

APPROVED MINUTES  
BALTIC CITY COUNCIL MEETING  
October 17, 2023 7:00 PM BALTIC CITY HALL  
130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

CALL TO ORDER

Mayor Mclsaac called the meeting to order at 8:11 PM in the Baltic City Hall, 130 St Olaf Avenue. Answering roll call were Aldermen Sinding, Schreurs, Oien, McGreevy. Also, in attendance City Attorney John Hughes, Public Works Supervisor Ryan Fods, Finance Officer Lacey Branham, and joining via Teams, Justin Heim of ISG and Community Relations Manager Lacey Harrington.

PLEDGE OF ALLEGIANCE

Mayor Mclsaac led the meeting in the Pledge of Allegiance.

APPROVAL OF MINUTES

Mayor Mclsaac presented the minutes from the August 29<sup>th</sup> meeting. Schreurs made a motion to approve with no changes. Sinding seconded, all ayes, motion carried.

Mayor Mclsaac presented the minutes from the September 13<sup>th</sup> meeting. Schreurs made a motion to approve with no changes. Oien seconded, all ayes, motion carried.

CLAIMS PAYABLE

Mayor Mclsaac communicated edits due to checks needing to be written. Those changes were enclosed in the packet. Discussed welcome sign reimbursement. Received \$5,000 check, remainder of balance will go to Hubers Electric for light installation. McGreevy made a motion to approve claims as presented. Sinding seconded, all ayes, motion carried.

PUBLIC TIME

No one came forward for public time.

Sinding made a motion to move the Street Closure to public time. Oien seconded, all ayes, motion carried.

Angela Aspaas asked to have Nidaros Ave closed from 3<sup>rd</sup> to 4<sup>th</sup> Street on Sunday, October 29<sup>th</sup> from 1 pm to 5 pm for the Baltic Annual Trunk or Treat. Schreurs made a motion to approve, Sinding seconded, all ayes, motion carried.

OLD BUSINESS

MCWC RATE INCREASE WORKSHEET - Branham presented the MCWC Rate Increase Worksheet breakdown of the MCWC increase which is going up 15%. This increase goes into effect January 1<sup>st</sup>, 2024. Council will review the worksheet and decide any necessary increases at the next meeting.

VETERANS MEMORIAL UPDATE - Branham provided an update on statues. 4 shadow statues and commemorative stone have been purchased. Delivery next fall expected. Legion intends to pour platforms this year. Mayor Mclsaac said reminded the council to have an agreement between the Legion and the City about land location, placement, and responsibility, as discussed in a prior meeting. Branham reminded everyone of the CPR class at the Legion Wednesday. Damaged memorial banner will not be replaced at this time.

CHICKENS - Attorney Hughes discussed Chapter 90-Animals and application to chickens. Garretson's ordinance is the primary guide for Baltic's ordinance. Discussed definitions, permits, animal control, penalties, as well as issues with waste, specifically Garbage-N-More's impact and the viability of compost usage for the chicken waste. Hughes will present a final version next month.

GPC SETTLEMENT AGREEMENT - Attorney John Hughes discussed issues and plan to reach out regarding accepting the public improvements in the development. The engineer has submitted a report of continued deficiencies to the developer. A public update will be available soon.

#### NEW BUSINESS

ORDINANCE 312 – 2024 APPROPRIATIONS - Branham presented 2<sup>nd</sup> reading. Schreurs made a motion to approve publication of Ordinance 312 – 2024 Appropriations, McGreevy seconded, all ayes, motion carried.

OPERATING AGREEMENTS & RENEWALS - Mclsaac and Hughes discussed past processes. Council discussed whether to reincorporate video lottery profit sharing. Area cities and their structure were reviewed. Hughes pointed out Baltic has no profit share in place, which is inconsistent with other city operating agreements. Mayor Mclsaac recommended a grandfather clause for existing businesses as the city re-establishes this best practice.

SOFTWARE EVALUATION - Mayor Mclsaac explained the challenges with current software systems. Mayor Mclsaac asked for the authority for her and Branham to research and negotiate the best software package agreement. McGreevy made a motion to find a new software solution with a maximum of \$16,000 migrating cost and monthly cost of \$1,100 with an estimated go live date of January 1, 2024, Schreurs seconded, all ayes, motion carried.

BILLBOARD ADVERTISING - Council discussed plans for the future of city billboard. Fods pointed out that CHS owns that land and we need to get permission for any action, he recommended to request an easement from CHS/County. Council tabled until Fods can get more information.

GREAT MIDWESTERN CASSEROLE COOK-OFF - Mayor Mclsaac announce the community event - casserole cook-off on Sunday, November 12<sup>th</sup> from 2 pm – 4 pm. Event will be held at the Baltic American Legion. Awards to be given. More information to follow.

CROSS COUNTRY SKIING IN RIVER PARK - Mayor Mclsaac presented a citizen suggestion on having cross country skiing at River Park. Sinding said we would have to maintain a path if we did that. Fods said snow doesn't really gather much out there. Depends on how much snow we get.

#### ENGINEERING UPDATE

Heim discussed reviewing the proposed alternative location detention pond for GPC.

CIP draft report will be provided by the end of the month, then reviewed with team for any revisions needed to begin implemented.

Baltic Heights Park – Wrapping up design and seeking bids.

Water Main Looping/Oak & Ash – Those are in permit review right now. Once permits approved, we will get those bid out this fall and start those next spring. Heim has been talking to contractors so Baltic is prioritized.

#### MAINTENANCE UPDATE

Fods had nothing further to discuss.

#### FINANCE OFFICE UPDATE

Branham discussed SDML Conference and things she learned. She spoke with vendors for the splash pad and light poles that allow banners and decorations. Nothing further to update.

#### COMMUNITY RELATIONS UPDATE

Harrington just reiterated the Casserole Cook-Off event, and that the newsletter will be coming by the end of the month. Nothing further to discuss.

#### LEGAL UPDATES

Hughes had nothing further to discuss.

EXECUTIVE SESSION pm per SDCL 1-25-2 SDCL 1-25-2 (1) Matters Relating to Personnel (3) for Matters Relating to Legal Counsel and SDCL 1-25-2 (4) for Matters Relating to Contract Negotiations

Mayor Mclsaac asked to go into executive session. Schreurs made a motion to go into executive session at 9:32 PM, Sinding seconded, all ayes, motion carried.

Back from Executive Session at 9:43 PM.


Mayor Mclsaac announced that Linda Hunnel is retiring officially. Her last day will be October 31, 2023. A retirement party on Halloween. Stop by city hall to wish her well and get a treat! She is transferring out of a regular schedule and will be as needed, on a contract basis. No need for a contract change. Lacey Harrington has accepted another position, and we will be moving to an as needed, hourly basis with no benefits. Schreurs made motion to have Lacey Harrington move to an as needed, hourly basis with no benefits at \$25.00 per hour, Sinding seconded, all ayes, motion carried.

#### ADJOURNMENT

Sinding made a motion to adjourn at 9:46 pm, Schreurs seconded, all ayes, meeting adjourned at 9:46 pm.

Respectfully submitted,

  
Lacey Branham  
Finance Officer

  
Deborah Mclsaac  
Mayor