

MINUTES OF NOVEMBER 9, 2021 REGULAR SESSION

- I. THE BALTIC CITY COUNCIL MET IN REGULAR SESSION ON NOVEMBER 9, 2021. Mayor Petersen called the meeting to order at 7: 00 PM. Present were Aldermen Kiri Sells, Brendan Tidemann, Aaron Senner, and Travis Schreurs. Also present were Maintenance Assistants Hotzler, Eggert and Peterson, Building Official Pearson, and Finance Officer Michelle Siemonsma. The meeting was held at the Baltic American Legion.
- II. APPROVAL OF AGENDA: Tidemann made a motion to approve the agenda. Second by Schreurs. All ayes, motion passed.
- III. APPROVAL OF PAST MINUTES.
  - a. Tidemann made a motion to approve the minutes for the October 12, 2021 Regular Session. Second by Senner. All ayes, motion passed.
- IV. VISITORS TO BE HEARD
  - a. Deb Qualseth 416 Lovely Ave. Inquired about the two different Assessment amounts on the Resolution # 2021-07 and if they apply to her since she is on a county Hwy. Council Advised they will be determining the assessment amount tonight and would need to look into her assessment.
  - b. Mike Frerichs with Someday Café inquired about obtaining a Retail on Sale Liquor License.
- V. CLAIMS PAYABLE
  - a. Schreurs made a motion to approve the claims Payable. Second by Tidemann. All ayes, motion passed.

Claims Payable

Vendor	Amount	Comments
AFLAC	\$559.64	Oct.
Alliance Communications	\$247.79	Utilities
Amanda Starnes	\$50.00	Services
American Underground	\$104.50	services
Argus Leader Media	\$747.17	Legals
Badger Meter	\$238.31	meters
Banner Associates	\$11,834.70	Services
Benjamine Schall	\$93.62	Ut dep rtn
City of Baltic	\$40.14	Utilities
City of Sioux Falls	\$87.00	water tests
Classic Corner	\$179.27	Fuel
Dan Hotzler	\$30.00	Reimbursement - filing Resolution GP
Dan Hotzler	\$346.10	Per Diem - Conference
Dell Rapids Ace Hardware	\$25.94	Supplies
Direct Technologies	\$442.92	Equipment
Dominic Jensen	\$75.29	Ut dep rtn
Dust-Tex Service, Inc.	\$62.52	Rug service
EFTPS	\$4,545.25	PR19 & PR20 2021
FIRST NATIONAL BANK in SF	\$712.34	Dump truck
FIRST NATIONAL BANK-BALTIC	\$10.00	Fastdeposit scanner fee
FIRST NATIONAL BANK-BALTIC	\$64.82	Banking Supplies
FIRST NATIONAL BANK-BALTIC	\$12.00	Customer NSF Fees

Garbage N More	\$7,166.67	Garbage Service
HEALTH POOL OF SD	\$3,514.28	Health insurance 11/2021
International Code Service	\$145.00	Membership
Interstate Office Products	\$187.59	Supplies
Kinetic Leasing	\$2,773.00	Oak/Douglas
Menard's	\$312.23	Supplies
MidAmerican Energy	\$35.43	Utilities
Minnehaha Community Water	\$1,579.76	Water purchase
Minnehaha Co Property Info	\$25.00	Registration
Minnehaha County Sheriff	\$16,584.75	Q4 Law Enforc. Serv.
Rebecca Wulf	\$346.10	Per Diem Conference
RDO Equipment	\$9,625.00	Equipment
RDO Equipment	\$473.44	maintenance
Riteway Business Forms	\$182.40	Office supplies
Safety Benefits	\$150.00	Membership conference
SD Assoc. of Rural Water	\$250.00	conference membership fees
SD Dept of Revenue	\$31.87	Q3 Unemployment
SDML Workers Comp Fund	\$4,460.00	workmans comp renewal
SDRS	\$199.34	Retirement Fees
SDRS	\$1,859.24	Retirement 10/2021
Sioux Metro Growth Alliance	\$194.76	Economic Development
Sverdrup Township	\$60.00	Road grading
US BANK	\$3,064.70	Supplies & Conference Travel
US BANK EQUIPMENT FINANCE	\$1,443.18	Truck/Plow 11/21 & 12/21
US Bank SRF	\$30,142.61	SRF Loans
US Post Master	\$418.80	UB Mailing 09/21 & 10/21
Vandersnick Excavating	\$581.63	services
Verizon Wireless	\$355.00	Utilities
Xcel Energy	\$2,209.16	Utilities
Total Claims	\$108,320.62	

October 2021 Salaries in gross amounts by Department: Finance, \$4,792.24; Inspection, \$3,007.48; Streets, \$3,017.48; Parks, \$3,017.48; Econ Dev \$2,898.08; Water, \$4,438.10; Sewer, \$4,437.84; Total \$25,608.70.

## VI. OLD BUSINESS

- a. Senner made a motion to approve entering into an agreement with Lake View Loan Servicing for the Property 110 Morefield to be transferred over to the City of Baltic. Second by Tideman. All ayes, motion passes.
- b. Sells made a motion to approve Ordinance #292 Sewer Rates. Second by Schreurs. All ayes, motion passes.
- c. Tideman made a motion to approve Liquor License RL -6320 American Legion On-Sale Liquor for \$1,500.00 Contingent on Signed Operating Agreement. Second by Senner. All ayes, motion passes.
- d. Schreurs made a motion to approve Liquor License PL-23882 Classic Corner Off-Sale Liquor for \$250.00 Contingent on Signed Operating Agreement. Second by Senner. All ayes, motion passes.
- e. Sells made a motion to approve Liquor License RW-26623 Someday Café On-Off Sale Wine and Cider Contingent on Signed Operating Agreement. Second by Schreurs. All ayes, motion passes.
- f. Sells made a motion to Appoint Michelle Siemonsma as the City Finance Officer at an annual salary of \$50,000. Second by Schreurs. All ayes, motion passed. Mayor Petersen administered the Oath of Office. Siemonsma's start date is August 2<sup>nd</sup>, 2021.

23, 2020 Senner made a motion to approve the Bobcat Quote for a New Skid Loader with Blower attachment. Second by Tideman. All ayes, motion passes.

#### VII. NEW BUSINESS

- a. Chris Drayer of Planning and Zoning gave information on Comprehensive Plan and the need of updating the City of Baltic map.
- b. Ryan Solberg of Sioux Metro Growth Alliance gave a Presentation on their Goals and progress made so far for the City of Baltic.
- c. Liquor License Operating Agreements were covered in Old Business.
- d. Pat Carey and Sara from Banner Assoc. gave information on Facility plan and Funding update. Suggested using ARPA funds and explained the timeline.
- e. First Reading of Ordinance #293 Supplemental Appropriations 2021 Budget
- f. Senner made a motion to approve Resolution #2021-07 for a \$1.00 assessment. Second by Sells. All ayes, motion passes.
- g. Schreurs made a motion to approve K&W water tower Quote to not exceed \$6,000.00. Second by Tideman. All ayes, motion passes.
- h. Senner made a motion to Table the Garage door Quote. Second by Tideman. All ayes, motion passes.
- i. Sells made a motion to Approve Dakota Pump Lift Station Quote Option # 2 New replacement pump for \$11,250.00 and Trailer court Lift parts for \$2,330.00 for a total of \$13,580.00. Second by Tideman. All ayes, motion passes.
- j. Tideman made a motion to Table the Railroad Agreement Contract. Second by Sells. All ayes, motion passes.
- k. Sells made a motion to approve the Rural Water Agreement. Second by Schreurs. All ayes, motion passes.
- l. Senner made a motion to Table the GIS Proposals from Banner and Public Works. Second by Tideman. All ayes, motion passes.
- m. Tideman made a motion to Table the Tree Stump Removal Quotes. Second by Senner. All ayes, motion passes.

#### VIII. EXECUTIVE SESSION

- a. At 9:13 p.m. Tidemann made a motion to enter into Executive Session for Personnel & Contractual Matters. Second by Schreurs. All ayes, motion passes.
- b. At 11:13 p.m. Mayor Petersen declared council out of executive session.

#### IX. ADDITIONAL BUSINESS

- a. Schreurs made a motion to approve the Corner lot on 5<sup>th</sup> & Lovely going back to the City due to Contract terms not being able to be fulfilled by contractor. Second by Senner. All ayes, motion passes.

#### X. ADJOURNMENT

- a. With no further business before the Council, at 11:14 p.m. Sells made a motion to adjourn. Second by Tidemann. All ayes, motion passed.

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Michelle Siemonsma  
Municipal Finance Officer

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Tracy Petersen  
Mayor, City of Baltic

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