

UNAPPROVED MINUTES
BAL TIC REGULAR CITY COUNCIL MEETING
SEPTEMBER 15, 2024, 7:00 PM BAL TIC CITY HALL
130 ST. OLAF AVENUE BAL TIC, SOUTH DAKOTA

Mayor Brian McGreevy called the meeting to order at 7:00 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were Aldermen Eric Comes, Edward Clark-Jessen, Mayor Brian McGreevy, City Attorney Mae Pochop, Alderman Nikki Oien and Steve Boeve via Teams. Also, in attendance was Finance Officer Lacey Harrington.

Mayor McGreevy led the meeting in the Pledge of Allegiance.

APPROVAL OF AGENDA/AMENDMENTS

Finance Officer Harrington requested to amend the agenda to push the Approval for the 09.12.25 meeting minutes to the next meeting as they are not ready. Nikki Oien made a motion to push that to the next meeting, Clark-Jessen seconded, all ayes, motion carried.

APPROVAL OF MINUTES

August 18, 2025 Regular Meeting Minutes

The Council reviewed the August 18th minutes, Oien noted it was a regular meeting, not special as titled and made a motion to approve the meeting minutes with the amended Regular instead of Special Meeting replacement, Clark-Jessen seconded, all ayes, motion carried.

APPROVAL OF CLAIMS PAYABLE

The Council reviewed the claims payable. Oien made a motion to approve the claims payable, Boeve seconded, all ayes, motion carried.

PUBLIC TIME

Matt Larson with the Dell Rapids Chamber and newly hired Community Relations Manager at the City of Dell Rapids, came to discuss possibly merging to create an area chamber to help both Dell Rapids and Baltic businesses be as successful as possible. The Council agreed this would be very beneficial and are very interested in moving forward with this. It is the early stages of this idea and details are not defined yet but will be a work in progress.

OLD BUSINESS

Baltic Legion Veterans Memorial Update – Commander Mark Branham came to give the Council an update on the progress on the Veterans Memorial.

NEW BUSINESS

City Council President – Mayor McGreevy advised the Council that a President of the Council needs to be appointed since he moved into the Mayor role. McGreevy asked the Council to make a recommendation. Edward Clark-Jessen made a recommendation and motion to appoint Nikki Oien President of the Baltic City Council, Eric Comes seconded, all ayes, motion carried.

Planning & Zoning Commission Vacancy & Chair – McGreevy advised that Jake DeJong moved and is no longer serving on the Planning & Zoning Commission so that vacancy needs to be filled. McGreevy expressed his desire to put Craig Johnson in that position. Johnson stood and discussed his qualifications. Nikki Oien nominated and made a motion to appoint Craig Johnson as Planning & Zoning. Eric Comes seconded Oien's nomination, all ayes, motion carried.

SECOG

TAP Grant Resolution 2025-05 – Finance Officer Harrington presented the Council with a resolution to apply for the SD

DOT Transportation Alternatives Grant for Phase II of the sidewalk expansion along Lovely Avenue, committing to ongoing maintenance, an 18.05% local match, and securing necessary easements. The Mayor and Harrington needs authorization to sign and file the application and provide required information. Clark Jessen made a motion to allow McGreevy and Harrington to sign and adopt Resolution 2025-05, Boeve seconded the motion, all ayes, motion carried.

Comprehensive Plan - McGreevy discussed the existing Comprehensive Plan that expires in 2025. SECOG advised this is a 9-12 month process so it will be awhile before this is completed. McGreevy asked for a motion to continue our current Comprehensive Plan until the new Comprehensive Plan is active. Eric Comes made a motion to continue the existing Comprehensive Plan until the new Comprehensive Plan is in place, Oien seconded, all ayes, motion carried.

Touch-A-Truck – Harrington asked the Council for permission to bring City of Baltic equipment to the Touch-A-Truck event at Baltic Elementary on October 20, 2025. All Council agreed staff can attend and bring equipment.

Homecoming Parade – September 26, 2025 at 1:30 pm – Harrington presented the Council with a request to close St. Olaf Ave from 1st Street to 4th Street from 1 pm to 3 pm on Friday, September 26th, Nikki Oien made a motion to close the street requested, Comes seconded, all ayes, motion carried.

ORDINANCE 321 - FIRST READING OF THE 2026 BUDGET APPROPRIATIONS

Finance Officer, Lacey Harrington, presented the council with the following packet of packet:

- Ordinance 321 - 2026 Budget Appropriations
- Letter from the Minnehaha County Auditor regarding this year's CPI
- Fund Positions
- General Fund Revenue & Expense Worksheets
- Wage Worksheet
- Special Funds Worksheet
- Loan Breakdown Worksheet
- Water & Sewer Worksheet
- MCWC Letter of Increased Rates

Finance Office Harrington then presented the council with the First Reading of the City of Baltic's 2026 Budget. Mayor McGreevy reviewed and summarized each page of the packet.

This was the First Reading on the Budget Appropriations Ordinance 321. The 2026 Annual Appropriation Budget of the City of Baltic.

ENGINEERING UPDATE

Oak & Ash – Final completion. Due to not getting a signature from the contractor, we will not be voting on Pay Application #8 and Change Order #3.

Main Lift Station – Parker gave updates on status of project, close to completion. Waiting on Xcel Energy for a few things. Parker requested Council to accept Pay Application #6 for \$83,619.18. Eric Comes made a motion to accept Pay Application #6 for \$83,619.18, Clark-Jessen seconded, all ayes, motion carried.

Transportation Alternative Grant – Justin Heim gave an update on where we are in the TAP Grant process including the Phase II application updates.

5th Street Improvements – Parker let the Council know this is substantially complete and gave updates on the remaining items. Parker asked for approval of Pay Application #2 for \$10,600.13. Nikki Oien made a motion to accept Pay Application #2 for \$10,600.13 Boeve seconded, all ayes, motion carried.

5th Street Ditch Improvements – Parker discussed the complaints and issues raised with the ditch west of the Prairie cul-de-sac along 5th Street. This ditch is getting washed out due to silt that was washed down into it, so it needs to be

reworked and regraded. ISG reached out to 605 Companies to get a quote for that work and the quote given was \$4,495.00. Clark-Jessen made a motion to approve the quote for \$4,495.00 for the 5th Street Ditch Rework, Comes seconded, all ayes, motion carried.

PUBLIC WORKS UPDATE

Mayor McGreevy announced the hiring of Dusty Lau, the new Public Works Supervisor. Dusty stood and gave a summary of background and experience.

FINANCE OFFICE UPDATE

Finance Officer Harrington gave an update on Sales Tax for 2025 so far.

LEGAL/COUNCIL/MAYOR UPDATE – None

Oien made a motion to go into Executive Session at 7:51 pm, Clark-Jessen seconded, all ayes, motion carried.

McGreevy took the Council out of Executive Session at 8:00 pm.

Mayor McGreevy forgot to mention during the Mayor Update, the sign ideas for City Hall. Discussion was had but no decision was made.

Attorney Mae Pochop swore Craig Johnson in for Planning & Zoning before the meeting adjourned.

With no further business to discuss, Clark-Jessen made a motion to adjourn at 8:05 pm. Seconded by Comes. All ayes, motion carried.

Respectfully submitted,

Lacey Harrington
Municipal Finance Officer

Brian McGreevy
Mayor