

MINUTES OF OCTOBER 9, 2018 REGULAR SESSION

THE BALTIMORE CITY COUNCIL MET IN REGULAR SESSION ON October 9, 2018. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Chris Hotzler, Christopher Drayer and Tracy Petersen. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, Finance Officer Hoefert, City Attorney John Hughes and Scott Mohror from Banner Engineering.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Hotzler made a motion to accept the agenda. Second by Drayer. A Quorum was established.

Mayor Grunewaldt opened the bids for the following:

- a. For the irregular area of the SE corner of Lot 1 Block 12 of Baltic Heights measuring approximately 2,300 sq. feet there were 3 appraisals, all at \$1,000. There was 1 bid of \$1,000 from Matt Konz. Drayer made a motion to award the bid to Matt Konz for \$1,000. Second by Jenks. All Ayes. Motion passed.
- b. For Lot 2 & Lot 1 Block 12 Baltic Heights Addition to the City of Baltimore, except for the irregular area of the SE corner of Lot 1 measuring approximately 2,300 sq. ft there were 3 appraisals: \$5,000, \$8,000 and \$10,000. There were 2 bids: Nielson Construction \$100.00 and Jeremy Anderson \$1,000. All bidders were made aware that the winning bidder would be financially responsible for all improvements to the properties including services and utilities, curb & gutter and street. Drayer made a motion to award the bid to Jeremy Anderson for \$1,000. Second by Jenks. All ayes. Motion passed.

Jenks made a motion to approve the minutes from both the September 7, 2018 Planning Meeting and the September 11, 2018 Regular Session. Second by Hotzler. All ayes. Motion passed.

Scott Mohror of Banner Engineering presented Change Order #3 for the Oak/Douglas street project. Drayer made a motion to accept Change Order #3. Second by Petersen. All ayes. Motion passed.

Mohror presented Pay Request #3 for the Oak/Douglas street project. Jenks made a motion to approve Pay Request #3 for \$130,366.55. Second by Hotzler. All ayes. Motion passed.

Disbursements were reviewed. Drayer made a motion to approve the following disbursements. Second by Petersen. All ayes. Motion passed.

October 2018 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 172.19	Utilities
Argus Leader Media	\$ 197.92	Legals
Badger Meter	\$ 54.00	Backhaul Oct-Dec 2018
Banner Associates	\$ 15,756.03	Services
Banyon Data Systems	\$ 2,385.00	Software Support
BX Civil & Construction Inc.	\$ 322.73	Dust Control 4th Street

Chris Hotzler	\$ 449.61	SDML Annual Conference
Christopher Drayer	\$ 399.61	SDML Annual Conference
City of Baltic	\$ 71.56	Utilities
Classic Corner	\$ 177.00	Gas
Dell Rapids Ace Hardware	\$ 11.78	Supplies
Dell Rapids Lumber Company	\$ 3.64	Supplies
Direct Automation	\$ 202.92	Backup/Service Call
DSG	\$ 1,295.45	Supplies
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
EFTPS	\$ 4,470.84	Payroll Taxes
Garbage N More	\$ 6,991.67	Garbage Service
Glenn Scotting	\$ 21.29	Deposit Refund
Hughes Law Offices	\$ 1,433.98	Legal Service
Interstate All Battery Center	\$ 143.40	Sweeper Battery
Interstate Office Products	\$ 79.66	Supplies
JD's House of Trophies	\$ 59.00	Plaque
Julia Hoefert	\$ 249.61	SDML Annual Conference
Kibble Equipment LLC	\$ 43.52	Supplies
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Lacey's Rentals Inc	\$ 221.25	Chemical Restrooms
MidAmerican Energy	\$ 26.03	Utilities
Minnehaha Community Water Corp	\$ 3,825.00	Water Purchase
Minnehaha County Sheriff Dept.	\$ 15,429.05	4th Qtr
NAPA Auto Parts	\$ 69.99	Supplies
RDO Equipment	\$ 1,042.87	Loader Repair
RevTrak	\$ 103.52	CC Fees
Ron Jenks	\$ 449.61	SDML Annual Conference
Sanitation Products, Inc.	\$ 1,042.67	Sweeper Repair
Schoenfish & Co.	\$ 10,500.00	2016-2017 Audit
Scott Grunewaldt	\$ 200.00	SDML Annual Conference
SD Dept. of Revenue	\$ 681.84	Sales Tax - September
SD Division of Motor Vehicles	\$ 44.35	License Plates
SDRS	\$ 2,386.62	Retirement
Titan Machinery	\$ 541.29	Sweeper Repair
Troy Gilman	\$ 58.88	Deposit Refund
US Bank	\$ 306.51	Misc.
US Bank Equipment Finance	\$ 852.95	Sweeper
US Bank SRF	\$ 34,259.65	SRF Loan
US Post Master	\$ 137.55	UB Mailing
US Post Master	\$ 24.70	Water Sample Sent
Verizon Wireless	\$ 113.77	Utilities
Xcel Energy	\$ 2,471.87	Utilities

\$ 112,569.66

September 2018 Salaries in gross amounts by Department: Council, \$4,640.72; Finance, \$3,688.16; Inspection, \$0.00; Streets, \$2,200.24; Parks, \$2,200.24; Economic Dev, \$2,674.88; Liquor, \$0.00; Water, \$3,599.46; Sewer, \$3,599.57; Total \$22,603.27.

Public Comment. none

Police Report: There were no Deputies present. There is concern about a small child recklessly driving a 4-wheeler.

Maintenance Update. Maintenance Assistant Hotzler gave the report. They have fixed some potholes, trimmed trees, mowed ditches and closed bathrooms in preparation for winter. They attended Safety Training and were presented with the Bronze Award from the SDPAA at the SDML Annual Conference. There were much needed repairs made to the street sweeper and loader.

City Administrator/Economic Development. Wendland gave his report on activities for the month.

City Hall Update. Hoefert gave the report: Dept. of Legislative Audit accepted the City's 2016-2017 Audit; the permit from SD DENR for the compost facility has been approved and received.

Attorney Remarks. City Attorney Hughes deferred comment at this time.

Business.

Drayer made a motion to surplus the garden shed. Second by Petersen. All ayes. Motion passed. Jenks made a motion to appoint Michael Koopman, Rick Hars, and Jeff Hoffman to appraise the shed. Second by Hotzler. All ayes. Motion passed. Appraisals came in at \$20, \$25, & \$30. Hotzler made a motion to do a Gratuitous Transfer of the shed to the Baltic School District per SDCL 6-5-2. Second by Petersen. All Ayes. Motion passed.

Drayer made a motion to surplus a 2-blade cultivator. Second by Hotzler. All ayes. Motion Passed. Hotzler made a motion to appoint Michael Koopman, Jeff Hoffman and Rick Hars to appraise the cultivator. Second by Jenks. All ayes. Motion passed. Appraisals came in at \$30, \$40 & \$50. Drayer made a motion to sell the cultivator privately. Second by Petersen. All ayes. Motion passed.

Petersen made a motion to approve the renewal or liquor license RL-6320 Jos A T Moe Legion Post #175. Second by Drayer. All ayes with Jenks abstaining. Motion passed.

Jenks made a motion to approve the renewal of liquor license PL-23882 Classic Corner. Second by Hotzler. All ayes. Motion passed.

At 8:00 p.m. with no further business before the Council, Jenks made a motion to adjourn. Second by Hotzler. All ayes.

Julia Hoefert

Municipal Finance Officer

Published once at the approximate cost of \$_____.

Scott Grunewaldt
Mayor