

## MINUTES OF APRIL 19, 2022 REGULAR SESSION

- I. THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON APRIL 19, 2022. Mayor Petersen called the meeting to order at 7:00 PM.
- II. ROLL CALL: Present were Mayor Tracy Petersen and Aldermen Travis Schreurs, Kiri Sells, Aaron Senner, and Brendan Tidemann. Also present were Maintenance Supervisor Brad Eggert, Maintenance Assistant Myles Peterson, Administrative Assistant Dan Hotzler, City Administrator Rebecca Wulf, Finance Officer Sara Smith, and City Attorney Thomas Frieberg. The meeting was held at the Baltic American Legion.
- III. PLEDGE OF ALLEGIANCE: Mayor Petersen asked all present to rise and join in the Pledge of Allegiance to the Flag.
- IV. APPROVAL OF AGENDA: Motion by Sells to approve the agenda. Senner seconded. All ayes, motion passed.
- V. APPROVAL OF PAST MINUTES: Schreurs made a motion to approve the minutes for the March 10, 2022 Regular Session. 2<sup>nd</sup> by Tidemann. All ayes, motion passed. Schreurs made a motion to approve the minutes for the March 21, 2022 Special Session. 2<sup>nd</sup> by Tidemann. All ayes, motion passed. Motion by Schreurs to approve the minutes from the March 21, 2022 Board of Equalization session. 2<sup>nd</sup> by Senner. All ayes, motion passed.
- VI. APPROVAL OF CLAIMS PAYABLE: Senner made a motion to approve the following disbursements. 2<sup>nd</sup> by Schreurs. All ayes, motion passed.

EFTPS \$2,030.10 03/15/2022 Payroll Tax; EFTPS \$2,861.62 03/30/2022 Payroll Tax; SDRS \$2,460.18 March 2022 Retirement; SD Dept. of Revenue \$632.47 March Sanitation Sales Tax; SD Dept. of Revenue \$222.26 2002 Q1 Unemployment Insurance; Alliance Communications \$211.67 Phone/Internet Service; Kinetic Leasing \$2,773.00 Loan Payment; EFTPS \$2,699.26 04/15/2022 Payroll Tax; AFLAC \$559.64 indemnity products AFLAC; US Bank \$5,061.07 City Credit Cards; BALTIC POST PROM \$100.00 Baltic School Post Prom Donation; BALTIC PTO \$100.00 Baltic PTO Carnival Donation; Banner Associates, Inc. \$3,879.00 Engineering Services; BARGAIN BASEMENT \$200.00 Filing Cabinets; Direct Technologies \$397.73 Managed IT Services - March; Dust-Tex Service, Inc. \$22.42 Rug Service; Garbage N More \$7,708.34 Garbage Service; HEALTH POOL OF SD \$4,531.66 April 2022 Group Insurance; J P COOKE COMPANY \$54.00 Pet License Receipt Books; Kinetic Leasing \$2,773.00 Loan Payment; MCLEODS \$158.43 Election Supplies; Menard's \$99.49 Office Supplies; MENARDS, (EAST SIDE) \$124.25 Back Office Painting/Electrical Supplies; MidAmerican Energy \$914.57 Electric Service; Midway Service \$1,321.65 fuel; Minnehaha County Highway Dept \$2,125.00 Road Salt; MOPPIN MAMAS CLEANING LLC \$136.00 Clean City Hall 3/8 & 3/22; MYLES PETERSON \$55.00 CDL Physical reimbursement; NEW CENTURY PRESS \$325.78 Publishing; PETERS DISTRIBUTING, INC \$25.00 Stun Gun Flashlight; ROTO ROOTER \$395.00 Thaw culvert; SARA SMITH (Contracted) \$3,500.00 February 23 - March 10, 2022; SD ASSOC OF RURAL WATER \$75.00 Rural Water Expo Registration; SEAM \$486.58 Recycle old electronics & Document shredding; Sverdrup Township \$120.00 Road Grading; US BANCORP \$721.59 Contract Payment 05/01/22; WILLIAM J. PEARSON \$7.38 Certified Mail postage reimbursement; Badger Meter \$119.50 beacon meter; City of Baltic \$71.94 March City Utility Bill; Minnehaha Community Water Corp \$1,055.60 Water Purchase; Menard's \$257.75 Trim & Misc for City Hall; US Post Master \$156.80 Mail March Utility Bills; Verizon Wireless \$374.40 Cell Phone Service; AFLAC \$559.64 indemnity products AFLAC; City of Baltic \$6.10 March Utility Bill; Classic Corner \$251.49 fuel; CONSTRUCTION PRODUCTS & CONSULT \$58.50 Paint and Utility Marker; EL RIAD SHRINE \$30.00 Circus Tickets Donation; Minnehaha Community Water Corp \$4,004.32 Water Purchase; Menard's \$368.54 City Hall Misc Supplies; MidAmerican Energy \$1,362.04 Electric Service; Midway Service \$283.92 Misc Repairs to S10; Minnehaha County Sheriff Dept. \$16,812.25 2002Q2 Sheriff Services; MOPPIN MAMAS CLEANING LLC \$136.00 Clean City Hall 4/5/22 & 4/19/22; PATRICK CONRADE \$15.25 Refund after Final Bill; Sanitation Products, Inc.

\$135.00 SB Segment Set 4 17 Wire; SD One Call \$52.50 Message Fees January - March 2022; Stan Houston Equipment \$315.40 Marking Flags & Paint; Xcel Energy \$2,360.83 Natural Gas Service; Banner Associates, Inc. \$879.50 Engineering Services; BRAD EGGERT \$7.99 Reimburse for Mac's purchase of packing tape for Election Boxes; CASSIE MOELLER \$250.00 Election Board Deputy Pay; DAVE LINTON \$250.00 Election Board Deputy Pay; DEB MURPHY \$250.00 Election Board Deputy Pay; Dell Rapids Ace Hardware \$33.97 Misc Shop Supplies; Direct Technologies \$35.02 Final Bill - Managed IT Services; DSG \$1,874.86 Meter Setters; FRIEBERG, NELSON, & ASK, LLP \$3,907.00 Attorney Services; Garbage N More \$175.00 Garbage Service -Correct Underpayment; NIKKI STUKEL \$419.12 Election Superintendent Pay & Meal Reimbursement; SALLIE FRANCHUK \$250.00 Election Board Deputy Pay; SD PUBLIC ASSURANCE ALLIANCE \$16,569.29 Insurance; Sverdrup Township \$60.00 Road Grading; AMERICAN LEGION POST 175 \$3,000.00 Annual Fee for Legion Rental for council meetings; ARGUS LEADER \$16.48 Publishing; City of Sioux Falls \$87.00 Bacteria Water Tests Q1 2022; DSG \$266.09 Water & Sewer Supplies; Dust-Tex Service, Inc. \$22.42 Rug Service; GREAT BEAR SAND & GRAVEL LLC \$227.01 Crushed Concrete; LODES TREE SERVICE \$400.00 Tree Trimming; MARC \$2,077.00 Lagoon Chemicals; Metering & Technology Solution \$7,151.74 Water Meters and Endpoints; Pheasantland Industries \$34.56 2 Handicap Parking Signs; SD Dept. of Revenue \$150.00 Classic Corner Malt Bev Lic Renewal; VANDERSNICK EXCAVATING \$474.49 Repair Water Line; Total \$117,524.45

**March 2022 Salaries** in gross amounts by Department: Finance, \$4,688.04; Inspection, \$2,356.20; Streets, \$3,338.90; Parks, \$3,338.90; Econ Dev \$3,551.58; Water, \$4,191.28; Sewer, \$4,191.23; Total \$25,656.13.

- VII. VISITORS TO BE HEARD: None
- VIII. PUBLIC HEARING: Mayor Petersen opened the public hearing to discuss rezoning Parcel #20353 LOT 4 BALTIC SCHOOL 2<sup>nd</sup> ADDN TO THE CITY OF BALTIC OWNDER GRANT PARK CAPITAL, LLC from R-4 Manufactured Housing Residential to R-3 Residential District. No public comments were made. Mayor Petersen closed the public hearing. Motion by Sells to approve the rezone. 2<sup>nd</sup> by Schreurs. All ayes, motion carried.
- IX. OLD BUSINESS:
- a. Motion by Senner to approve the 2<sup>nd</sup> Reading of Ordinance 295 Code of Conduct. 2<sup>nd</sup> by Tidemann. All ayes, motion carried.
  - b. Motion by Senner to approve the 2<sup>nd</sup> Reading of Ordinance 296 International Residential Code. 2<sup>nd</sup> by Schreurs. All ayes, motion carried.
  - c. Motion by Senner to approve the 2<sup>nd</sup> Reading of Ordinance 297 International Building Code. 2<sup>nd</sup> by Tidemann. All ayes, motion carried.
  - d. Motion by Senner to approve the 2<sup>nd</sup> Reading of Ordinance 298 International Existing Building Code. 2<sup>nd</sup> by Sells. All ayes, motion carried.
- X. NEW BUSINESS:
- a. Christopher Drayer gave an end of term report for Planning and Zoning.
  - b. Motion by Tidemann to accept the bid from Minnehaha Community Water Corporation for the Snowhawg 14 foot push box with rubber scraping edge in the amount of \$2500. 2<sup>nd</sup> by Senner. All ayes, motion carried.
  - c. Motion by Sells to approve the renewal of the on-sale/off-sale Malt Beverage and SD Farm Wine license for Classic Corner. 2<sup>nd</sup> by Senner. All ayes, motion carried.
  - d. Motion by Schreurs to declare a broken four drawer lateral filing cabinet as surplus with a value of \$0. 2<sup>nd</sup> by Tidemann. All ayes, motion carried. Motion by Schreurs to declare a desk with hutch surplus with a value less than \$499. 2<sup>nd</sup> by Tidemann. All ayes, motion carried. Motion by Senner to declare a desk with hutch and return desk surplus with a value less than \$499. 2<sup>nd</sup> by Sells. All ayes, motion carried.

- e. Motion by Sells to enter Executive Session for matters relating to legal counsel at 7:24 pm. 2<sup>nd</sup> by Senner. All ayes, motion carried. Mayor Petersen declared end of Executive Session at 7:47 pm. Motion by Senner to approve transferring the deed for Parcel 20295 110 Morefield to the Development Foundation. Second by Tidemann. All ayes, motion carried. Motion by Senner to approve transferring the deed for Parcel 93702 at Lovely and 6<sup>th</sup> to the Development Foundation. Second by Schreurs. All ayes, motion carried.
  - f. Council reviewed the 1<sup>st</sup> reading of International Property Management 2021 Code Ordinance 299.
  - g. The 1<sup>st</sup> reading of International Fire 2021 Code Ordinance 300 was tabled until the May meeting.
- XI. The April 12, 2022 Election results were canvassed by Tidemann, Sells and Schreurs. Senner and Petersen abstained. The official results of the election were declared. Four year terms will begin at the May 10, 2022 meeting for Mayor Deborah McIsaac, Ward 1 Alderman Nikki Oien, and Ward 2 Alderman Ryan Sinding.
- XII. EXECUTIVE SESSION:
- a. Per SDCL 1-25-2 for matters relating to personnel. Tidemann made a motion to enter Executive Session at 7:58 pm. Second by Senner. All ayes, motion carried. Mayor Petersen declared end of Executive Session at 8:45 pm.
- XIII. ADDITIONAL BUSINESS:
- a. Motion by Senner to accept the resignation of Myles Peterson effective May 10. 2<sup>nd</sup> by Schreurs. Tidemann abstained. All ayes, motion carried.
- XIV. ADJOURNMENT: Senner made a motion to adjourn at 8:47 pm. 2<sup>nd</sup> by Sells. All ayes, motion carried. Meeting adjourned.

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Sara Smith  
Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

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Tracy Petersen  
Mayor, City of Baltic