

UNAPPROVED MINUTES  
BALTIC PLANNING COMMISSION  
VARIANCE HEARING  
SEPTEMBER 13, 2023 6:30 PM BALTIC CITY HALL  
130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

Planning and Zoning Chairman Ed Wilson called the meeting to order at 6:33 PM on September 13, 2023 in the Baltic City Hall.

Answering roll call were Board Members Ryan Sinding, Jay Baumiller, Travis Schreurs, Deb Murphy and Ed Wilson. Also present was Mayor McIsaac, Authorized Official Ryan Fods, Finance Officer Lacey Branham and Community Relations Manager Lacey Harrington.

Chairman Wilson led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES Schreurs made a motion to approve the July 18 Minutes. Seconded by Sinding. All Ayes. Motion Carried.

NEW BUSINESS J. Ryan & Crystal Serna (419 Johnson Ave) were present with a request to widen their driveway to extend the driveway to his property line and curb line and have it extended to the backyard to put a larger patio in the back. Crystal noted that there are two other properties near them that have the driveway to the end of the street. Wilson noted there are no permits on file for those. Wilson explained City Ordinance 12.04 A.3 which states 'no driveway or curb cut shall exceed 30 feet'. Schreurs had previously asked the Finance Officer to look up prior permits or variance requests for the 2 homes mentioned and none exist. Wilson explained that this was not up to city ordinance. Discussion was made using the GIS map on what is allowed. Wilson said he would not be opposed to allowing them to go to the lot line if the neighbors are okay with it. Branham provided letters the Serna's obtained from the neighbors saying they are okay with the width of the driveway extending to the side property line. Schreurs made a motion to approve a variance request to put the concrete on the property line but not to the curb. Seconded by Sinding. Motion carried, All ayes.

ADJOURNMENT Sinding made a motion to adjourn at 7:03 pm. Seconded by Schreurs. Motion carried, all voting aye.

Respectfully Submitted,

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Lacey Harrington  
Community Relations Manager

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Ed Wilson  
Planning & Zoning Chairman

