

MINUTES OF JULY 14, 2020 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON JULY 14, 2020 at City Hall. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Tracy Petersen, Chris Hotzler and Brendan Tidemann. Alderman Kiri Sells joined via phone. Also present were Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, City Administrator Wendland, Finance Officer Hoefert, Building Official Pearson and City Attorney Hughes.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Petersen made a motion to approve the agenda. Second by Hotzler. All ayes, motion passed.

Hotzler made a motion to approve the minutes for the June 9, 2020 Regular Session and the June 30, 2020 Special Session. Petersen seconded. All ayes, motion passed.

Disbursements were reviewed. Hotzler made a motion to approve the following disbursements. Second by Tidemann. All ayes, motion passed.

July 2020 Claims

Vendor	Amount	Comment
Alliance Communications	\$ 175.59	Utilities
American Legion	\$ 100.00	Noisy Can donations
Ashley's Landscaping, Inc.	\$ 1,360.00	Fertilize
Badger Meter	\$ 54.00	Cellular Backhaul
City of Baltic	\$ 73.00	Utilities
Classic Corner	\$ 191.04	Gas/Supplies
Daniel Reece	\$ 59.06	Deposit Refund
Dell Rapids Lumber Company	\$ 228.29	Supplies
Direct Technologies	\$ 37.43	Backup
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 2,785.63	Payroll Taxes
EFTPS	\$ 2,672.45	Payroll Taxes
First Rate Excavate	\$ 683.25	Gravel for RP
Garbage N More	\$ 7,125.00	Service
Gary Wilson	\$ 60.00	Camping Refund
Grant or Sally Olson	\$ 4.70	Deposit Refund
Huber's Electric	\$ 378.35	Repair Lights
Hughes Law Offices	\$ 1,521.41	Legal Service
Interstate Office Products	\$ 103.46	Supplies
Jason Dykstra	\$ 90.68	Deposit Refund
Joshua Buhr	\$ 7.90	Deposit Refund
Kibble Equipment LLC	\$ 63.65	Lawnmower
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
MidAmerican Energy	\$ 25.93	Utilities
Minnehaha Community Water Corp	\$ 5,694.00	Water Purchase
Minnehaha County Sheriff Dept.	\$ 16,152.50	3rd Qtr
RDO Equipment	\$ 539.08	Loader
Richard Ely	\$ 140.00	Deposit Refund

SD Dept. of Revenue	\$ 2.16	2nd Qtr
SD DENR	\$ 10.00	Test
SD Dept. of Revenue	\$ 300.00	Liquor License
SD Dept. of Revenue	\$ 871.02	Sales Tax
SDPAA	\$ 13,818.94	Renewal
SDRS	\$ 2,375.16	Retirement
Sverdrup Township	\$ 60.00	Road Grading
US Bank	\$ 57.29	Supplies
US Bank Equipment Finance	\$ 721.59	Sweeper
US Bank SRF	\$ 34,259.65	Loans
US Post Master	\$ 143.85	UB Mailing
Verizon Wireless	\$ 114.62	Utilities
Virg's	\$ 18.99	Supplies
Xcel Energy	\$ 2,348.82	Utilities
	\$ 98,216.34	

June 2020 Salaries in gross amounts by Department: Finance, \$5,598.22; Inspection, \$1,631.98; Streets, \$3,587.35; Parks, \$3,587.31; Econ Dev \$3,603.62; Water, \$4,071.20; Sewer, \$4,071.12; Total \$26,150.80.

Personnel. After 24 years in public service, City Administrator Mike Wendland submitted his resignation effective July 31, 2020. Petersen made a motion to accept Wendland's resignation. Second by Tidemann. All ayes, motion passed. Mayor Grunewaldt thanked Wendland for his years of dedicated service and expressed the City's gratitude for all that he has accomplished for the City.

Public Time. A number of Residents attended. Among the topics discussed were weeds, the public survey that the City is preparing and Summer Sewer.

Police Report. Mayor Grunewaldt discussed some of the odd occurrences happening in the City and urged all citizens to be aware and if they witness anything suspicious, to gather as much information as they can to relay to the Sheriff's Office.

Maintenance Update. Hotzler reported that monthly water samples were taken, the pump in the trailer court was clogged with rags and mosquito spraying for the season began on July 2nd. The drainage area at the commodities shed was completed. Drain tile was set around the west diamond at Baltic Heights.

Building Inspector Update: Inspector Pearson is working on nuisance properties as well as looking into accessory building codes. There are currently 7 new homes being constructed. Pearson clarified with Attorney Hughes the definition of inoperable vehicles: The City's Ordinances are clear and defensible.

City Administrator/Economic Development Director Update. Wendland reported progress on many projects. The Baltic Athletic Association will be assisting with the repair of River Park Ballfield.

City Hall Update. Financials were presented. The City's 2-year audit for 2018 & 2019 will take place the week of July 20, 2020. Hoefert informed the Council that the 2020 SDML Annual Conference for October has been cancelled. Affiliate group board meetings will be handled online. The SD DENR permit for the composting site has been renewed.

Attorney Remarks. City Attorney Hughes thanked Wendland for his years of service to Baltic.

Business.

- a. In order to stay ahead of state requirements and plan for future improvements, water and sewer rates need to be raised on a regular basis in small increments. Hotzler made a motion to accept and adopt Ordinance 276 Water Rates. Second by Petersen. All ayes, motion passed.
- b. Petersen made a motion to accept and adopt Ordinance 277 Sewer Rates. Second by Hotzler. All ayes, motion passed.
- c. A resident has requested that all speed limits in Baltic be set at 15 mph to curb speeding. After discussion, Mayor Grunewaldt again urged citizens to get information on make and model and possible license plate numbers to the Sheriff's Office.
- d. After many requests to allow chickens to be kept in Baltic, the Council will discuss amending Chapter 90 – Animals at the annual planning meeting.
- e. Resolution 2020-02 Transportation Alternative Grant Application has been table until a future meeting.
- f. Sells made a motion to approve Resolution 2020-03 LWCF Grant Application. Second by Tidemann. All ayes, motion passed.
- g. The Annual Planning Meeting of the City of Baltic will be held Thursday, July 30, 2020 at 1:00 p.m. with the location to be determined. This meeting is to discuss projects and plans for the next 3-5 years to assist in the development of the annual budgets. This meeting is open to the public.

At 8:30 p.m. Petersen made a motion to enter into Executive Session to discuss personnel matters. Second by Hotzler. All ayes, motion passed.

At 9:15 p.m. Mayor Grunewaldt declared the Council out of Executive Session. Petersen made a motion to engage Alternative HRD for no more than \$4,500 to provide recruitment services to hire a City Administrator/Economic Development Director. Second by Tidemann. All ayes with Sells abstaining, motion passed.

With no further business before the Council, at 9:20 p.m. Hotzler made a motion to adjourn the meeting. Motion seconded by Petersen. All ayes, motion passed.

Julia M. Hoefert
Municipal Finance Officer

Scott Grunewaldt
Mayor, City of Baltic

Published once at the approximate cost of \$_____.