

## MINUTES OF APRIL 14, 2020 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON APRIL 14, 2020 via Zoom. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Tracy Petersen, Chris Hotzler, Christopher Drayer and Kiri Sells. Also present were Maintenance Assistant Hotzler, City Administrator Wendland, Finance Officer Hoefert, City Attorney Hughes and Brendan .

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Hotzler made a motion to approve the agenda. Second by Drayer. All ayes, motion passed.

Sells made a motion to approve the minutes for the March 10, 2020 Regular Session. Petersen seconded. All ayes, motion passed.

Disbursements were reviewed. Drayer made a motion to approve the following disbursements. Second by Sells. All ayes, motion passed.

### April 2020 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 180.10	Utilities
Amber Lukehart	\$ 79.38	Deposit Refund
ARGUS LEADER	\$ 29.10	Subscription
Argus Leader Media	\$ 119.54	Legals
Badger Meter	\$ 54.00	Backhaul
Banyon Data Systems, Inc.	\$ 2,690.00	Software
City of Baltic	\$ 73.00	Utilities
City of Sioux Falls	\$ 87.00	Testing
Classic Corner	\$ 99.22	Gas/Supplies
Dakota Auto Parts	\$ 10.23	Supplies
Dell Rapids Lumber Company	\$ 7.09	Supplies
Direct Technologies	\$ 18.75	Backup
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 2,444.77	Payroll Taxes
EFTPS	\$ 2,408.21	Payroll Taxes
Garbage N More	\$ 7,125.00	Service
GovOffice	\$ 475.00	Website
Hughes Law Offices	\$ 1,521.41	Legal Service
Interstate Office Products	\$ 20.76	Supplies
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Menard's	\$ 361.69	Supplies
MidAmerican Energy	\$ 220.84	Utilities
Mid-American Research Chem	\$ 275.11	Supplies
Minnehaha Community Water Corp	\$ 3,613.35	Water Purchase
Minnehaha County Sheriff Dept.	\$ 16,152.50	2nd Qtr
RDO EQUIPMENT CO	\$ 337.82	Supplies
SD Dept. of Revenue	\$ 618.95	Sales Tax
SDML WORKERS COMPENSATION FUND	\$ 792.00	
SDRS	\$ 2,375.16	Retirement

Todd Marsceau	\$ 93.37	Deposit Refund
US Bank	\$ 32.56	Supplies
US Bank Equipment Finance	\$ 721.59	Truck
US Bank SRF	\$ 34,259.65	Loan
US Post Master	\$ 143.85	UB Mailing
Verizon Wireless	\$ 115.03	Utilities
Xcel Energy	\$ 2,281.90	Utilities
	\$ 82,625.78	

March 2020 Salaries in gross amounts by Department: Finance, \$5,598.22; Inspection, \$392.92; Streets, \$2,575.32; Parks, \$2,575.32; Econ Dev \$3,603.62; Water, \$4,071.20; Sewer, \$4,071.12; Total \$22,887.72.

Public Time. No public

Police Report. No police report.

Maintenance Update. Hotzler reported that monthly water samples were taken, some trees were trimmed in River Park and normal maintenance done.

City Administrator/Economic Development Director Update. Wendland has been participating in conference calls with SF Emergency Operations, Mayor meetings and Governor meetings to keep up with the COVID-19 updates. He has been in touch with the BAA regarding their outlook for playing ball this summer. At this time, they are waiting a few more weeks to decide based on guidance from the league's and state associations. A new Facebook page for the Baltic community has been set up called "Keeping Informed with Baltic" for Baltic residents to share happenings and information occurring in Baltic. The Citywide Rummage Sale has been cancelled/postponed. Citywide Cleanup will occur but with a date to be announced.

City Hall Update. Financials were presented. Drayer made the following motion: The 2020 Summer Rec Program in the City of Baltic will be cancelled for the safety of the children and staff and to comply with the COVID-19 precautions of social distancing and gatherings of no more than 10 people. If there is an opportunity to conduct an abbreviated program, that will be considered and looked into. Second by Hotzler. All ayes, motion passed.

Attorney Remarks. City Attorney Hughes congratulated the City of Baltic, its citizens and businesses for taking the necessary precautions to protect the community from the spread of COVID-19.

Business.

- a. Corona Virus Update (COVID-19) – the City is not issuing a Shelter-in-Place Ordinance due to the wonderful response of its businesses and residents making decisions and precautions in their activities and to adapt business practices for safety. Drayer made a motion to close all playground equipment for the safety of children and to comply with the COVID-19 precautions of social distancing and gatherings of no more than 10 people. City Parks and Trails will remain open for the mental and physical well-being of residents. Second by Petersen. All ayes, motion passed.
- b. Second reading and adoption of Ordinance 276 Water Rates has been tabled until the May 2020 meeting.

- c. Second reading and adoption of Ordinance 277 Sewer Rates has been tabled until the May 2020 meeting.

With no further business before the Council, at 8:30 p.m. Hotzler made a motion to adjourn the meeting. Motion seconded by Sells. All ayes, motion passed.

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Julia M. Hoefert  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

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Scott Grunewaldt  
Mayor, City of Baltic