

## MINUTES OF OCTOBER 13, 2020 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON OCTOBER 13, 2020 at Baltic American Legion. Mayor Grunewaldt called the meeting to order at 7:08 PM. Present were Aldermen Tracy Petersen, Brendan Tidemann, Chris Hotzler and Kiri Sells. Also present were Maintenance Assistant Hotzler, Finance Officer Hoefert, Building Official Pearson and City Attorney Hughes.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Hotzler made a motion to approve the agenda. Second by Petersen. All ayes, motion passed.

Petersen made a motion to approve the minutes for the September 8, 2020 Regular Session and October 2, 2020 Special Session. Sells seconded. All ayes, motion passed.

Disbursements were reviewed. Petersen made a motion to approve the following disbursements. Second by Sells. All ayes, motion passed.

### Claims October 2020

Vendor	Amount	Comments
Alliance Communications	\$ 175.18	Utilities
Argus Leader Media	\$ 23.80	Legals
Ashley's Landscaping, Inc.	\$ 955.90	Services
Badger Meter	\$ 54.00	Backhaul
Baltic Athletic Booster Club	\$ 40.00	Paw Prints
Banner Associates, Inc.	\$ 1,374.25	TAP Grant
Banyon Data Systems, Inc.	\$ 2,580.00	Software Support
City of Baltic	\$ 103.11	Utilities
City of Sioux Falls	\$ 87.00	Testing
Classic Corner	\$ 145.65	Gas/Supplies
Dell Rapids Lumber Company	\$ 126.00	Supplies
Direct Technologies	\$ 19.57	Backup
Double H Paving	\$ 15,179.36	Road Repair
Dust-Tex Service, Inc.	\$ 14.85	Rug Service
EFTPS	\$ 1,919.52	Payroll Taxes
Grainger	\$ 350.20	Supplies
Hughes Law Offices	\$ 1,521.41	Legal Service
Interstate All Battery Center	\$ 135.95	Generator
Interstate Office Products	\$ 731.20	Supplies
Interstate PowerSystems	\$ 172.44	Battery Charger
iWorkQ	\$ 7,200.00	Software
Jennifer Hartman	\$ 71.13	Deposit Refund
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Menard's	\$ 80.85	Supplies
Michael Herman	\$ 91.08	Deposit Refund
MidAmerican Energy	\$ 26.04	Utilities
Mid-American Research Chem	\$ 2,056.05	Supplies
Minnehaha Community Water Corp	\$ 4,964.70	Water Purchase

Minnehaha County Sheriff Dept.	\$ 16,152.50	4th Qtr
Sanitation Products, Inc.	\$ 2,892.68	Sweeper Repair
SD Dept. of Revenue	\$ 0.16	Unemployment
SD Dept. of Revenue	\$ 819.82	Sales Tax
SD One Call	\$ 82.95	Locates
SDRS	\$ 1,708.30	Retirement
Titan Machinery	\$ 659.15	Sweeper
US Bank	\$ 2,539.79	Misc
US Bank Equipment Finance	\$ 721.59	Truck/Snow Plow
US Bank SRF	\$ 34,259.65	Loans
US Post Master	\$ 144.20	UB Mailing
VanderSnick Excavating	\$ 375.51	Services
Verizon Wireless	\$ 88.87	Utilities
Xcel Energy	\$ 2,662.69	Utilities
	\$ 106,080.10	

August 2020 Salaries in gross amounts by Department: Finance, \$2,886.18; Inspection, \$1,725.64; Streets, \$2,575.32; Parks, \$2,575.32; Econ Dev \$891.66; Water, \$4,071.20; Sewer, \$4,071.12; Total \$18,796.44.

Public Time.

Police Report. No report

Maintenance Update. Hotzler reported that a new battery and charger were purchased for the Baltic Heights lift station, Astro Turf was installed at the River Park ballfield, drain tile was installed in Baltic Heights and street sweeping was done.

Building Inspector Update: Inspector Pearson continues to work on nuisance properties and work with contractors.

City Administrator/Economic Development Director Update. Wulf is still settling into the position but has been getting up to speed on several projects.

City Hall Update. Financials were presented. Approximately \$62,470 is ready to submit for CARES Act reimbursement. The Transportation Alternative Grant was submitted and presentation to the review committee is scheduled for November in Pierre. iWorQ, the new software to manage Building Permits and Code Enforcement is almost ready to go live.

Attorney Remarks. City Attorney Hughes is working on some Code Enforcement issues and assisting with a land purchase.

Business.

- a. Hotzler made a motion, seconded by Petersen to approve Resolution 2020-07 Street Maintenance Assessment. All ayes, motion passed. The 2021 assessment is \$0.90 per front footage.
- b. Tidemann made a motion, seconded by Sells to approve Resolution 2020-08 Plat Lot 74 Valley View Meadows Addition at the recommendation of Planning & Zoning. All ayes, motion passed.

- c. Petersen made a motion, seconded by Tidemann to approve Resolution 2020-09 Plat Tract 1 & 2 KTP Addition at the recommendation of Planning & Zoning. All ayes, motion passed.
- d. Petersen made a motion, seconded by Hotzler to approve the First Nation Bank Corporate Authorization to remove Mike Wendland as signer and add Rebecca Wulf.
- e. Sells made a motion, seconded by Petersen to approve a Housing Study: Total cost to be approximately \$7,500 with the state covering half the cost, SECOG covering \$1,875 and the City paying \$1,875. All ayes, motion passed.
- f. Upon the recommendation of Planning & Zoning, Sells made a motion, seconded by Tidemann, to accept the rezoning and variances for Tract 7 Railway Addition (80 Lovely Avenue).
- g. Bob Sittig, superintendent of Baltic Schools, discussed signage at the intersection of 5<sup>th</sup> Street, Bulldog Avenue and Valley View Avenue. Sells made a motion, seconded by Petersen, to have the City install a 4-way stop with associated crosswalks. All ayes, motion passed.
- h. Sells made a motion, seconded by Tidemann, to perform dredging and other maintenance of Murphy's Pond for no more than \$25,000. All ayes, motion passed.

At 8:25 p.m. Petersen made a motion to enter into Executive Session to discuss City business. Second by Hotzler. All ayes, motion passed.

At 8:50 p.m. Mayor Grunewaldt declared the Council out of Executive Session.

With no further business before the Council, at 8:51 p.m. Petersen made a motion to adjourn the meeting. Motion seconded by Tidemann. All ayes, motion passed.

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Julia M. Hoefert  
Municipal Finance Officer  
Published once at the approximate cost of \$\_\_\_\_\_.

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Scott Grunewaldt  
Mayor, City of Baltic