seconded by Petersen. All ayes, motion passed.
- h. There was discussion regarding the City's current computer system. No actions taken.

With no further business before the Council, at 7:05 p.m. Drayer made a motion to adjourn the meeting. Motion seconded by Petersen. All ayes, motion passed.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.

Scott Grunewaldt
Mayor, City of Baltic