

MINUTES OF MAY 8, 2018 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MAY 8, 2018. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Christopher Drayer and Chris Hotzler. Also present were City Administrator Fods, Maintenance Supervisor Johnson, Finance Officer Hoefert and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the minutes for the April 10, 2018 Regular Session. Hotzler seconded. All ayes.

Disbursements were reviewed. Grunewaldt made a motion to approve the following disbursements. Jenks seconded. All ayes.

May 2018 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 182.06	Utilities
Argus Leader Media	\$ 155.06	Legals
Banner Associates	\$ 30,808.00	Services
City of Baltic	\$ 71.56	Utilities
City of Sioux Falls	\$ 87.00	Water testing
Classic Corner	\$ 379.00	Gas
Dell Rapids Community Ambulance	\$ 5,000.00	2018 Distribution
Dell Rapids Lumber Company	\$ 64.89	Supplies
Direct Automation	\$ 14.00	Backup Service
DSG	\$ 263.54	Supplies
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
EFTPS	\$ 3,631.78	Payroll Taxes
Garbage N More	\$ 6,991.67	Garbage Service
Hughes Law Offices	\$ 1,433.98	Legal Service
June Aisenbrey	\$ 67.40	Deposit Refund
Kibble Equipment LLC	\$ 13,600.00	Lawn Mower
Lacey's Rentals Inc	\$ 135.00	Chemical Restrooms
Marco	\$ 125.45	Contract
Menard's	\$ 440.97	Supplies
MidAmerican Energy	\$ 125.33	Utilities
Midway Service	\$ 460.03	Supplies
Mike Wendland	\$ 23.96	Graduation Cards
Minnehaha Community Water Corp	\$ 3,558.60	Water Purchase
NAPA Auto Parts	\$ 45.99	Supplies
RevTrak	\$ 77.38	CC Fees
SD Dept. of Revenue	\$ 150.00	Liquor License - Someday Cafe
SD Dept. of Revenue	\$ 611.23	Sales Tax
SD Dept. of Revenue	\$ 150.00	Liquor License - Classic Corner
SD Gov. Finance Officer Assoc.	\$ 75.00	Finance Officer School
SD Municipal League	\$ 60.00	District Meeting
SDRS	\$ 1,687.44	Retirement

SFAHS	\$ 70.72	Services
Tim Myers	\$ 66.80	Deposit Refund
Tri-State Garage Door, Inc.	\$ 2,185.00	Main Garage Door
US Bank	\$ 58.58	Blooms on Main
US Bank Equipment Finance	\$ 852.95	Sweeper
US Post Master	\$ 136.50	UB Postage
Venture Capital	\$ 101.30	Deposit Refund
Verizon Wireless	\$ 114.03	Utilities
Xcel Energy	\$ 2,309.31	Utilities
	\$ 76,385.79	

April 2018 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$2,714.44; Inspection, \$282.92; Streets, \$2,546.32; Parks, \$2,546.32; Liquor, \$0.00; Water, \$3,945.54; Sewer, \$3,945.74; Total \$15,981.28.

At 7:05 p.m. Jenks made a motion to adjourn the 'old council'. Drayer seconded. All ayes.

The Oath of Office was taken by Mayor Wendland and Aldermen Drayer and Grunewaldt.

Mayor Wendland called the meeting to order at 7:06 PM. Present were Aldermen Ron Jenks, Chris Hotzler, Christopher Drayer and Scott Grunewaldt. Also present were City Administrator Fods, Maintenance Supervisor Johnson, Finance Officer Hoefert and City Attorneys Hughes. The meeting was held at the Baltic City Hall.

Mayor Wendland appointed Chris Hotzler as Alderman Ward 1 to fill a vacancy. Drayer made a motion to accept the appointment. Second by Jenks. All Ayes. The Oath of Office was taken by Chris Hotzler.

Jenks nominated Alderman Grunewaldt as Council President. Second by Drayer. All ayes.

Grunewaldt nominated Alderman Jenks as Council Vice President. Second by Drayer. All ayes.

Maintenance Update.

Fods gave the maintenance report: fire rings for the campground were picked up from Springfield. Street sweeping will likely take place the week of the 10th of May. Citywide Cleanup was held and went smoothly. The ballfields have been fertilized but weed spraying has been delayed due to weather. There was discussion regarding putting a park superintendent in the 2019 budget.

City Hall Update. Financial reports were given. A new program director was hired: counselors will be hired as registration numbers come in. Swim passes will be on sale Wednesday, May 16 from 4-6 p.m. at the Baltic School Commons. There was discussion regarding a more effective way to communicate emergency information to the citizens of Baltic. Drayer made a motion to sign the engagement letter from Schoenfish & Co. to perform the 2016-2017 Audit. Second by Jenks. All ayes.

Attorney Remarks. Mayor Wendland gave the first reading of Ordinance 259 – Ordinance providing for public safety regarding underground tank storage. Second reading and adoption will be at the regular June meeting.

Appointments and Designations:

Mayor Wendland made the following appointments. City Administrator/Public Works Director, Ryan Fods: Maintenance Supervisor, Ken Johnson: Municipal Finance Officer Julia Hoefert: City Attorney, Hughes Law Offices: Building Inspector, Dave Swier

Hotzler made a motion to approve the appointment of Ryan Fods as City Administrator/Public Works Director. Grunewaldt seconded. All ayes.

Hotzler made a motion to approve the appointment of Julia Hoefert as Municipal Finance Officer. Jenks seconded. All ayes.

Grunewaldt made a motion to approve the appointment of Ken Johnson as Maintenance Supervisor. Hotzler seconded. All ayes.

Grunewaldt made a motion to approve the appointment of Dave Swier as Building Inspector. Jenks seconded. All ayes.

Hotzler made a motion to approve the appointment of Hughes Law Offices as City Attorney. Drayer seconded. All ayes.

Jenks made a motion to appoint Ryan Fods as contact person for Solid Waste issues. Grunewaldt seconded. All ayes.

Hotzler made a motion to appoint Ryan Fods as Flood Plain Administrator. Drayer seconded. All ayes.

Jenks made a motion to appoint Ryan Rods as City Zoning Administrator. Drayer seconded. All ayes.

Hotzler made a motion to designate First National Bank and SDPFIT as official depositories for the City of Baltic. Grunewaldt seconded. All ayes.

Grunewaldt made a motion to designate Dell Rapids Tribune as the official newspaper of the City of Baltic. Jenks seconded. All ayes.

Drayer made a motion to designate Banner Engineering as the official engineering company for the City of Baltic. Hotzler seconded. All ayes.

Mayor Wendland gave the Oath of Office to Fods, Johnson and Hoefert.

Police Report. Deputy Cabrera was present: Council voiced concerns about children driving 4-wheelers on public roads, patrolling the parks and speeding on 5th Street.

Business

- a. Rich Uckert from Banner & Associates provided information regarding the bids for the 2018 Road Construction Project. Bid Schedule 1 included road improvements and some improvements to valves and hydrants. Bid Schedule 2 added water and sewer main improvements as well. The bids came in as follows:

Bidder	Schedule 1	Schedule 2
Double H Paving	\$303,322.60	\$449,030.04
Asphalt Surfacing Company	\$316,330.00	\$454,277.75
Myrl & Roy's Paving, Inc.	\$334,030.95	\$487,108.80

- (1) Grunewaldt made a motion to accept the low bid from Double H Paving for Schedule 2. Second by Jenks. All Ayes with Drayer abstaining due to conflict of interest. The project has an anticipated start time of mid to late June with completion set for October.
 - (2) Financing – Council was presented with 3 financing options to review: Lease/Purchase, Bank Loan and General Liability Bonds. Drayer made a motion to proceed with Kinetic Leasing so long as the interest rate did not exceed 4.44%. Second by Jenks.
- b. Drayer made a motion to sign a Letter of Contract for Banner Engineering to develop a Facility Plan for the Wastewater Treatment Facility. Second by Grunewaldt. All Ayes.
 - c. Drayer made a motion to approve Resolution 2018-04 – Lincoln and Minnehaha Pre-Disaster Hazard Mitigation Plan 2017 Update. Second by Hotzler. All ayes. (published separately)
 - d. Grunewaldt made a motion to approve Resolution 2018-05 Senior Citizen Defined. Second by Jenks. All Ayes. (published separately)
 - e. Mayor Wendland spoke about recognizing the 2018 graduates by giving them a ‘Baltic Incentive’. If they open a utility account in the future, they will receive a \$25 credit on their first utility bill. This incentive will be voted on annually. Drayer made a motion to approve the Incentive. Jenks seconded. All ayes.

Mayor Wendland presented Certificates of Achievement from SD Department of Environment and Natural Resources to the City of Baltic, Public Works Director Fods and Maintenance Supervisor Johnson for having met all State Requirements for Safe Drinking Water and supplying Safe Drinking Water to the public they serve.

With no further business before the Council, at 8:30 p.m. Drayer made a motion to adjourn the meeting. Motion seconded by Jenks. All ayes.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.