

MINUTES OF APRIL 10, 2018 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON APRIL 10, 2018. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Chris Hotzler and Christopher Drayer. Also present were Maintenance Supervisor Johnson, Finance Officer Hoefert and City Attorney John Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the minutes for the March 12, 2018 Regular Session. Second by Jenks. All ayes, motion passed.

Disbursements were reviewed. Grunewaldt made a motion to approve the following disbursements. Second by Drayer. All ayes, motion passed.

April 2018 Claims

| Vendor | Amount | Comments |
|----------------------------------|-------------|---------------------------|
| Alliance Communications | \$164.66 | Utilities |
| Argus Leader | \$29.10 | Subscription |
| Argus Leader Media | \$155.08 | Legals |
| Badger Meter | \$54.00 | Backhaul 04/01 - 06/30/18 |
| Campbell Supply | \$92.54 | Supplies |
| Chris Hotzler | \$75.07 | District Meeting |
| Christopher Drayer | \$75.07 | District Meeting |
| City of Baltic | \$71.56 | Utilities |
| Classic Corner | \$75.00 | Gas |
| Dell Rapids Lumber Company | \$225.36 | Supplies |
| Direct Automation | \$14.00 | Backup |
| Dust-Tex Service, Inc. | \$14.28 | Rug Service |
| EFTPS | \$3,631.78 | Payroll Taxes |
| El Riad Shrine | \$30.00 | Circus Tickets |
| Garbage N More | \$6,991.67 | Garbage Service |
| Hughes Law Offices | \$1,433.98 | Legal Service |
| Jon or Amy Wehde | \$3.01 | Deposit Refund |
| Jonathon Goldammer | \$54.35 | Deposit Refund |
| MidAmerican Energy | \$192.59 | Utilities |
| Minnehaha Community Water Corp | \$3,816.00 | Water Purchase |
| Minnehaha County Sheriff Dept. | \$15,429.05 | 2nd Quarter |
| NAPA Auto Parts | \$3.72 | Supplies |
| Performance Paint & Body | \$401.80 | Chevy S-10 Repair |
| Quill Corporation | \$123.26 | Supplies |
| RevTrak | \$92.74 | CC Fees |
| Ryan Winklepleck | \$71.65 | Deposit Refund |
| Sam's Club - Membership | \$165.00 | Membership |
| SD Dept. of Revenue Unemployment | \$61.85 | 1st Quarter |
| SD Dept. of Revenue | \$542.82 | Sales Tax |
| SD One Call | \$10.50 | Locates |
| SDPAA | \$10,744.07 | Renewal |

| | | |
|---------------------------|-------------|-------------------------|
| SDRS | \$1,687.44 | Retirement |
| Sverdrup Township | \$60.00 | Road Grading |
| Trevor Bohl | \$49.09 | Deposit Refund |
| US Bank Equipment Finance | \$852.95 | Sweeper |
| US Bank - SRF | \$34,259.65 | SRF Loan |
| US Post Master | \$137.20 | Utility Billing Postage |
| Verizon Wireless | \$114.23 | Utilities |
| Xcel Energy | \$2,375.67 | Utilities |
| | | |
| Total | \$84,381.79 | |

March 2018 Salaries in gross amounts by Department: Council, \$0.00 Finance, \$2,714.44; Inspection, \$282.92; Streets, \$2,546.32; Parks, \$2,546.32; Water, \$3,945.54; Sewer, \$3,945.74; Total \$15,981.28.

Public Time. No public comments

Police Report. No report. Mayor Wendland indicated that the Baltic School is interested in an increased police presence. No details are available.

Maintenance Update. Fods gave the report via email. The concession stand floor heaved over the winter and has still not settled. When it does the security cameras will be installed and the interior wall will be built. Yellow Jacket Irrigation will be installing sod around the stand when the weather permits. Maintenance on the ball fields has been delayed because of weather. The gazebo at Murphy's Pond will be re-shingled this year. The weather has also delayed hydrant flushing, weed spraying, street sweeping and tree trimming.

Banner Engineering prepared the notice to bidders for the Douglas/Oak street project. We are set to open bids May 1 at 10:00 a.m. and award the bid at the May 8th regular Council meeting.

Fods has been working with the developer to complete the last phase of Baltic Heights. They are going to try to get the water/sewer and grading complete in 2018 and perhaps open 12 or so lots.

City Hall Update. Financial reports were given. Hoefert will be attending Finance Officer School June 6-8 in Sioux Falls. First National Bank provided information on their business credit card for Council review. Summer Rec will be June 4 – August 2, Citywide Rummage is April 27-28, Citywide Cleanup is April 30 – May 3. Hoefert has been working on address updates for the 2020 Census.

There was discussion regarding whether or not the City would reimburse Mayor Wendland for any of his travel and meetings in his role as President of the SD Municipal League as he does represent the City of Baltic as well. City Resolution 14-07 states that Elected Officials attending meetings, workshops or conferences will be compensated for each day the Official is away for 4 hours or more of \$50.00 The Municipal League generally reimburses him for mileage but not for meeting time. Discussion tabled for further information.

Attorney Remarks. City Attorney Hughes drafted an ordinance regarding underground tank storage. There was discussion surrounding the time limits for correcting a violation and the fine structure. Attorney Hughes will draft that language and present in May for Council Review

Business.

- A. Drayer made a motion to approve Resolution 2018-03 Recreational Trails Program Application Sponsorship. Second by Hotzler. All ayes, motion passed.
- B. Hotzler made a motion to authorize Mayor Wendland to sign the Small Community Planning Grant Application. Second by Drayer. All ayes, motion passed.
- C. Drayer made a motion to renew Liquor License RB-23883 Retail (on-off sale) Malt Beverage for Classic Corner. Second by Grunewaldt. All ayes, motion passed.
- D. Mayor Wendland read an Arbor Day Proclamation and declared April 27, 2018 to Arbor Day in the City of Baltic. Trees will be planted in River Park on that day beginning at 3:30 p.m.
- E. Drayer made motion to approve the Operating Agreement with Mike's Someday Café. Second by Grunewaldt. All ayes, motion passed.

With no further business before the Council, at 7:45 p.m. Grunewaldt made a motion to adjourn the meeting. Motion seconded by Hotzler. All ayes.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.

Mike Wendland
Mayor, City of Baltic