

## MINUTES OF MAY 12, 2020 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MAY 12, 2020. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Tracy Petersen, Christopher Drayer and Chris Hotzler and Kiri Sells. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the agenda. Second by Petersen. All ayes, motion passed.

Petersen made a motion to approve the minutes for the April 14, 2020 Regular Session. Second by Hotzler. All ayes, motion passed

Disbursements were reviewed. Drayer made a motion to approve the following disbursements. Second by Petersen. All ayes, motion passed

### May 2020 Claims

Vendor	Amount	Comments
All Flags	\$ 384.15	Flags
Alliance Communications	\$ 168.56	Utilities
Argus Leader Media	\$ 135.50	Legals
Ashley's Landscaping, Inc.	\$ 680.00	Fertilizing
City of Baltic	\$ 73.00	Utilities
Classic Corner	\$ 87.00	Gas
Dell Rapids Ace Hardware	\$ 1.99	Supplies
Direct Technologies	\$ 19.41	Backup
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 2,427.93	Payroll Taxes
Garbage N More	\$ 7,125.00	Garbage Service
Hughes Law Offices	\$ 1,521.41	Legal Service
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
MidAmerican Energy	\$ 147.62	Utilities
Midway Service	\$ 516.00	Diesel
Minnehaha Community Water Corp	\$ 3,864.90	Water Purchase
NAPA Auto Parts	\$ 2.69	Siren
Randy Meyer	\$ 1,000.00	Gazebo
RDO EQUIPMENT CO	\$ 2,974.50	Loader Maint
Roger Moeller	\$ 73.41	Deposit Refund
Sam's Club - Membership	\$ 165.00	Membership
Sanitation Products, Inc.	\$ 101.13	Sweeper
SD Dept. of Revenue	\$ 620.78	Sales Tax
SD One Call	\$ 7.35	Locates
SDRS	\$ 2,375.16	Retirement
Sverdrup Township	\$ 120.00	Road Grading
US Bank	\$ 1,125.20	Supplies

US Bank Equipment Finance	\$ 721.59	Truck
US Post Master	\$ 146.30	UB Mailing
Verizon Wireless	\$ 114.62	Utilities
Xcel Energy	\$ 2,120.36	Utilities

\$ 31,608.41

April 2020 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$5,598.22; Inspection, \$431.13; Streets, \$2,575.32; Parks, \$2,575.32; Economic Development, \$3,603.62; Water, \$4,071.20; Sewer, \$4,071.12; Total \$22,925.93.

At 7:22 p.m. Drayer made a motion to adjourn the 'old council'. Second by Petersen. All ayes, motion passed.

The Oath of Office was taken by Alderman Sells and Alderman Tidemann.

Mayor Grunewald called the meeting to order at 7:25 PM. Present were Aldermen Brendan Tidemann, Kiri Sells and Tracy Petersen. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt appointed Chris Hotzler as Alderman Ward 1 to fill a vacancy. Petersen made a motion to accept the appointment. Second by Sells. All Ayes, motion passed. The Oath of Office was taken by Chris Hotzler.

Sells nominated Alderman Hotzler as Council President. Second by Petersen. All ayes, motion passed.

Sells nominated Alderman Petersen as Council Vice President. Second by Hotzler. All ayes, motion passed.

Appointments and Designations:

Mayor Grunewaldt made the following appointments. City Administrator/Economic Development Director, Mike Wendland: Maintenance Supervisor, Ken Johnson: Maintenance Assistant, Dan Hotzler: Municipal Finance Officer Julia Hoefert: City Attorney, Hughes Law Offices: Building Inspector, William Pearson.

Petersen made a motion to approve the appointments as stated. Sells seconded. All ayes, motion passed.

Petersen made a motion to appoint Mike Wendland as contact person for Solid Waste issues, Flood Plain Administrator and Zoning Administrator. Sells seconded. All ayes, motion passed.

Petersen made a motion to appoint Dan Hotzler as City Safety Coordinator. Second by Sells. All ayes with Hotzler abstaining, motion passed.

Petersen made a motion to designate First National Bank and SDPFIT as official depositories for the City of Baltic. Sells seconded. All ayes, motion passed.

Petersen made a motion to designate Dell Rapids Tribune as the official newspaper of the City of Baltic. Sells seconded. All ayes, motion passed.

Petersen made a motion to designate Banner Engineering as the official engineering company for the

City of Baltic. Sells seconded. All ayes, motion passed.

Mayor Grunewald gave the Oath of Office to Wendland, Johnson, Hotzler and Bill Peterson.

Public Time: no comments

City Administrator Update: Wendland gave an update on many projects.

Building Inspector Update: Pearson continues to work with residents and builders.

Maintenance Update.

Hotzler gave the maintenance report: they continue to keep pump stations clean and in working order, perform maintenance on machinery and equipment. They are still working on cleanup in River Park to prepare for camping.

City Hall Update. Hoefert was absent. The 2020 Annual Report was presented to Council. Wendland reported that the City Wide Rummage Sale will be taking place June 4-6 (see Bargain Basement on Facebook) and the City Wide Cleanup will be taking place June 12-13 (more information will be on Facebook/BalticSD).

Attorney Remarks. Attorney Hughes was absent.

Business

- a. COVID-19 Update
- b. Second Reading of Ordinance 276 Water Rates was tabled until the June Meeting.
- c. Second Reading of Ordinance 277 Sewer Rates was tabled until the June Meeting.
- d. Wendland spoke about recognizing the 2019 graduates by giving them a 'Baltic Incentive'. If they open a utility account in the future, they will receive a \$25 credit on their first utility bill. This incentive will be voted on annually. Hotzler made a motion to approve the Incentive. Second by Petersen. All ayes, motion passed.
- e. Petersen made motion to accept a quote from Double H Paving to do road repair for \$13,055.75. Second by Petersen. All ayes, motion passed.
- f. Tidemann made a motion to accept a quote from The Road Guys to do chip sealing for \$27,126.00. Second by Petersen. All ayes, motion passed.
- g. Sells made a motion to hire Ryan Kortemeyer as part-time maintenance worker for \$10.75/hr. Second by Petersen. All ayes with Hotzler abstaining, motion passed.
- h. Petersen made a motion to provide dust control on portions of 4<sup>th</sup> Street and 5<sup>th</sup> Street. Second by Hotzler. All ayes, motion passed.

With no further business before the Council, at 9:30 p.m. Petersen made a motion to adjourn the meeting. Motion seconded by Hotzler. All ayes, motion passed.

Julia M. Hoefert  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

Scott Grundewaldt  
Mayor