

**UNAPPROVED MINUTES
BALTIC CITY COUNCIL SPECIAL MEETING
April 15, 2025 7:00 PM BALTIC CITY HALL
130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA**

Interim Mayor & Council President Brian McGreevy called the meeting to order at 7:00 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were Alderman Edward Clark-Jessen, City Attorney Mae Pochop, Interim Mayor & Alderman Brian McGreevy, Alderman Nikki Oien & Steve Boeve. Also in attendance was Public Works Supervisor Ryan Fods, Finance Officer Lacey Harrington and ISG Engineer Parker Hamann.

Brian McGreevy led the meeting in the Pledge of Allegiance.

MINUTES

The council reviewed the March 11, 2025 Regular Council Meeting minutes. Clark-Jessen made a motion to approve March 11, 2025 minutes, Boeve seconded. All ayes, motion carried.

The council reviewed the March 21, 2025 Board of Equalization Meeting minutes. Oien made a motion to approve March 21, 2025 minutes, Clark-Jessen seconded. All ayes, motion carried.

CLAIMS PAYABLE The Council reviewed the Claims Payable. Clark-Jessen made a motion to approve the Claims Payable, seconded by Boeve. All ayes, motion carried.

<u>CITY OF BALTIC</u>	<u>CLAIMS</u>	<u>March 11-April 15</u>
A&B	Printer/Copier Lease	\$ 121.99
ACE Hardware		\$ 29.49
Alliance	Phone & Internet Service	\$ 196.90
Badger	Water Meter Services	\$ 161.10
BSN Sports	Chalk for Ball Fields	\$ 320.00
City of Baltic	Water, Sewer & Trash	\$ 184.34
Classic Corner	Fuel	\$ 164.68
Code Enforcement	Q1 Code Enforcement	\$ 479.88
The Dakota Scout	Legal Publishing	\$ 199.87
Dells Journal	Renewal 2025 Subscription	\$ 50.00
Direct Technologies		\$ 37.25
Dust Tex	Rug Service	\$ 34.73
EFTPS	PR Taxes	\$ 4,550.30
First National Bank	Dump Truck	\$ 712.34
Garbage N More	Sanitation Service	\$ 9,833.33
Health Pool of SD	Health & Life Insurance	\$ 1,043.21
IRS	Corrections to 2024 941's	\$ 7,956.26
ISG	Engineering services	\$ 18,153.95
Kinetic Leasing	Oak & Douglas	\$ 2,773.00
Lacey's Rentals	Delivery to River Park & Rental Fee	\$ 435.00
LG Everist	Crushed road stone	\$ 1,199.07
MCWC	Water Purchase	\$ 7,425.53
Menards (West)	Tool Box - Shop	\$ 696.27

MidAmerican	Natural Gas	\$ 413.49
New Century Press	Shopper Ads	\$ 520.00
Paul Clarke	3/18/25-4/8/25 Inspections	\$ 280.00
Quality Heating & Air	Repair shop heater	\$ 440.81
SD Dept of Revenue	Garbage Tax	\$ 899.35
SDML Worker's Comp	2024 Audited Billing	\$ 51.00
SD Re-employment Asst	Q1 Report	\$ 89.73
SDRS	Retirement	\$ 1,952.64
SFAHS	March Calls	\$ 128.93
South Dakota 811	Q1 Messaging Fees	\$ 12.60
Sverdrup Township	274th Ave Blading	\$ 30.00
USBank	Various	\$ 1,821.22
US Bank SRF Loans	CW#2, 3, 4 & DW#3,4	\$ 22,674.80
Verizon	Public works phone, mobile hot spot	\$ 99.58
Vollan Oil	Tube Installation	\$ 78.38
Xcel Energy	Electricity	\$ 3,171.81
Workplace IT	IT Service April Billing	\$ 1,302.12
Beal Distributing	OP/AG Purchases	\$ 5,622.25
Johnson Brothers	OP/AG Purchases	\$ 3,845.30
Southern Glazier	OP/AG Purchases	\$ 474.41
RNDC	OP/AG Purchases	\$ 957.00
Dakota Beverage	OP/AG Purchases	\$ 8,994.67
Council & Employee Payroll	March Employees & Council	\$ 16,800.24
	TOTAL CLAIMS	\$ 127,418.82

PUBLIC TIME

Dave Siemonsma from 25052 474th Ave. Baltic came forward to discuss the issue of trash blowing from the Grant Park Development onto his property. Discussion was had on possible solutions including asking contractors to tarp their dumpsters/roll-offs, bungee cording residential bins, etc.

OLD BUSINESS

Veteran's Memorial – Baltic Legion

Phillip Soulek from the Baltic Legion gave updates on Veteran's Memorial. ISG is engineering a design on the memorial. Hoping to remove concrete in the next month. Ryan Fods requested the Legion to leave enough room on the west side by the fence line to allow for snow removal to dump it from 3rd Street and down. Soulek also reminded the community that the last Meat Bingo Night will be held Saturday, April 26th at 7:00 pm.

Grant Park Development Update

City Attorney Pochop presented the Council with two resolutions, 2025-02 & 2025-03. Pochop explained both resolutions which can be found on our City of Baltic website as well as published in the Dakota Scout newspaper.

RESOLUTION 2025-02

Nikki Oien made a motion to approve Resolution 2025-02 accepting Grant Park & Phillips Crossing additions today, April 15th, 2025, Boeve seconded, all ayes, motion carried.

RESOLUTION 2025-03

Clark-Jessen made a motion to approve Resolution 2025-03, Boeve seconded, all ayes, motion carried.

PHILLIPS CROSS EASEMENT

City Attorney Pochop also explained the Phillips Crossing Easements that will be filed with the Register of Deeds to provide record on the title that the development has drainage easements there. Clark-Jessen made a motion to approve the Phillips Crossing Easements, seconded by Boeve. All ayes, motion carried.

NEW BUSINESS

Baltic School District – Land Swap Acceptance for use of Veteran’s Memorial

McGreevy presented the Council with the land swap agreement with the Baltic School District that has been in progress. This will provide the location of the Veterans Memorial. McGreevy showed a map consisting of the land that will be swapped. Clark-Jessen made a motion to approve the land swap between the Baltic School District and City of Baltic, seconded by Oien. All ayes, motion carried.

Colton Pool – Summer Bus Program

Finance Officer Harrington presented the Council with plans to participate in a shuttle bus program for the second year to the Colton Pool. Harrington explained the details of the program and plans to run the bus 2 days per week. The cost for the City of Baltic would be around \$2,100-\$2,300 which is around the same as last year with a slight increase. The cost to the families would be just the membership to the Colton Pool. Signup will be posted online when available. Discussion was had on providing assistance to families if they need help paying for the pool membership. Oien made a motion to approve the Summer Bus Program for the Colton Pool for \$2500 to help with bussing & membership expenses. Boeve seconded, all ayes, motion carried.

Banyon/GWorks

Finance Officer Harrington provided an explanation on the issues the City of Baltic is having with the gWorks software. Harrington gave a few examples of the issues and asked that the City switches back to the Banyon software. Harrington provided the cost difference and asked City Attorney Pochop to assist in trying to get a refund from gWorks for part of the services they have not and can not provide. McGreevy made a motion to go back to Banyon, Clark-Jessen seconded, all ayes, motion carried.

City Office Hours

McGreevy presented the Council with new hours to provide time in the morning and afternoon to get work done before the doors are unlocked and after they are locked. This will also provide the office staff to be able to take a lunch. The new hours will be as follows:

9:00 am – 12:30 pm

1:30 pm – 4:00 pm

Also will provide times to come in if those hours do not work by appointment.

ENGINEERING UPDATE

Oak & Ash Project – Hamann walked through the project with Adam from Earthworks and went through all the items that need to be finished like seeding & restoration. This will happen in the next week or two depending on weather.

Main Lift Station – Hamann gave updates on project plans. Hamann requested approval of Payment Application #1 for \$97,957.18. Boeve made a motion to approve

Pay Application #1 Boeve made a motion to approve Pay Application #1 for \$97,957.18 for the Main Lift Station, Clark-Jessen seconded, all ayes, motion carried.

Transportation Alternatives Grant – Hamann gave updates on project plans.

5th Street Improvements – Hamann discussed bidding results and requested approval on the low bid for the project.

Low Bid Approval - Clark-Jessen made a motion to approve Black Top Paving bid for the 5th Street Paving for \$159,090.70 with the approval of Alternate Bid of \$10,390.95, Boeve seconded, all ayes, motion carried.

PUBLIC WORKS UPDATE

Ryan Fods gave ball field updates with prepping for spring and summer softball and baseball. Fods also let the Council know we had a water survey done by Banner in regard to our public water system. Everything was good. Fods discussed the water pressure issues and explained how the water tower works and what may be causing lower pressure at different times of day.

FINANCE OFFICE UPDATE

Finance Officer Harrington requested to be allowed to ask First National Bank to increase the City of Baltic's interest rate on our savings account. We currently earn .01% and with the high balance, it would be beneficial to earn more interest on that money. The other option is to move more of that money to SD FIT where we have a 4% interest rate. The Council agreed that we should check with First National Bank and Harrington will update the Council at the next meeting.

COMMUNITY RELATIONS UPDATE

Harrington gave the Council a summary of the meeting that was held on Thursday, March 27th to start planning for the 2025 Dog Days weekend. The theme this year will be "There's No Place Like Home." Another meeting will be scheduled soon and will be posted on Facebook, the City of Baltic website as well as a text that will go out for that.

LEGAL/COUNCIL/MAYOR UPDATE - No update

With no further business to discuss, Oien made a motion to adjourn at 8:27 pm. Seconded by Boeve, all ayes, motion carried.

Lacey Harrington
Municipal Finance Officer

Brian McGreevy
Interim Mayor/Board President