

MINUTES OF SEPTEMBER 11, 2018 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON September 11, 2018. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Chris Hotzler, Christopher Drayer and Tracy Petersen. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, Finance Officer Hoefert, City Attorney John Hughes and Randy Schoenfish.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Drayer made a motion to approve both the minutes for the August 14, 2018 regular meeting as well as the September 7, 2018 planning session. Second by Jenks. All ayes.

Drayer made a motion to approve Change Order #2 for the Oak/Douglas street project. Second by Jenks. All ayes.

Drayer made a motion to approve Pay Request #2 for \$201,731.73. Second by Petersen. All Ayes.

Mayor Grunewaldt presented Mike Wendland with a plaque thanking him for 22 years of dedicated public service as both an Alderman and as Mayor.

Disbursements were reviewed. Jens made a motion to approve the following disbursements. Second by Hotzler. All ayes.

September 2018 Claims

Vendor	Amount	Comments
EFTPS	\$ 3,252.48	Payroll Taxes
RevTrak	\$ 135.66	CC Fees
SD Dept. of Revenue	\$ 768.14	Sales Tax 08-2018
US Post Master	\$ 136.50	UB Mailing
First National Bank	\$ 5.00	Fee
Alliance Communications	\$ 174.66	City Hall
Argus Leader Media	\$ 220.40	Legals
City of Baltic	\$ 71.56	Utilities
Classic Corner	\$ 252.44	Gas
Dell Rapids Lumber Company	\$ 109.81	Supplies
Direct Automation	\$ 15.42	Backup Service
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
Garbage N More	\$ 6,991.67	Fuel Surcharge
Hughes Law Offices	\$ 1,433.98	Legal Service
Kinetic Leasing	\$ 2,773.00	Oak/Douglas Street
Lacey's Rentals Inc	\$ 295.00	Chemical Restrooms
Minnehaha Community Water Corp	\$ 4,113.00	Water Purchase

MidAmerican Energy	\$ 26.38	Utilities
Scott Krogstad	\$ 85.18	Deposit Refund
Kari Schuurmans	\$ 37.91	Deposit Refund
Safety Benefits, Inc.	\$ 65.00	Training Conference
SD Municipal League	\$ 765.00	Annual Conf Registration
SDRS	\$ 1,089.96	Retirement
Sverdrup Township	\$ 60.00	Road Grading
US Bank	\$ 731.41	Misc.
US Bank Equipment Finance	\$ 852.95	Sweeper
Verizon Wireless	\$ 113.77	Utilities
Xcel Energy	\$ 2,609.26	Utilities
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	\$ 27,199.82	

August 2018 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$1,865.66; Inspection, \$0.00; Streets, \$2,724.36; Parks, \$5,284.48; Liquor, \$0.00; Water, \$2,813.84; Sewer, \$2,813.96; Total \$15,502.30.

Public Comment. David Karl had some questions regarding Baltic Building Code.

Police Report: Deputy Mitchell stated that residents should remember to lock their car doors as there have been several instances of theft from unlocked cars. There was also discussion regarding minors riding 4-wheelers on the walking path and the roads. The Deputy stated that it is illegal for anyone to cause damage to property regardless of age and that he would speak to the parents about unsafe driving. Council also asked for assistance with people sleeping in their vehicles in the park.

Maintenance Update. Maintenance Assistant Hotzler has been training on lift station procedures and water shut-offs among other items. Johnson and Hotzler have been assisting with both road construction and new development crews as needed.

City Hall Update. Randy Schoenfish from Schoenfish & Co. presented the draft of the 2016/2017 Financial Audit which was favorable. Drayer made a motion to accept the Audit as presented. Second by Jenks. All ayes.

Hoefert reported that the Compost Site Permit draft has been reviewed and SDDENR has begun the public notices.

Wendland has scheduled preliminary meetings with economic development leaders, businesses, banks, land owners, and investors. He applied for a community grant from Xcel Energy.

Attorney Remarks. Attorney Hughes praised the Council and Staff on their efforts during the planning meeting. He will work with Hoefert on signage for the walking/bike paths prohibiting motorized vehicles.

Business.

1. Drayer made a motion to approve Resolution 2018-06 Transportation Alternative Grant Application. Second by Hotzler. All ayes.

2. Drayer made a motion to surplus Lots 1 & Lot 2 of Block 12 Baltic Heights Addition. Jenks made a motion to appoint the following Baltic landowners to appraise the properties: Rick Hars, Jeff Hoffman, and Michael Koopman. Second by Petersen. All ayes.
  1. The City will be taking sealed bids on the following to be opened at the October 9 Regular Meeting:
    - i. In Block 12 of Baltic Heights Addn, Lot 2 and Lot 1 except for the irregular area of the SE corner of approximately 2,300 sq. feet (to be platted separately). Note that successful bidder will be financially responsible for improvements to the property including services and utilities, curb & gutter and street.
    2. In Block 12 of Baltic Heights Addn, the irregular area of the SE corner of Lot 1 of approximately 2,300 sq. feet (to be platted separately).
  3. Jenks made a motion to adopt Ordinance #261 – 2019 Appropriation Ordinance. Second by Petersen. All ayes with Alderperson Hotzler abstaining.
  4. Drayer made a motion to adopt Ordinance #262 Supplement to the Code of Ordinances. Second by Jenks. All ayes.

At 8:05 p.m. Drayer made a motion to enter into executive session to discuss business. Second by Petersen. All ayes.

At 8:30 p.m. Mayor Grunewaldt declared the Council out of executive session.

At 8:35 p.m. with no further business before the Council, Hotzler made a motion to adjourn. Second by Jenks. All ayes.

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Julia Hoefert

Municipal Finance Officer

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Scott Grunewaldt  
Mayor