

**UNAPPROVED MINUTES**  
**BALTIC CITY COUNCIL SPECIAL MEETING**  
**August 18, 2025, 7:00 PM BALTIC CITY HALL**  
**130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA**

Mayor Brian McGreevy called the meeting to order at 7:07 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were Alderman Steve Boeve, Nikki Oien, Brian McGreevy, Edward Clark-Jessen. Also in attendance were Finance Officer Lacey Harrington, Public Works Assistant Evan Brown and ISG Engineer Parker Hamann and City Attorney Mae Pochop.

Brian McGreevy led the meeting in the Pledge of Allegiance.

**MINUTES**

The council reviewed the July 8<sup>th</sup>, 2025 Regular Council Meeting minutes. Nikki Oien noticed the title of the meeting stated Special Meeting and should say Regular Council Meeting, Lacey Harrington will correct and Nikki Oien made a motion to approve July 8<sup>th</sup> minutes with that correction, Boeve seconded. All ayes, motion carried.

**CLAIMS PAYABLE** The Council reviewed the Claims Payable. Finance Officer Harrington explained that the claims were higher than usual due to the ballfield concrete and exterior improvements. Also, since this meeting was pushed a week later than usual, it added those invoices that came in. Clark-Jessen made a motion to approve the Claims Payable, seconded by Boeve. All ayes, motion carried.

**PUBLIC TIME**

Ryan Sittig came forward on behalf of the Dell Rapids Ambulance Service. Sittig reviewed the ambulance service's mission and its value to Baltic. He noted each year the City contributes \$10,000 to the Dell Rapids Ambulance Service, funding that is vital to its operations. Sittig requested the City include the same \$10,000 donation in the 2026 budget. Boeve made a motion to approve another \$10,000 donation for the 2026 budget, Clark-Jessen seconded. Motion carried.

Christian Swenson asked if the City has considered encouraging some of the old commercial property owners to address deteriorating structures for future development. McGreevy responded that discussions have taken place and efforts are underway.

Ruth Breen asked how the City is addressing the frisbee golf issue near her daughter's home. McGreevy stated they are considering relocating the hole and will revisit the matter once a new Maintenance Supervisor is in place.

**PUBLIC HEARING – 528 Lovely Avenue**

Due to procedural defects, the Public Hearing and recommendations by the P&Z was postponed.

McGreevy offered discussion on this issue though voting will not take place.

McGreevy presented the Comprehensive Plan (2003–2025) and reminded the Council that the original vision was for commercial development along Lovely Avenue, which he intends to continue. Attorney Pochop advised the Council to clearly state their positions and anticipated votes to promote transparency and prevent unnecessary delays. Deborah Mclsaac, representing Baltic Square, asked the Council how many constituents they have spoken to regarding the project and how Baltic Square believes the project aligns with the City's comprehensive plan. Citizens spoke both in support of and in opposition to the project. Some members of the Council discussed concerns about the proposal and

noted that it does not align with the plans for Lovely Avenue, while another member felt this would be beneficial. Discussions on water and sewer capabilities and concerns were had.

## **OLD BUSINESS**

### **Panther Graphics – Baltic Wear**

Finance Officer Harrington revisited the proposal to order City of Baltic clothing for staff and resale. She reported a quote from Panther Graphics of approximately \$1,500 and noted that any items not claimed by staff, Council, or P&Z members would be sold to citizens in the community. Clark-Jessen made a motion to approve the quote and order the items, Boeve seconded, all ayes, motion carried.

### **4<sup>th</sup> Street Parking**

McGreevy reminded the Council and audience that there will be no parking on the west side of 4<sup>th</sup> Street. Evan and Dale put those signs up and will be enforced by our ordinance stating any no parking signs put up by the City will be enforced. A citizen also reminded the Council that signs were to go up at Baltic Heights regarding overnight parking. Lacey Harrington will order “No Parking” signs for 10 p.m. to 6 a.m.

## **NEW BUSINESS**

### **Council Positions & Voting**

McGreevy proposed moving into the Mayor role and appointing Eric Comes as Ward 2 Alderman to restore a full Council. Clark-Jessen noted he had not seen prior discussion and suggested tabling, but the motion to table failed. McGreevy recommended Eric Comes be appointed Ward 2 Alderman, Oien made a motion to appoint Eric Comes as Ward 2 Alderman, seconded by Boeve, and carried with a 3–1 vote (Clark-Jessen opposed). Attorney Mae Pochop swore in Eric Comes as Ward 2 Alderman.

### **Office Assistant**

Lacey Harrington advised the Council Trista Bohlen will return to the City of Baltic as the Office Assistant effective 8/19/2025.

### **Baltic Bulldog Chain Link Cups**

Edward Clark-Jessen requested Council approval for the Baltic School District to decorate Baltic Heights ball field fences with “Baltic Bulldogs” cups, noting the durability, and benefits. This will be at no cost to the City of Baltic.

### **House Bill 1130 – Election Law Passed**

Harrington informed the Council about HB 1130, which takes effect July 1, 2025. The bill requires municipalities and school districts to hold elections in even-numbered years in conjunction with the Primary or General election. City Attorney Mae Pochop will review how this affects Baltic's upcoming election, with further discussion to follow.

## **ENGINEERING UPDATE**

**Oak & Ash Project** – Hamann walked through the items the contractor is finishing up and closing this project out next month.

**Main Lift Station** – Hamann gave updates on project plans. Hamann requested approval of Payment Application #5 for \$41,918.75.

**Pay Application #5** Boeve made a motion to approve Pay Application #5 for \$41,918.75 for the Main Lift Station, Clark-Jessen seconded, all ayes, motion carried.

**Transportation Alternatives Grant** – Hamann gave updates on project plans.

**5<sup>th</sup> Street Improvements** – Paving was completed, and Black Top did return and finish the remaining 30

feet that hadn't been done. Hamann requested approval of Payment Application #1 for \$139,241.47 and Change Order #1 for \$495.00.

**Pay Application #1** Clark-Jessen made a motion to approve Pay Application #1 for \$139,241.47 for the 5<sup>th</sup> Street Paving, Boeve seconded, all ayes, motion carried.

**Change Order #1** Oien made a motion to approve Change Order #1 for \$495.00 for the 5<sup>th</sup> Street Paving Project, Boeve seconded, all ayes, motion carried.

#### **PUBLIC WORKS UPDATE**

Maintenance Assistant Evan Brown discussed continued issues at the City of Baltic Rubble Site. Brown recommended putting cattle gates up to keep people out and schedule times to have this open and staffed. Brown also requested putting signs in the grassy area between Adam & Kyle Avenue that state no motorized vehicles. People are driving in there and tearing up the grass.

#### **FINANCE OFFICE UPDATE**

Finance Officer Harrington advised the Council that a date needs to be set for the budget preparation meeting. Harrington will send a survey of date options out and the date will be set at a later time depending on those results.

#### **LEGAL/COUNCIL/MAYOR UPDATE**

City Attorney Mae Pochop requested the Council start discussing when the City of Baltic wants to hold the next election with the new changes in legislation. The options are June or November of 2026. The majority expressed interest in having the election in November 2026 since there would be a higher voter turnout for that election.

With no further business to discuss, Oien made a motion to adjourn at 8:28 pm. Seconded by Boeve, all ayes, motion carried.

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Lacey Harrington  
Municipal Finance Officer

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Brian McGreevy  
Mayor