

MINUTES OF MAY 14, 2019 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON MAY 14, 2019. Mayor Grunewaldt called the meeting to order at 7:20 PM. Present were Aldermen Ron Jenks, Tracy Peterson, Christopher Drayer and Chris Hotzler. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler and Finance Officer Hoefert. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve the agenda. Second by Peterson. All ayes, motion passed.

Peterson made a motion to approve the minutes for the April 9, 2019 Regular Session. Second by Drayer. All ayes, motion passed

Disbursements were reviewed. Hotzler made a motion to approve the following disbursements. Second by Peterson. All ayes, motion passed

May 2019 Claims

Vendor	Amount	Comments
ALL FLAGS , LLC	\$ 573.25	Flags
Alliance Communications	\$ 165.85	Utilities
American Legal Publishing Corp	\$ 475.00	Renewal
Argus Leader Media	\$ 74.50	Legals
Ashley's Landscaping, Inc.	\$ 680.00	Fertilizer
Banner Associates, Inc.	\$ 5,980.00	Facilities Plan
City of Baltic	\$ 73.00	Utilities
City of Sioux Falls	\$ 130.50	Testing
Classic Corner	\$ 230.54	Gas
DELL RAPIDS COMMUNITY AMBULANC	\$ 5,000.00	Annual Contribution
Dell Rapids Lumber Company	\$ 26.64	Supplies
Direct Automation	\$ 330.72	Services
Dust-Tex Service, Inc.	\$ 7.38	Rug Service
EFTPS	\$ 2,494.58	Payroll Taxes
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Garbage N More	\$ 7,083.33	Services
Hughes Law Offices	\$ 1,477.09	Legal Service
Interstate Office Products	\$ 193.85	Supplies
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Marco	\$ 143.52	Contract
Menard's	\$ 190.93	Supplies
MidAmerican Energy	\$ 197.77	Utilities
Midway Service	\$ 770.12	Repair F350
Minnehaha Community Water Corp	\$ 3,296.64	Water Purchase
Nicholas Johnson	\$ 112.02	Deposit Refund
Petty Cash	\$ 156.36	Petty Cash
Quill Corporation	\$ 111.98	Supplies
Sam's Club - Membership	\$ 165.00	Membership

SD ASSOC OF RURAL WATER	\$ 100.00	Leak Detection
SD Gov. Finance Officer Assoc.	\$ 75.00	Finance Officer School
SD One Call	\$ 10.50	Locates
SD PUBLIC ASS ALLIANCE	\$ 12,007.72	Renewal
SDRS	\$ 2,303.68	Retirement
SEAFOG	\$ 30.00	Annual Dues
SD Dept. of Revenue	\$ 607.99	Sales Tax
SD DENR	\$ 10.00	Test
Sverdrup Township	\$ 60.00	Road Grading
US Bank	\$ 149.61	Supplies
US Bank Equipment Finance	\$ 852.95	Sweeper
US Post Master	\$ 142.10	UB Mailing
US Post Master	\$ 139.65	UB Mailing
Verizon Wireless	\$ 114.14	Utilities
WILD WATER WEST	\$ 161.88	Deposit
Xcel Energy	\$ 2,352.22	Utilities
	\$ 54,501.83	

April 2018 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$5,424.80; Inspection, \$1,842.00; Streets, \$2,498.92; Parks, \$2,498.92; Water, \$3,957.84; Sewer, \$3,957.64; Total \$23,659.70.

At 7:22 p.m. Drayer made a motion to adjourn the 'old council'. Second by Peterson. All ayes, motion passed.

The Oath of Office was taken by Mayor Wendland and Alderman Petersen.

Mayor Grunewald called the meeting to order at 7:25 PM. Present were Aldermen Ron Jenks, Christopher Drayer and Tracy Petersen. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler and Finance Officer Hoefert. The meeting was held at the Baltic City Hall.

Mayor Grunewaldt appointed Chris Hotzler as Alderman Ward 1 to fill a vacancy. Drayer made a motion to accept the appointment. Second by Jenks. All Ayes, motion passed. The Oath of Office was taken by Chris Hotzler.

Hotzler nominated Alderman Drayer as Council President. Second by Petersen. All ayes, motion passed.

Drayer nominated Alderman Hotzler as Council Vice President. Second by Jenks. All ayes, motion passed.

Appointments and Designations:

Mayor Grunewaldt made the following appointments. City Administrator/Economic Development Director, Mike Wendland: Maintenance Supervisor, Ken Johnson: Maintenance Assistant, Dan Hotzler: Municipal Finance Officer Julia Hoefert: City Attorney, Hughes Law Offices: Building Inspector, William Pearson.

Drayer made a motion to approve the appointment of Mike Wendland as City Administrator/Economic Development Director. Hotzler seconded. All ayes, motion passed.

Jenks made a motion to approve the appointment of Julia Hoefert as Municipal Finance Officer. Hotzler seconded. All ayes, motion passed.

Jenks made a motion to approve the appointment of Ken Johnson as Maintenance Supervisor. Petersen seconded. All ayes with Hotzler Abstaining, motion passed.

Drayer made a motion to approve the appointment of Dan Hotzler as Maintenance Assistant. Jenks seconded. All ayes with Hotzler abstaining, motion passed.

Drayer made a motion to approve the appointment of William Pearson as Building Inspector. Petersen seconded. All ayes, motion passed.

Jenks made a motion to approve the appointment of Hughes Law Offices as City Attorney. Petersen seconded. All ayes, motion passed.

Hotzler made a motion to appoint Mike Wendland as contact person for Solid Waste issues. Petersen seconded. All ayes, motion passed.

Hotzler made a motion to appoint Mike Wendland as Flood Plain Administrator. Petersen seconded. All ayes, motion passed.

Hotzler made a motion to appoint Mike Wendland as City Zoning Administrator. Petersen seconded. All ayes, motion passed.

Jenks made a motion to appoint Dan Hotzler as City Safety Coordinator. Second by Petersen. All ayes with Hotzler abstaining, motion passed.

Hotzler made a motion to designate First National Bank and SDPFIT as official depositories for the City of Baltic. Petersen seconded. All ayes, motion passed.

Jenks made a motion to designate Dell Rapids Tribune as the official newspaper of the City of Baltic. Petersen seconded. All ayes, motion passed.

Jenks made a motion to designate Banner Engineering as the official engineering company for the City of Baltic. Petersen seconded. All ayes, motion passed.

Mayor Grunewald gave the Oath of Office to Wendland, Johnson, Hotzler, Pearson and Hoefert.

Public Time: no comments

City Administrator Update: Reminder that Healthy Hometown meeting is May 21, 2019 at the American Legion in Baltic. Wendland have an update on grant applications and developer contacts. The repair to Murphy's Pond Gazebo has started, new flags have been received. The City has 21 building permits issued already in 2019.

Building Inspector Update: Pearson continues to work with residents and builders.

Maintenance Update.

Hotzler gave the maintenance report: they continue to keep pump stations clean and in working order, perform maintenance on machinery and equipment and keep the ballfields in usable condition. They are still working on cleanup in River Park to prepare for camping. They attended the Spring Mosquito workshop.

City Hall Update. Financial reports were given. The 2018 Annual Report was presented to Council.

Attorney Remarks. Attorney Hughes was absent.

Business

- a. Mayor Grunewaldt gave the 2nd Reading of Ordinance #268 – 2018 International Building Code. Jenks made a motion to approve and adopt Ordinance #268. Second by Petersen. All ayes, motion passed.
- b. Mayor Grunewaldt gave the 2nd reading of Ordinance #269 – 2018 International Property Management Code. Petersen made a motion to approve and adopt Ordinance #269. Second by Hotzler. All ayes, motion passed.
- c. Mayor Grunewaldt gave the 2nd reading of Ordinance #270 – 2018 International Residential Building Code. Drayer made a motion to approve and adopt Ordinance #270. Second by Jenks. All ayes, motion passed.
- d. Mayor Grunewaldt gave the 2nd reading of Ordinance #271 – 2018 International Existing Building Code. Drayer made a motion to approve and adopt Ordinance #271. Second by Petersen. All ayes, motion passed.
- e. Hotzler made a motion to approve and adopt Resolution #19-03 Establishing Building Permit Fees. Second by Petersen. All ayes, motion passed.
- f. Upon the recommendation of Baltic Planning & Zoning, Jenks made a motion to approve a conditional use permit for AT Analytical to have residences on the 2nd floor of the business. Second by Drayer. All ayes, motion passed.
- g. Drayer made motion to accept a quote from Double H Paving to do road repair for \$8,068.85. Second by Petersen. All ayes, motion passed.
- h. Wendland spoke about recognizing the 2019 graduates by giving them a 'Baltic Incentive'. If they open a utility account in the future, they will receive a \$25 credit on their first utility bill. This incentive will be voted on annually. Petersen made a motion to approve the Incentive. Second by Drayer. All ayes, motion passed.
- i. Drayer made a motion to accept a quote of \$19,250.00 from NIJAC Roofing and Insulation to repair the library roof. Second by Jenks. All ayes, motion passed

With no further business before the Council, at 8:30 p.m. Jenks made a motion to adjourn the meeting. Motion seconded by Petersen. All ayes, motion passed.

Julia M. Hoefert

Municipal Finance Officer

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