

REGULAR MONTHLY MEETING MINUTES
BALTIMORE CITY COUNCIL
Scheduled for DECEMBER 13, 7:00 PM
Postponed due to weather to DECEMBER 20, 7:00 BALTIMORE CITY HALL
130 ST. OLAF AVENUE BALTIMORE, SOUTH DAKOTA

- I. CALL TO ORDER Mayor Mclsaac called the meeting to order at 7:00 PM in the Baltimore City Hall, 130 St. Olaf Ave.
- II. ROLL CALL Answering roll call were Councilpersons Sinding, Schreurs, Oien and McGreevy. Also present was City Attorney John Hughes, Justin Heim of ISG, Barry Sackett & Andy Grocott of Goosman Law Firm, Maintenance Supervisor Ryan Fods, Customer Relations Manager Lacey Branham and Finance Officer Linda Hunnel.
- III. PLEDGE OF ALLEGIANCE Mayor Mclsaac led the meeting in the Pledge of Allegiance.
- IV. APPROVAL OF MINUTES
 - a. 11/9/22 Regular & Joint P&Z Meeting Councilman Schreurs made a motion to approve the 11/9/22 minutes with the following amendment: " XII. MAINTENANCE - Motion by Schreurs, second by Sinding, to hire ISG to engineer the looping of the water mains. Motion carried, all voting aye." Schreurs noted that as this was not an agenda item, the motion and approval was stricken at the 11/9 meeting. A second to the amended motion was made by Sinding. Motion carried, all voting aye.
 - b. 11/19/22 Joint P & Z Minutes Motion by Schreurs, second by Oien to approve the 11/19/22 joint meeting minutes. Motion carried, all voting aye.
- V. APPROVAL OF CLAIMS PAYABLE Motion by Schreurs, second by Sinding, to pay the December 20th claims presented by the finance officer.
- VI. PUBLIC TIME Jon Neuharth, a new citizen of Baltimore, asked about the progress in the Grant Park Development. Mayor Mclsaac assured him the city is working on accepting the development. Neuharth also complained that they still were not getting mail delivered and citizens were not getting clear answers from the development; they had been told there were no master keys available for the boxed units. Deb Qualseth asked about the tax penalties listed on the Claims listing. The \$7995.06 payment was for 2019 taxes not paid in full by the city. The city paid the taxes and penalties to avoid further penalties. Zach Nebbin and Christian Swenson were present to voice their support for the SMGA and the work of Ryan Solberg with the Baltimore Area Development Foundation.
- VII. OLD BUSINESS
 - a. Garbage Bill Forgiveness-Bargain Basement There has been a request by the administration of the Bargain Basement to have free garbage billing as they are a non-profit. Motion by Sinding, Second by Oien to deny the forgiveness of the monthly garbage billing of Bargain Basement. Motion carried, all voting aye.
 - b. Ordinance 306 Water Surcharges for Repayment of SRF Funding After setting the date of February 1, 2023 to implement the \$8.45 water surcharge, a first reading was given of Ord. 306. The second reading will be held on December 27th.
 - c. Ordinance 307 Sewer Surcharges for Repayment of SRF Funding After setting the date of February 1, 2023 to implement a \$8.15 sewer surcharge, a first reading was given of Ord. 307. The second reading will be held on December 27th.
 - d. Resolution 2022-16 Resolution of Necessity-Sidewalks, Curbs & Gutters The Council discussed the need for a sidewalk along fifth street to the school. City Attorney Hughes noted that abutting property cost sharing of all or a specific portion is a public safety need. Schreurs made a motion to table Resolution 2022-16. McGreevy seconded. Motion a carried, all voting aye.

- e. Categorical Exclusion Determination for the Proposed Project in Baltic, SD- Environmental study for SRF funding. FO Hunnel had published the Categorical Exclusion Determination in the legal paper.
A motion was made by Sinding to allow Mayor McIsaac the authorization to proceed on SRF Funding, taking all steps and all action necessary, along with Finance Office Hunnel, in securing the funding. Oien seconded the motion. Motion carried, all voting aye.
- f. 2023 Humane Society Contract Motion by Schreurs, second by McGreevy to approve the 2023 SF Humane Society Contract. Motion carried, all voting aye.
- g. Minnehaha County Sheriff Agreement Motion by Schreurs, second by Sinding, to approve the 2023 Minnehaha County Sheriffs Agreement. Motion carried, all voting aye.
- h. Engineer Discussion-Remaining SRF Water\Sewer Project Justin Heim of ISG has been working with Ryan Fods on wastewater issues such as the newly proposed lift station and the current lagoon capacity. Heim has been studying old reports on usage per capita. Heim said the studies showed a lower usage rate per person than DANR recommends. A detailed plan will be presented at the December 27th meeting. There will also be information available for grant funding with a match of 15K to aid municipalities in implementing a Capital Improvement Plan.

VIII. NEW BUSINESS

- a. Ordinance 305 End of Year Supplemental Budget Council went over the worksheet detailing the department shortfalls of the 2022 budget. Hunnel gave the first reading of Ord. 305- 2022 Supplemental Budget. The second reading will be held on December 27, 2022.
- b. Set Election Date -April 11, 2023 Motion by Schreurs, second by Sinding, to set a joint election with the Baltic School District and the City of Baltic for April 11, 2023. Motion carried, all voting aye.
- c. Set End of Year Meeting Date The meeting date of the Baltic City Council to conduct end of year business was set for December 27, 2022 at 6:00 PM.
- d. Fines & Fees Discussion This Resolution will be discussed at the January 2023 meeting.
- e. Employee Handbook Review No action was taken at this time.

IX. MAINTENANCE UPDATE

- a. Maintenance Supervisor Ryan Fods spoke of the exorbitant expense of the new snowplow's cutting edges and is searching for alternatives.

X. CITY HALL UPDATE

- a. Finance-Letter sent concerning deficient asphalt repair Hunnel updated the council on the status of the homeowner asphalt repair that will have to be redone in the spring. After talking to Fods, Hunnel asked if this repair could be combined with city repairs to save the homeowner on expenses. The council agreed that Hunnel could make this offer to the responsible party.

XI. COUNCIL/MAYOR UPDATE

Councilman McGreevy asked about setting links to the website calendar to allow citizens more access to information. Lacey Branham will look into this.

XII. EXECUTIVE SESSION pm per SDCL 1-25-2

SDCL 1-25-2 (1) Matters Relating to Personnel (3) for Matters Relating to Legal Counsel and SDCL 1-25-2 (4) for Matters Relating to Contract Negotiations.

Motion by Sinding, second by Oien, to enter into executive session at 8:59 PM for the reasons listed above. Motion Carried, all voting aye.

Motion by Oien, second by Sinding, to come out of Executive Session at 10:18 PM.

- a. Legal Counsel Discussion No action was taken.
- b. SMGA Consultant Discussion Motion by Oien to end Sioux Metro Growth Alliance consultant services, affective December 31, 2022. Sinding seconded the motion. Councilman Schreurs noted that it would have been better to have had more information on this decision. Motion carried: Oien, Sinding and McGreevy voting aye. Schreurs voting nay.

- c. Digital Media Discussion Concerning the \$800 start up fee of Direct Technologies, Schreurs made a motion to authorize Mayor Mclsaac on behalf of the municipality to enter into the contract with Direct Technologies. McGreevy seconded. Motion carried, all voting aye.
- d. Resolution 2022-15 2023 Payroll Resolution Motion by Schreurs, second by McGreevy to table Resolution 2022-15.

XIII. ADJOURNMENT As there was no further business before council, Schreurs made a motion to adjourn at 10:25 PM. Second by Sinding. Motion carried, all voting aye. The next regular meeting of the Baltic City Council will be held on January 10, 2023 at 7:00 PM in the Baltic City Hall. However, a special meeting is scheduled for December 27th at 6:00 PM for the purpose of conducting end of year business.

Respectfully Submitted,

Linda D. Hunnel, Finance Officer

Deborah Mclsaac, Mayor