

MINUTES OF NOVEMBER 8, 2016 REGULAR SESSION

THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON November 8, 2016. Mayor Wendland called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Scott Grunewaldt, Doug Burns and Christopher Drayer. Also present were City Administrator Fods, Finance Officer Hoefert, Maintenance Supervisor Johnson and Code Enforcement Officer Uhl, City Attorney Hughes and Deputy Ricci. The meeting was held at the Baltic City Hall.

Jenks made a motion to approve the minutes for the October 11, 2016 Regular Session. Drayer seconded. All ayes.

Disbursements were reviewed. Grunewaldt made a motion to approve the following disbursements. Second by Jenks, all ayes.

Vendor	Amount	Comment
Alliance Communications	\$164.72	Utilities
American Legal Publishing Corp	\$1,376.00	Codification - 40%
A-OX Welding Supply	\$15.76	Supplies
Argus Leader	\$78.27	Subscription
Argus Leader Media	\$67.00	Legals
City of Baltic Water Department	\$77.93	Utilities
City of Sioux Falls	\$174.00	Testing
Dakota Cloud Recovery	\$30.00	Backup
Dakota Garage Door	\$805.00	Door Springs
Dell Rapids Lumber Company	\$10.28	Supplies
DSG	\$540.00	Uplink Annual Fee
Dust-Tex Service, Inc.	\$13.73	Rug Service
EFTPS	\$1,792.95	Payroll Taxes PR 19
EFTPS	\$1,794.47	Payroll Taxes PR 20
Electric Pump	\$9,631.89	Pump
First National Bank in SF	\$4.00	NSF Fee
Garbage N More	\$5,697.50	Garbage Service
Hughes Law Offices	\$1,351.70	Legal Service
Kinetic Leasing	\$1,850.00	5th Street Lease
Lacey's Rentals Inc.	\$460.00	Chemical Restrooms
Marco	\$145.26	Copier
Menard's	\$111.76	Supplies
MidAmerican Energy	\$34.83	Utilities
Midway Service	\$92.00	Gas/Fuel
Minnehaha Community Water Corp	\$3,288.60	Water Purchase
NAPA Auto Parts	\$173.99	Repair
RevTrak	\$27.73	CC User Fees
Ryan or Nicole Voeltz	\$93.37	Refund Deposit
Sam's Club	\$151.83	Supplies
SD Dept. of Revenue - Unemployment	\$74.91	3rd Quarter
SD Dept. of Health	\$181.00	Testing

SD Dept. of Revenue	\$566.14	Sales Tax - October 2016
SDRS	\$1,545.16	Retirement
Shawn Geigle	\$20.40	Refund Deposit
The Road Guy Const. Co., Inc.	\$33,767.22	Chip Seal
US Bank	\$1,828.39	Misc.
US Bank Equipment Finance	\$852.95	Sweeper
Verizon Wireless	\$111.62	Utilities
Xcel Energy	\$2,375.90	Utilities
Zabel Steel	\$34.20	Scrap
TOTAL	\$71,412.46	

October 2016 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$2,351.14; Inspection, \$327.74; Streets, \$2,329.00; Parks, \$2,329.00; Liquor, \$129.26; Water, \$3,621.38; Sewer, \$3,621.54; Total \$14,709.06.

Public Time. None present

Police Report. There were 65 calls in September. Deputy Ricci stated that the Sheriff Department is shorthanded at this time. More officers are in training.

Maintenance Update. Fods gave the update: the flag pole lights will need to be replaced, there has been no word on a grant application for a restroom facility in Baltic Heights, SD DENR stopped by to examine our tree drop area, garbage totes are being placed in the street and blocking mailboxes, a section of City sewer was cleaned and televised. The new meter reading receiver was received in October and is working properly. It has been mounted at City Hall.

Mosquito sprayer: there is no need to surplus the sprayer because the City co-owns it with the City of Colton. Colton will be buying out Baltic's share. Drayer made a motion to purchase a new mosquito sprayer from Van Diest Supply for \$11,093. Second by Grunewaldt, all ayes.

A Commodities Shed will be erected at the location of the Old Depot building, which has been demolished. Jenks made a motion to have Geotek prepare ground samples and have Banner Engineering prepare the specifications so that bids may be taken on the construction of the commodities shed: second by Burns, all ayes.

There was a request for the City to erect a portion of privacy fence at the 5th street lift station to help delineate the adjacent property's lot line. After discussion the Council declined the request for the City to erect said fence on City property but recommended that the home owner, if they so choose, erect a fence on their property per City building codes.

Code Enforcement Update. Uhl gave an update on some complaints received by the City.

City Hall Update. Financial reports were given. Hoefert gave a summary of the 2016 camping season: there were 53 reservations placed (this is the first year the City has taken reservations) equaling 15% of total camping stays. Camping revenue was up 22% over 2015. Hoefert will be out of the off November 10-15.

Grunewaldt made a motion to write off as bad debt 16 utility accounts for a total of \$831.47, second by Burns, all ayes.

Attorney Remarks. City Attorney Hughes gave an update on a pending lawsuit.

Business.

Mayor Wendland gave the first reading of Ordinance 253 – Supplemental Appropriations. Second reading and adoption will be at the regular meeting on December 13, 2016

Upon the recommendation of Planning & Zoning, Drayer made a motion to approve Resolution 16-07 – Plat of lots 44, 46, 47 & 48 of Valley View Meadows Addition, second by Grunewaldt, all ayes.

At 8:20 Drayer made a motion to enter into Executive Session to discuss Personnel. Second by Jenks. All Ayes.

At 8:25 the Council came out of Executive Session.

In order to be in compliance with the US Department of Labor’s new Overtime Rule going into effect December 1, 2016, Grunewaldt made a motion to adjust Fods’ wage to \$47,476.00 which is the new threshold for Salary Exempt status. Second by Burns, all ayes.

Drayer made a motion to reclassify Hoefert as Salary Non-Exempt. Second by Jenks, all ayes.

Alderman Christopher Drayer resigned from City Council effective immediately. The Council and Staff thank him for his service and wish him well.

With no further business before the Council, at 8:30 p.m. Drayer made a motion to adjourn the meeting. Motion seconded by Grunewaldt. All ayes.

Julia M. Hoefert
Municipal Finance Officer
Published once at the approximate cost of \$_____.

Mike Wendland
Mayor, City of Baltic