

## MINUTES OF APRIL 13, 2021 REGULAR SESSION

- I. THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON APRIL 13, 2021. Mayor Petersen called the meeting to order at 7:02 PM. Present were Aldermen Kiri Sells, Brendan Tidemann and Travis Schreurs. Also present were Maintenance Supervisor Johnson, Maintenance Assistants Hotzler, Eggert and Peterson, Building Official Pearson, City Administrator Wulf and City Attorney Frieberg. Finance Officer Hoefert was absent due to illness. The meeting was held at the Baltic American Legion.
- II. Mayor Petersen asked all present to rise and join in the Pledge of Allegiance to the Flag.
- III. APPROVAL OF AGENDA: Tidemann made a motion to approve the agenda as presented. Second by Sells. All ayes, motion passed.
- IV. APPROVAL OF MINUTES
  - a. Schreurs made a motion to approve the minutes for the March 9, 2021 Regular Session. Second by Tideman. All ayes, motion passed.
  - b. Tidemann made a motion to approve the minutes of the March 16, 2021 Board of Equalization Meeting. Second by Sells. All ayes, motion passed.
- V. VISITORS TO BE HEARD
  - a. John Breen – Had questions regarding the requirement for contractors to be licensed in the City of Baltic. Building Official Pearson explained that many cities do this to protect their citizens.
  - b. Deb Qualseth – Would like to know how many speeding tickets have been issued on Lovely Avenue: suggested tree trimming in Baltic Heights and bank stabilization in River Park as projects for the increased number of maintenance workers; wanted to know the total costs, including labor for installing/removing the ice rink, considered it to have been a waste of City money.
- VI. OLD BUSINESS
  - a. Proposed Sidewalk Project 2021: Project estimate is \$187,000 and will most likely be financed by Kinetic Leasing rather than using up actual cash funds.
    1. Public Comment: Deb Qualseth wanted to know if existing sidewalk issues will be addressed. Pearson said that these will be dealt with in Code Enforcement: Deb Mclsaac wanted to know if the citizens really want the sidewalk to be a priority or if a survey should be taken. Mayor Petersen stated that public opinion was taken 3 years ago when a Grant was being applied for as well as many letters of recommendation from citizens during the last round of Grant applications.
    2. Tidemann made a motion to continue working with Banner Engineering to finalize the project specifications and costs. Second by Schreurs. All ayes, motion passed.
  - b. Veterans' Memorial Parking Lot: Christopher Drayer of the Baltic American Legion reported that there is room for approximately 8 parking spots. Yellow Jacket Landscaping will be doing dirt work to level the site. 2 of the flag poles would be relocated along the Memorial. The Memorial and parking lot are not City funded.

## VII. NEW BUSINESS

- a. Drawing for Candidate Order
  1. Mayor: Deb McIsaac then Tracy Petersen
  2. Ward 1 (3 year term): Nikki Oien then Travis Schreurs
  3. Ward 2 (1 year term): Edward Wilson then Kiri Sells
  4. Ward 1 (1 year term): Aaron Senner running unopposed and will be appointed at the May regular meeting.
- b. Railroad Signal Upgrade: DMI Railroad wants to update the crossing signal and is seeking federal funds to do so. Federal funds require a 90/10 split with the local road authority which is the City in the case of the crossing on Lovely Avenue. The estimated cost to the City is \$25,000 with construction to occur in summer 2022 and billing in late 2022. More information to follow.
- c. Direct Technology Quote: Tidemann made a motion to spend no more than \$4,800 for equipment for new staff. Second by Schreurs. All ayes, motion passed.
- d. Liquor License RB-23883 Classic Corner Retail (on-off Sale) Malt Beverage: Sells made a motion to approve the renewal of this license. Second by Schreurs. All ayes, motion passed.
- e. Liquor License RB-26497 Someday Café Retail (on-off Sale) Malt Beverage: Sells made a motion to approve the renewal of this license. Second by Tidemann. All ayes, motion passed.
- f. Resolution 2021-05 MCEDA/LCEDA Consolidation into Sioux Metro Alliance: Tidemann made a motion to approve this resolution. Second by Schreurs. All ayes, motion passed.
- g. Surplus Land: Sells made a motion to surplus Lot 74 of Valley View Meadows Addition, instruct Wulf to hire an appraiser and prepare specifications to receive sealed bids. Second by Tidemann. All ayes, motion passed.
- h. Housing Study: Sells made a motion to table the approval of the Study until Council has more time to review it. Second by Tidemann. All ayes, motion passed.
- i. City Hall Front Door: Tidemann made a motion to accept a quote from G&D Viking Glass for \$3,365 to replace the front door on City Hall. Second by Schreurs. All ayes, motion passed.

## VIII. CLAIMS PAYABLE

- a. Tidemann made a motion to approve the claims as follows. Second by Schreurs. All ayes, motion passed.

### April 2021 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 200.11	Utilities
ARGUS LEADER	\$ 29.10	Subscription
Badger Meter	\$ 54.00	Backhaul April 2021 - June 202
Bobs Lock & Key	\$ 45.07	River Park Lock & Key
City of Baltic	\$ 83.46	Utilities
Classic Corner	\$ 260.36	Gas/Supplies
Comm. Partners Research	\$ 3,750.00	Housing Study
Dell Rapids Lumber Company	\$ 79.75	Supplies
Direct Technologies	\$ 406.71	MIT Contract
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 23.40	Amt Due on Notice
EFTPS	\$ 2,270.10	PR06 2021

EFTPS	\$ 2,350.52	PR05 2021
First National Bank	\$ 24.00	Safe Deposit Box
First National Bank	\$ 712.34	Dump Truck
Garbage N More	\$ 7,166.67	Garbage Service
Heman Fire	\$ 127.00	Extinguisher Inspection/Replac
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Menard's	\$ 920.33	SUplies
Metering & Technology Solution	\$ 525.92	Meters
MidAmerican Energy	\$ 443.72	Utilities
Mid-American Research Chem	\$ 1,601.82	Enzymes for Lagoon
Minnehaha Community Water Corp	\$ 4,635.12	Water Purchase
Minnehaha County Sheriff Dept.	\$ 16,584.75	2nd Qtr
Quill Corporation	\$ 65.15	Office Supplies
RDO Equipment	\$ 157.68	Supplies
SD Assn. of Code Enforcement	\$ 50.00	Training
SD DENR	\$ 10.00	Hotzler Test
SD Dept. of Revenue	\$ 1,303.72	Sales Tax
SD Gov. Finance Officer Assoc.	\$ 75.00	Training
SDML Workers Comp	\$ 173.00	2020 Audit
SDRS	\$ 2,448.90	Retirement
US Bank Equipment Finance	\$ 721.59	Truck/Plow
US Bank SRF	\$ 34,259.65	SRF Loans
US Post Master	\$ 151.92	UB Mailing
Verizon Wireless	\$ 806.19	Utilities
William Pearson	\$ 1,658.80	2020 Mileage Reimbursement
Xcel Energy	\$ 2,264.55	Utilities
Total Claims	\$ 89,228.25	
Payroll		
03/01/2021 – 03/31/2021	\$ 24,787.84	General Fund
03/01/2021 – 03/31/2021	\$ 6,678.86	Water Fund
03/01/2021 – 03/31/2021	\$ 6,512.38	Sewer Fund

#### IX. MAINTENANCE REPORT

- a. Hotzler reported that the NetDMR report was filed, baskets were cleaned, monthly water samples were submitted, pump 2 was clogged in the trailer court, new water meters were installed, curb stops were located along Lovely Avenue. Scrap metal was recycled, fire extinguishers were inspected, maintenance was done in Baltic Heights, benches were repainted, ball field maintenance was done. The staff attended safety training and flags were at half-staff several times during the month.
- b. The Baltic Athletic Association asked the City for permission to erect a batting cage in Baltic Heights along the back of Huber's Electric's fence. There would be no cost to the City at this time. The City may assist with agri-lime. Tidemann made a motion to allow the batting cage. Second by Sells. All ayes, motion passed.

#### X. BUILDING INSPECTOR REPORT.

- a. Pearson stated that in the first part of May a letter will go out to all residents of Baltic indicating that Code Enforcement efforts will be intensified.

#### XI. CITY ADMINISTRATOR UPDATE

- a. Wulf reported that the Summer Rec program will be a partnership with the YMCA with more detail to come. She has been participating in Legislative calls, working with Jesse Fonkert of Sioux Metro Alliance, working with Direct Technologies on office remodel, working with Banner on sidewalk project, the DOT to determine how and when to annex the County Road 114 by the new development. The Siouxland Libraries has been working on a grant to allow extended access. She has been working with Alternative HRD on updating the employee handbook.

## XII. CITY HALL UPDATE.

- a. This report will be forgone at this time due to unexpected illness of Hoefert.

## XIII. MAYOR REPORT

- a. Mayor Petersen that she has been working on the sidewalk project, grant for phase 2 of sidewalk project, water study (not to be confused with the already completed waste water study), erosion in River Park, new development, buyers who are looking to bring businesses into Baltic, Dell Rapids to assess software, website updates, "Meet the Mayor", newsletters, City Hall remodel, City Rummage and City Cleanup, Build Baltic Meetings, Baltic Teacher of the Year, working with the School to update some signs, summer rec program, sport court, Baltic Athletic Association, updates in River Park and a tree issue with Pearson.

## XIV. EXECUTIVE SESSION

- a. At 8:35 p.m. Schreurs made a motion to enter into Executive Session to discuss personnel matters per SDCL 1-25-2. Second by Schreurs. All Ayes, motion passed.
- b. At 8:52 p.m. Mayor Petersen declared Council out of Executive Session
- c. Tidemann made a motion to set the following wages. Second by Sells. All ayes, motion passed. Maintenance Assistants: Hotzler \$17.93/hr: Eggert and Peterson \$20.68/hr.

## XV. ADJOURNMENT

- a. With no further business before the Council, at 9:00 p.m. Sells made a motion to adjourn the meeting. Motion seconded by Schreurs. All ayes, motion passed.

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Julia M. Hoefert  
Municipal Finance Officer

Published once at the approximate cost of \$\_\_\_\_\_.

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Tracy Petersen  
Mayor, City of Baltic