

APPROVED MINUTES
 BALTIC CITY COUNCIL MEETING
 December 13, 2023, 7:00 PM BALTIC CITY HALL
 130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

Mayor McIsaac called the meeting to order at 7:00 PM in the Baltic City Hal, 130 St. Olaf Avenue. Answering roll call were Aldermen Sinding, Oien, McGreevy and Schreurs. Also in attendance City Attorney Hughes, Public Works Supervisor Fods, Finance Officer Branham and joining via Teams, Justin Heim of ISG.

Mayor McIsaac led the meeting in the Pledge of Allegiance.

Minutes from the November 21st meeting were presented. Oien made a motion to approve with no changes. Schreurs seconded. All ayes.

Claims were reviewed. Oien made a motion to approve claims from November 17 – December 13, 2023. Sinding seconded. All ayes.

A&B Business Solution	\$52.74	Copier Contract
ALLIANCE COMMUNICATIONS INC	\$240.58	November Phone/Internet
Badger Meter	\$143.33	Beacon Meter
BRANDON PROUTY	\$44.25	Deposit Refund
BRETT VERERUYSSSE	\$79.36	Deposit Refund
BRIAN HAUGER	\$44.25	Deposit Refund
CATALIS, LLC	\$3,203.00	Annual Website Hosting & Support
City of Baltic	\$161.03	November Water/Sewer
City of Sioux Falls	\$3,635.19	2023 Mosquito Control
Classic Corner	\$85.20	November Fuel Purchase
Direct Technologies	\$868.35	December IT Service
Dust-Tex Service, Inc.	\$22.64	November Rug Payment
FIRST NATIONAL BANK	\$712.34	Nov Dump Truck
Garbage N More	\$9,880.00	Garbage Service
GPNA LLP	\$960.00	September & October Legal Advise
GWORKS	\$27,360.00	Software Startup & Annual Fees
HEALTH POOL OF SD	\$2,662.50	November Health Insurance
Hughes Law Offices	\$3,070.45	Monthly Retainer & Expenses
Kinetic Leasing	\$2,773.00	Oak/Douglas
LG EVERIST INC.	\$2,367.82	Salt/Sand Load
Menard's	\$99.18	Pothole Patch
MICROCOMM	\$10,854.84	Tower Control Update
MidAmerican Energy	\$222.32	November Natural Gas Usage
Midway Service	\$1,336.30	Diesel Delivery
Minnehaha Community Water Corp	\$4,734.99	November Water Purchase
Minnehaha County Highway Dept	\$1,639.52	Road Salt
NAPA Auto Parts	\$446.69	Annual Vehicle Maintenance
NEW CENTURY PRESS	\$480.00	November Promotions & Publications
PAUL CLARKE	\$57.50	November 18 Inspections
PAUL CLARKE	\$57.50	December 2 Inspections
Powerplan BF	\$1,427.25	Annual Vehicle Maintenance
RAZTECH	\$35.00	Monthly Cloud Storage
ROKUSEK HOMES	\$64.46	Deposit Refund
SD DANR- FISCAL OFFICE	\$360.00	2023 Drinking Water Fee
SD Dept. of Health	\$300.00	Lead Testing
SD Dept. of Revenue	\$803.62	November Sales Tax

SDRS	\$1,810.86	November Retirement
US Bank	\$300.65	November Credit Card
US BANK	\$721.59	Pickup Payment
US Postmaster	\$211.14	November UB Billing
Verizon Wireless	\$156.23	November Cell Service
Xcel Energy	\$3,060.89	November Electric
EFTPS	\$1,934.94	11/30/23 PR TAX
EFTPS	\$1,094.01	12/13/23 COUNCIL PR TAX
BRANHAM, LACEY J	\$1,718.85	NOVEMBER 30 PAYROLL
FODS, RYAN L	\$2,235.63	NOVEMBER 30 PAYROLL
GRUIS, BENJY	\$1,626.90	NOVEMBER 30 PAYROLL
HARRINGTON, LACEY	\$455.98	NOVEMBER 30 PAYROLL
BAUMILLER, JAY	\$41.56	Q4 MEETING PAY
MURPHY, DEBBIE	\$41.56	Q4 MEETING PAY
SINDING, RYAN G	\$717.18	Q4 MEETING PAY
SCHREURS, TRAVIS	\$780.48	Q4 MEETING PAY
MCISAAC, DEBORAH	\$1,126.92	Q4 MEETING PAY
MCGREEVY, BRIAN	\$628.32	Q4 MEETING PAY
OIEN, NIKKI S	\$678.32	Q4 MEETING PAY
WILSON, ED	\$41.56	Q4 MEETING PAY
	<u>\$100,668.77</u>	

No comments for public time.

Mayor Mclsaac asked that the Peddler's License request be moved up to just after public time. Council agreed. William and Danielle Gautney, with Liberty Coffee & Espresso, were present requesting the approval of a peddler's license. Schreurs made a motion to approve the issuance of the peddler's license, pending the completion of a surety bond. Sinding seconded. All ayes.

Attorney Hughes recommended that the council consider an operating agreement approval for all three license users to include markups of 11% for beverage alcohol, 5% for beer and \$50 per lottery machine to be paid to the city. Schreurs made a motion directing Hughes to redraft the city's operating agreement to establish the markups of 11% for alcohol, 5% for beer and \$50 per lottery machine to be paid to the city starting January 1, 2024 and to authorize Mayor Mclsaac to sign. McGreevy seconded. All ayes.

The weather hasn't allowed for the ice skate rink to be set up yet. Branham stated the Bargain Basement doesn't have the space for the skate rentals. Branham will find out the rental process set up a separate location.

Fods will be contacting the school regarding the Nordic Field sign. It is necessary due to the size of the new snow removal equipment.

The council moved to table the 2024 election date decision on the date until further information can be determined regarding new ward lines.

Branham presented first reading of Ordinance 313 – End of Year Supplemental Budget.

Resolution 2023-02 and resolution 2023-03 were tabled. Water & sewer rates are managed through the ordinance process. Branham will have the new rate ordinances available at the end of the year meeting.

Wage reviews are tabled until the end of the year meeting as Branham is collecting compensation details from similar sized cities.

The council will meet Thursday, December 28 in the meeting chambers at 7:00PM for the end of year council meeting.

Mayor Mclsaac complemented the work done by Heim and Fods to put together a report of deficiencies that remain to be completed before the GP/PC development is accepted by the city. The report includes a checklist regarding the development's own specification requirements, city subdivisions regulations and ordinances and DANR failings. Sinding made a motion to allow the developer committee to make public the documents related to Grant Park Capital as well as their attorney. McGreevy seconded. All ayes.

Heim reported that research is being done on traffic calming measures. If any implementation occurs it will not happen until Spring. In the January CIP report will be the final draft before acceptance and implementation.

The playground equipment has been delivered. Fods said, with the nice weather, they will be able start dirt work at the Tower Park next week. Berg Park will follow. Equipment will be installed in the Spring.

Fods has spoken with CHS about approved lighting for the city welcome sign, he will research a solar option.

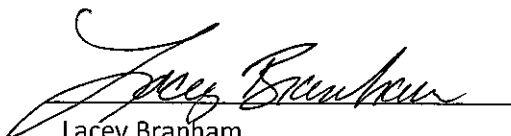
Branham spoke with Stephanie from Fruit of the Coop. A date in January will be set for a class on chickens to allow time for residents to build a coop before chicks go on sale.

The city has welcomed 42 new households this year so far. 15 have been new homes. Additional closings are expected in the final weeks of December.

Council will consider a Christmas light decorating contest next year in addition to seasonal décor at Murphy's Pond.

With no further business before the council, Schreurs made a motion for adjournment at 8:13pm. Seconded by Sinding. All ayes.

Respectfully Submitted,



Lacey Branham
Finance Officer



Deborah Mclsaac
Mayor