

## MINUTES OF APRIL 09, 2019 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON APRIL 09, 2019. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Chris Hotzler, Christopher Drayer and Tracy Petersen. Absent: Ron Jenks. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wendland, Finance Officer Hoefert, City Attorney Hughes. Public: Lauren Blacik and Michael Koopman. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the agenda. Second by Peterson. All ayes, motion passed.

Hotzler made a motion to approve the minutes for the March 12, 2019 Regular Session. Peterson seconded. All ayes, motion passed.

Disbursements were reviewed. Hotzler made a motion to approve the following disbursements. Second by Peterson. All ayes, motion passed.

### April Claims

Vendor	Amount	Comments
EFTPS	\$ 7,025.96	Payroll Taxes
SD Dept. of Revenue	\$ 604.85	Sales Tax
US Bank SRF	\$ 34,259.65	SRF Loans
SD Dept. of Revenue	\$ 9.67	1st Qtrr
SDRS	\$ 2,303.68	Retirement
Alliance Communications	\$ 205.85	Utilities
ARGUS LEADER	\$ 29.10	Subscription
Argus Leader Media	\$ 117.30	Legals
Badger Meter	\$ 54.00	Backhaul April-June
Banner Associates, Inc.	\$ 4,621.00	Services
City of Baltic	\$ 73.00	Utilities
Classic Corner	\$ 261.73	Gas/Supplies
Dell Rapids Lumber Company	\$ 34.77	Supplies
Direct Automation	\$ 19.38	Backup
Garbage N More	\$ 7,083.33	Services
Hughes Law Offices	\$ 1,477.09	Legal Service
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
MCEDA	\$ 2,700.00	Dues
Minnehaha Community Water Corp	\$ 3,863.04	Water Purchase
Menard's	\$ 79.12	Supplies
Metering & Technology Solution	\$ 149.02	Meter
MidAmerican Energy	\$ 468.85	Utilities
Mid-American Research Chem	\$ 1,593.76	Chemicals
Minnehaha County Sheriff Dept.	\$ 15,797.60	2nd Qtrr
NAPA Auto Parts	\$ 9.99	Supplies
Tiffany Wilson	\$ 36.42	Deposit Refund
RDO EQUIPMENT CO	\$ 39.00	Supplies
ROTO ROOTER	\$ 335.00	Main Line Cleanout

SDRS	\$ 117.10	Late Charges
US Bank	\$ 819.47	Supplies
US Bank Equipment Finance	\$ 852.95	Sweeper
Verizon Wireless	\$ 114.45	Utilities
Xcel Energy	\$ 2,349.13	Utilities
	\$ 90,278.26	

March 2019 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$5,424.80; Inspection, \$320.15; Streets, \$2,498.92; Parks, \$2,498.92; Econ Dev \$3,479.58; Water, \$3,957.84; Sewer, \$3,957.64; Total \$22,137.85.

Public Time. Lauren Blacik is a new resident to Baltic and was inquiring on the mosquito spraying approach. Maintenance Supervisor Johnson explained the training, equipment calibration, chemical, weather conditions and trap counts that all play a part of the spraying process. He advised that spraying typically occurs on Thursday evenings. Baltic Fire Chief Michael Koopman thanked the council for their support and reviewed the 2018 call activity.

Police Report. No report

Maintenance Update. Hotzler reported that he and Johnson kept watch of the lagoon lift station overnight during the large rain and snow melting event, flood preparation, asset inventory, safety manual development and attended a SD DOT class.

Building Official. Wendland report that Building Services Officer – Bill Pearson has been working on getting code ordinances ready, developing a unified process for issuing, inspecting and tracking of building permits. Reminder of the 24-48 hour timeframe for obtaining a permit as well as scheduling an inspection

City Administrator/Economic Development Director Update. Wendland met with a developer regarding multi-family housing lots. Flood preparation. Fertilizer quotes for the ball diamonds. Recommendation is to go with Ashley’s Landscaping for both Riverpark and Baltic Heights. Working with Minnehaha County on platting questions they have. Researched and responded to an Ordinance inquiry. Obtained quote for cross walk. Putting together a list of new street signs needed around town. City Hall will be closed Friday, April 19<sup>th</sup> and Monday, April 22<sup>nd</sup>. The next Healthy Hometown Stakeholders meeting will be April 16<sup>th</sup> at 6:00 p.m. at the American Legion.

City Hall Update. Wendland advised Hoefert is still out of the office but will hopefully be returning in approximately 2-3 weeks and that all office duties are being cared for.

Attorney Remarks. City Attorney Hughes discussed the draft Building Services Officer Agreement for Bill Pearson.

Business.

- a. 1<sup>st</sup> Reading Ordinance #268 – 2018 International Building Code was heard.
- b. 1<sup>st</sup> Reading Ordinance #269 – 2018 International Property Management Code was heard.
- c. 1<sup>st</sup> Reading Ordinance #270 – 2018 International Residential Building Code was heard.
- d. 1<sup>st</sup> Reading Ordinance #271 – 2018 International Existing Building Code was heard.
- e. Motion by Drayer to acknowledge Planning & Zoning recommendation for approval of Nielson Construction Plat Approval and approve by council. Motion seconded by Hotzler. All ayes, motion passed.
- f. Wendland advised Planning and Zoning tabled the Conditional use permit at this time.

- g. Discussed possible options within this year's budget for completing a portion of the paths/sidewalks since we were declined funding this go around of the Alternative Transportation Grant.
- h. Wendland advised he had spoken with the Satellite Leak Detection company and based on our previous due diligence that any assistance they would be able to provide would not provide any further information.

With no further business before the Council, at 8:30 p.m. Peterson made a motion to adjourn the meeting. Motion seconded by Drayer. All ayes, motion passed.

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Michael Wendland  
City Administrator  
Published once at the approximate cost of \$\_\_\_\_\_.

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Scott Grunewaldt  
Mayor, City of Baltic