

MINUTES OF AUGUST 14, 2018 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON AUGUST 14, 2018. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Chris Hotzler and Christopher Drayer. Also present were Maintenance Supervisor Johnson, Finance Officer Hoefert and City Attorney StuartHughes.

Mayor Wendland asked all present to rise and join in the Pledge of Allegiance to the Flag.

Grunewaldt made a motion to approve the minutes for the July 10, 2018 regular meeting as well as the July 17, 2018 special session and July 26, 2018 special session. Second by Drayer. All ayes.

Scott Mohrer of Banner and Associates presented Pay Request #1 for the Oak/Douglas construction project. Drayer made a motion to approve Pay Request #1 for \$120,11.20. Second by Jenks. All Ayes.

Disbursements were reviewed. Jens made a motion to approve the following disbursements. Second by Grunewaldt. All ayes.

August 2018 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 175.69	Utilities
American Legal Publishing Corp	\$ 743.00	Supplement
Argus Leader Media	\$ 28.60	Legals
Ashley's Landscaping, Inc.	\$ 329.00	Fertilize
Badger Meter	\$ 780.00	Service Agreement
Baltic Athletic Assn	\$ 170.40	1/2 BH Concession Door Lock
Baltic School	\$ 374.51	Bus Repair
Banner	\$ 10,304.90	Services
BSN Sports	\$ 151.79	Supplies
CHS Eastern Farmers	\$ 158.61	Herbicide
City of Baltic	\$ 79.93	Utilities
City of Sioux Falls	\$ 87.00	Testing
Classic Corner	\$ 326.72	Gas
Colonial Research	\$ 194.94	Supplies
Dell Rapids Lumber Company	\$ 95.71	Supplies
Dells Pool	\$ 420.00	Lessons
Direct Automation	\$ 14.00	Backup
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
Eastway Bowl	\$ 260.00	Summer Rec Admission
EFTPS	\$ 4,326.21	Payroll Tax
Garbage N More	\$ 6,991.67	Garbage Service
Heather Tyrrell	\$ 60.00	Refund Camping Fee
Hughes Law Offices	\$ 1,433.98	Legal Service
Josh DeVaneyJenny McKenna	\$ 25.90	Deposit Refund
Kinetic Leasing	\$ 2,773.00	5th Street Lease
Kyle McInroy	\$ 44.96	Deposit Refund
Lacey's Rentals Inc	\$ 680.00	Chemical Restrooms
Marco	\$ 207.17	Copier Lease

Menard's	\$ 41.91	Supplies
MidAmerican Energy	\$ 26.38	Utilities
Midway Service	\$ 920.08	Fuel/Supplies
Minnehaha Community Water Corp	\$ 5,108.40	Water Purchase
Minnehaha County Sheriff Dept.	\$ 15,429.05	3rd Quarter
Petty Cash	\$ 153.32	Supplies
RevTrak	\$ 149.26	CC Fees
Riteway Business Forms	\$ 587.19	Forms
SD Dept. of Revenue	\$ 744.91	Sales Tax July 2018
SD One Call	\$ 72.45	Locates
SDRS	\$ 1,089.96	Retirement
SFAHS	\$ 72.35	Services
Summer Youth Program	\$ 200.00	Petty Cash
Sverdrup Township	\$ 180.00	Road Grading
Thomas Reuters - West	\$ 203.38	Books
US Bank	\$ 388.51	Supplies
US Bank Equipment Finance	\$ 852.95	Sweeper
US Bank SRF	\$ 34,259.65	SRF Loan
US Post Master	\$ 138.60	UB Mailing
VanderSnick Excavating	\$ 494.69	Water Leak
Verizon Wireless	\$ 113.77	Utilities
Virg's Service	\$ 164.51	Service
Washington Pavillion	\$ 269.90	Summer Rec Admission
Wild Water West	\$ 514.51	Summer Rec Admission
Xcel Energy	\$ 2,288.41	Utilities
Yellow Jacket Landscaping	\$ 2,343.00	Sod
	\$ 98,059.11	

July 2018 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$1,865.66; Inspection, \$80.75; Streets, \$3,737.31; Parks, \$9,571.03; Liquor, \$0.00; Water, \$2,813.84; Sewer, \$2,813.96; Total \$20,882.55.

Public Comment. Brad Wilson of SDPAA Work Comp presented the City with a plaque commemorating 30 years of membership.

Police Report: Deputy Wagner introduced Deputy Federson.

Maintenance Update.

Johnson reported that the County indicated that there are 15-20 trees that need to be removed. The seasonal workers are now done.

Mayor Wendland gave an update on the Compost Facility permit process.

City Hall Update. Financial reports were given. Hoefert reported that the Bi-Annual Audit is complete and went well. Schoenfish will present to the Council with it is complete. The Annual Planning Retreat meeting will be held on September 7, 2018 from 12:00 p.m. to 5:00 p.m.at the American Legion in Baltic.

Attorney Remarks. Nothing to report at this time.

Business

- a. There was discussion with Kelly Nielsen, the developer of the Baltic Heights project, regarding Lots 1 & 2 in Block 12 of Baltic Heights.
- b. Angie Brown of Wellmark Blue Cross Blue Shield presented the report created from the Walking Audit held on June 26, 2018.
- c. Hotzler made a motion to approve and amendment to the Personnel Manual adding the statement, "Additional vacation time may be granted at the discretion of the Council." Second by Drayer. All Ayes
- d. Mayor Wendland gave the second reading of Ordinance 260 – 2018 Supplemental Appropriations. Grunewaldt made a motion to approve Ordinance 260. Second by Drayer. All Ayes.
- e. Mayor Wendland gave the first reading of Ordinance 261 – 2019 Appropriations. Second reading will be at the September 11, 2018 regular meeting of the Council.
- f. Mayor Wendland gave the first reading of Ordinance 262 – Supplement to the Code of Ordinances. Second reading will be at the September 11, 2018 regular meeting of the Council.
- g. Mayor Wendland presented his letter of resignation as Mayor effective immediately. Grunewaldt made a motion to accept his resignation and thanked him for his service. Second by Drayer. All Ayes.
- h. Jenks made a motion to appoint Scott Grunewaldt as Mayor to serve a term of 10 months until the next regular election. Second by Hotzler. All Ayes. Hoefert gave Grunewaldt the Oath of Office.
- i. Grunewaldt nominated Tracy Petersen of Baltic for appointment as Alderman Ward 2. Drayer made a motion to appoint Tracy Petersen as Alderman Ward 2 for a term of 10 months until the next general election. Second by Hotzler. All Ayes. Hoefert administered the Oath of Office.
- j. Personnel – deferred until after Executive Session.

At 8:30 p.m. Jenks made a motion to enter into Executive Session for Personnel Purposes. Second by Petersen. All Ayes

At 8:40 Mayor Grunewaldt declared Council out of Executive Session.

Personnel – Jenks made a motion to appoint Mike Wendland as City Administrator/Economic Development Coordinator at an annual salary of \$65,000 with a start date of September 4, 2018. Second by Hotzler. All Ayes.

Drayer made a motion to hire Dan Hotzler as Maintenance Assistant at an annual salary of \$35,000 with a start date of September 4, 2018. Second by Jenks. All Ayes with Alderperson Hotzler abstaining.

With no further business before the Council, at 8:45 p.m. Drayer made a motion to adjourn the meeting. Motion seconded by Jenks. All ayes.

Julia M. Hoefert
Municipal Finance Officer

Published once at the approximate cost of \$_____.

Mike Wendland
Mayor