

MINUTES OF MAY 09, 2017 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MAY 9, 2017. Mayor Wendland called the meeting to order at 7:05 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Doug Burns and Chris Hotzler. Also present were City Administrator Fods, Maintenance Supervisor Johnson, Finance Officer Hoefert and Code Enforcement Officer Uhl. The meeting was held at the Baltic City Hall.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the minutes for the April 11, 2017 Regular Session. Jenks seconded. All ayes.

Disbursements were reviewed. Hotzler made a motion to approve the following disbursements. Burns seconded. All ayes.

| Vendor                         | Amount     | Comments                       |
|--------------------------------|------------|--------------------------------|
| Adam Reese                     | \$42.11    | Refund Deposit                 |
| Alliance Communications        | \$170.10   | Utilities                      |
| Argus Leader Media             | \$133.68   | Legals                         |
| Ashley's Landscaping, Inc.     | \$454.00   | Tree, Fertilizer               |
| CHS Eastern Farmers            | \$13.00    | Grass Seed                     |
| City of Baltic                 | \$71.56    | Utilities                      |
| Classic Corner                 | \$207.01   | Gas                            |
| David Heiberger                | \$77.38    | Refund Deposit                 |
| Dell Rapids Lumber Company     | \$11.03    | Supplies                       |
| Direct Automation              | \$389.00   | Install PC's & Server & Backup |
| Dust-Tex Service, Inc.         | \$13.73    | Rug Service                    |
| EFTPS                          | \$3,876.90 | Payroll Taxes April 2017       |
| Garbage N More                 | \$5,741.00 | Garbage Haul                   |
| Gillespie                      | \$156.79   | Trimmer Supplies               |
| Hughes Law Offices             | \$1,392.22 | Legal Service                  |
| Interstate All Battery Center  | \$162.85   | Batteries                      |
| Kinetic Leasing                | \$1,850.00 | 5th Street Lease               |
| Lacey's Rentals Inc            | \$500.00   | Chemical Restrooms             |
| Marco                          | \$123.35   | Copier                         |
| Menard's                       | \$62.34    | Supplies                       |
| MidAmerican Energy             | \$78.71    | Utilities                      |
| Midway Service                 | \$711.09   | Truck Repair                   |
| Minnehaha Community Water Corp | \$3,331.80 | Water Purchase                 |
| Petty Cash                     | \$46.35    | Refund Petty Cash              |
| RevTrak                        | \$91.14    | CC User Fees                   |
| Robert Kurtenbach              | \$70.65    | Refund Deposit                 |

|                                |             |                        |
|--------------------------------|-------------|------------------------|
| Sam's Club - Credit            | \$116.92    | Supplies               |
| Schuneman Equipment Co.        | \$239.46    | Repair                 |
| SD Dept. of Revenue            | \$573.49    | Sales Tax April 2017   |
| SD Gov. Finance Officer Assoc. | \$75.00     | Finance Officer School |
| SD Municipal League            | \$25.00     | Budget Training        |
| SDRS                           | \$1,642.44  | Retirement             |
| Soukup Construction            | \$22,888.00 | Dam Removal            |
| SV Industries                  | \$1,205.79  | Fire Rings             |
| Sverdrup Township              | \$120.00    | Road Grading           |
| US Bank                        | \$166.14    | Supplies               |
| US Bank Equipment Finance      | \$852.95    | Sweeper                |
| US Post Office                 | \$128.18    | UB Postage             |
| Verizon Wireless               | \$111.62    | Utilities              |
| Xcel Energy                    | \$2,405.28  | Utilities              |
|                                | <hr/>       |                        |
| Total                          | \$50,328.06 |                        |

April 2017 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$2,636.34; Inspection, \$378.10; Streets, \$2,482.38; Parks, \$2,482.38; Liquor, \$0.00; Water, \$3,838.98; Sewer, \$3,839.18; Total \$15,657.36.

At 7:07 p.m. Burns made a motion to adjourn the 'old council'. Hotzler seconded. All ayes.

The Oath of Office was taken by Alderman Chris Hotzler.

Mayor Wendland called the meeting to order at 7:10 PM. Present were Aldermen Ron Jenks, Chris Hotzler, and Scott Grunewaldt. Also present were City Administrator Fods, Maintenance Supervisor Johnson, Finance Officer Hoefert and Code Enforcement Officer Uhl. The meeting was held at the Baltic City Hall.

Mayor Wendland appointed Christopher Drayer as Alderman Ward 1 to fill a vacancy. Jenks made a motion to accept the appointment. Second by Hotzler. All Ayes. The Oath of Office was taken by Christopher Drayer.

Jenks nominated Alderman Grunewaldt as Council President. Second by Drayer. All ayes.

Jenks nominated Alderman Hotzler as Council Vice President. Second by Drayer. All ayes.

Public Time. Deputy Alexander was present. Council has had complaints about speeding on 5<sup>th</sup> Street after school.

Maintenance Update.

Fods gave the maintenance report: fire rings for the campground were picked up from Springfield and other improvements will be taking place in the campgrounds in the coming weeks. Street sweeping will likely take place the week of the 15<sup>th</sup> of May. Citywide Cleanup was held and went smoothly. Construction of the Comfort Station in Baltic Heights is underway and will hopefully be completed by

June 1. Ground has been broken for the Commodities Shed being built on the Old Depot site. The pedestrian walkway sign at Lovely and 6<sup>th</sup> is acting up. Hubers Electric will be testing some lighting on the flag poles along Lovely Avenue to see if they light sufficiently without causing any driving hazards.

Code Enforcement Update. Uhl has begun monitoring yard maintenance and abandoned vehicles. He placed 9 notices for grass/weeds and 2 for vehicles. Homeowners have 48 hours from the date of the notice to mow their property or the City will mow it and charge \$125 per hour (1 hour minimum) to the home owner.

City Hall Update. Financial reports were given. Hoefert stated that registrations for Summer Youth Recreation Program have been slow coming in. A new program director was hired: counselors will be hired as registration numbers come in.

Attorney Remarks. City Attorney Hughes was absent.

Business.

Mayor Wendland made the following appointments. City Administrator/Public Works Director, Ryan Fods: Maintenance Supervisor, Ken Johnson: Municipal Finance Officer Julia Hoefert: Code Enforcement Officer, Mike Uhl: City Attorney, John Hughes of Hughes Law Offices: Building Inspector, Dave Swier

Grunewaldt made a motion to approve the appointment of Ryan Fods as City Administrator/Public Works Director. Drayer seconded. All ayes.

Jenks made a motion to approve the appointment of Julia Hoefert as Municipal Finance Officer. Drayer seconded. All ayes.

Drayer made a motion to approve the appointment of Ken Johnson as Maintenance Supervisor. Hotzler seconded. All ayes.

Grunewaldt made a motion to approve the appointment of Mike Uhl as Code Enforcement Officer. Hotzler seconded. All ayes.

Jenks made a motion to approve the appointment of Dave Swier as Building Inspector. Grunewaldt seconded. All ayes.

Drayer made a motion to approve the appointment of John Hughes of Hughes Law Offices as City Attorney. Hotzler seconded. All ayes. Attorney Hughes prepared a contract, the Council will review and act on during the June 13 regular meeting.

Jenks made a motion to appoint Ryan Fods as contact person for Solid Waste issues. Grunewaldt seconded. All ayes.

Grunewaldt made a motion to appoint Ryan Fods as Flood Plain Administrator. Drayer seconded. All ayes.

Drayer made a motion to appoint Ryan Rods as City Zoning Administrator. Hotzler seconded. All ayes.

Jenks made a motion to designate First National Bank and SDPFIT as official depositories for the City of Baltic. Hotzler seconded. All ayes.

Drayer made a motion to designate Dell Rapids Tribune as the official newspaper of the City of Baltic. Hotzler seconded. All ayes.

Grunewaldt made a motion to designate Banner Engineering as the official engineering company for the City of Baltic. Drayer seconded. All ayes.

Mayor Wendland gave the Oath of Office to Fods, Johnson, Hoefert and Uhl.

2017 Seasonal Wage approval.

Pursuant to SDCL 6-1-10, Jenks made a motion to approve and publish the following wages of the summer seasonal employees being listed as to position, name and amount as noted for the summer season of 2017 unless otherwise changed. Summer Youth Director, Jay Lamb, 10.50/hour: Seasonal Maintenance, Ryan Kortemeyer, \$11.00: Seasonal Maintenance Ted DeLange, Bo Teveldal, Reese Warne and Darrell Weinacht, \$10.50/hour; Grunewaldt seconded. All ayes.

Mayor Wendland gave the second reading of Ordinance 254 – Supplemental Appropriations (published separately). Grunewaldt made a motion to accept and adopt Ordinance 254. Second by Drayer. All Ayes.

Mayor Wendland spoke about recognizing the 2017 graduates by giving them a ‘Baltic Incentive’. If they open a utility account in the future, they will receive a \$25 credit on their first utility bill. This incentive will be voted on annually. Drayer made a motion to approve the Incentive. Jenks seconded. All ayes.

With no further business before the Council, at 8:20 p.m. Hotzler made a motion to adjourn the meeting. Motion seconded by Drayer. All ayes.

Julia M. Hoefert

Municipal Finance Officer

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