

APPROVED MINUTES  
BALTIC CITY COUNCIL MEETING  
December 18, 2024 (Rescheduled from 12/10/24), 7:00 PM BALTIC CITY HALL  
130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

Mayor Deborah Mclsaac called the meeting to order at 7:00 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were Mayor Deborah Mclsaac via Teams, Alderman Steve Boeve via Teams, Nikki Oien, Ryan Sinding, City Attorney John Hughes, and Brian McGreevy via phone. Also, in attendance were ISG Engineer Justin Heim, Public Works Supervisor Ryan Fods and Finance Officer Lacey Harrington.

Mayor Mclsaac led the meeting in the Pledge of Allegiance.

The council reviewed the November 12, 2024 Regular Council Meeting minutes. Ryan Sinding made a motion to approve the November 12<sup>h</sup> minutes, Oien seconded. All ayes, motion carried.

Council reviewed the Claims Payable. Ryan Sinding made a motion to approve the Claims Payable, Nikki Oien seconded. All ayes, motion carried.

#### Public Time

Deb Qualseth allocated her time specifically for the discussion of those agenda items.

#### OLD BUSINESS

##### Sioux Falls Area Humane Society

Finance Officer Harrington presented the Council with two contract options: an hourly per call arrangement and a flat rate agreement. McGreevy moved to approve the hourly per call contract, which was seconded by Steve Boeve. The motion passed.

#### Late Fees

Mayor Mclsaac requested we table the late fee agenda item to the December 30<sup>th</sup> End of Year meeting.

#### NEW BUSINESS

##### New Public Works Assistant

Public Works Supervisor Ryan Fods recommended hiring Evan Brown as Public Works Assistant at \$25.00 per hour, with full health/life benefits, 2 weeks of vacation, 10 days of sick pay, and SDRS Retirement. Brown holds a CDL and Applicator's License and will need to obtain health, wastewater, and water certifications for a potential merit increase. Brian McGreevy moved to approve the hire, seconded by Steve Boeve. Motion passed unanimously.

Mayor Mclsaac requested we table the following agenda items to the December 30<sup>th</sup> End of Year meeting:

Managed Services Contract

City Hall Hardware Update

Tax Abatement Request

##### Minnehaha Sheriff's Department

Mayor Mclsaac presented the Council with the 2025 Minnehaha County Sheriff's Department contract, previously discussed during the 2025 Budget Meeting and already included in the budget. No changes have been made since its initial presentation. Sinding moved to approve the contract and authorize Mayor Mclsaac to sign it, seconded by Steve Boeve. Motion passed.

## ENGINEERING UPDATE

### Watermain Looping Project

Justin Heim from ISG requested approval for Pay Application #6 in the amount of \$1,385.10, reflecting the project's completion except for seeding and restoration scheduled for spring. Nikki Oien moved to approve Pay Application #6 for \$1,385.10 for the Watermain Looping Project and authorize Mayor Mclsaac to sign. Sinding seconded. Motion carried unanimously.

### Oak & Ash

Justin Heim requested approval for Pay Application #6 in the amount of \$121,944.92. While some punch list items remain, the project is largely complete, with seeding and restoration to be finished in the spring. Sinding moved to approve Pay Application #6 for \$121,944.92 for the Watermain Looping Project and authorize Mayor Mclsaac to sign. Boeve seconded. Motion carried unanimously.

### Main Lift Station

Justin presented the Council with details of the bidding process for the Main Lift Station project. The bids were opened Tuesday, December 17<sup>th</sup> and the lowest bid, \$951,769.50 is from 605 Companies, exceeded engineering estimates but remained within the funding provided by SD DANR. Justin requested bid acceptance, contingent on DANR approval of the bid documents. In response to Sinding's question about the \$200,000 difference from other bids, Justin explained it was due to the station's design and subcontracting efficiencies. Sinding moved to approve the bid from 605 Companies and authorize Mayor Mclsaac to sign the necessary documents. Boeve seconded. Motion passed unanimously.

### Christmas Eve Hours

Mayor Mclsaac presented the Council with Finance Officer Harrington's request to close the office early on Christmas Eve to allow for holiday travel. Oien suggested closing the office for the entire day and proposed that Christmas Eve be designated as a paid holiday for staff moving forward, in addition to Christmas Day. Sinding moved to close the City of Baltic office all day on Christmas Eve, Oien seconded, all ayes, motion passed.

Deb Qualseth requested to speak, noting the presence of a Minnehaha County Sheriff's officer in the audience. She asked for increased patrols and enforcement to address speeding on Lovely Avenue and expressed her gratitude for the work the department has done so far.

With no further business to discuss, Sinding made a motion to adjourn at 7:17 pm. Seconded by Boeve, all ayes, motion carried.

Respectfully submitted,

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Lacey Harrington  
Municipal Finance Officer

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Deborah Mclsaac  
Mayor