

MINUTES OF DECEMBER 13, 2018 REGULAR SESSION

THE BALTIMORE CITY COUNCIL MET IN REGULAR SESSION ON December 11, 2018. Mayor Grunewaldt called the meeting to order at 7:00 PM. Present were Aldermen Ron Jenks, Chris Hotzler, Christopher Drayer and Tracy Petersen. Also present were City Administrator Wendland, Maintenance Supervisor Johnson, Maintenance Assistant Hotzler, Finance Officer Hoefert.

Mayor Grunewaldt asked all present to rise and join in the Pledge of Allegiance to the Flag.

Hotzler made a motion to approve the minutes from the November 13, 2018 Regular Session. Second by Petersen. All ayes. Motion passed.

Disbursements were reviewed. Petersen made a motion to approve the following disbursements. Second by Drayer. All ayes. Motion passed.

December 2018 Claims

Vendor	Amount	Comments
Alliance Communications	\$ 170.75	Utilities
American Heating & AC	\$ 6,918.38	Shop Heaters
Argus Leader Media	\$ 85.60	Legals
City of Baltic	\$ 21,616.00	Rent
City of Baltic	\$ 71.56	Utilities
Classic Corner	\$ 196.29	Gas
Communicare	\$ 538.90	Refund
Dell Rapids Lumber Company	\$ 145.01	Supplies
Direct Automation	\$ 18.52	Backup Service
DSG	\$ 1,186.54	Lift Station
Dust-Tex Service, Inc.	\$ 14.28	Rug Service
EFTPS	\$ 4,510.26	Payroll Taxes
Garbage N More	\$ 6,991.67	Garbage Service
Huber's Electric	\$ 811.78	Services
Hughes Law Offices	\$ 1,433.98	Legal Service
Kinetic Leasing	\$ 2,773.00	Oak/Douglas
Menard's	\$ 372.94	Supplies
Metering & Technology Solution	\$ 118.71	Meter
MidAmerican Energy	\$ 119.80	Utilities
Midway Service	\$ 97.80	Services
Minnehaha Community Water Corp	\$ 3,297.60	Water Purchase
NAPA Auto Parts	\$ 2.48	Supplies
Ramkota Hotel & Conf Center	\$ 2,015.82	SDML Conference
RDO Equipment	\$ 1,077.59	Loader Maint
RevTrak	\$ 86.38	CC Fees
Ron Jenks	\$ 365.46	Safety Conference

SD DENR	\$	20.00	Exams for Hotzler
SD DENR	\$	18.00	Johnson Certification
SD Dept. of Revenue	\$	604.27	Sales Tax
SDML Workers Comp	\$	3,673.00	2019 Renewal
SDRS	\$	2,244.92	Retirement
SDRS	\$	112.72	Late Fee
US Bank	\$	361.99	Misc
US Bank Equipment Finance	\$	852.95	Sweeper
US Post Master	\$	140.70	UB Mailing
Verizon Wireless	\$	114.28	Utilities
Weston or Jessica Holt	\$	10.45	Deposit Refund
Xcel Energy	\$	2,247.41	Utilities
	\$	65,437.79	

November 2018 Salaries in gross amounts by Department: Council, \$0.00; Finance, \$5,310.54; Inspection, \$0.00; Streets, \$2,426.74; Parks, \$2,426.74; Economic Dev, \$3,444.88; Liquor, \$0.00; Water, \$3,825.96; Sewer, \$3,826.12; Total \$21,260.98.

Public Comment. Residents came to discuss the timing of the City Rummage and City-Wide Cleanup stating that they felt it was too early to have them at the end of April. After discussion, Drayer made a motion to move the City-Wide Cleanup to the week of May 20, 2019. Second by Petersen. All Ayes, motion passed. The City will contact the organizer of the rummage.

Police Report: There were no Deputies present.

Maintenance Update. Maintenance Assistant Hotzler gave the report: some potholes were repaired, the tree pile was burned along with other maintenance items.

City Administrator/Economic Development. Wendland reported gave an update on his monthly activities.

City Hall Update. Hoefert gave the report: Direct Deposit for payroll is now available. The year end meeting is scheduled for December 27, 2018 at 5:30. Drayer made a motion to allow Hoefert to attend the 2019 National GFOA Conference and that she apply for a scholarship. Second by Petersen. All ayes, motion passed.

Attorney Remarks. City Attorney Hughes was not in attendance.

Business.

Drayer made a motion to approve Resolution 2018-09 Appointment of Applicant Agent, Hazard Mitigation Grant Program. Second by Hotzler. All ayes, motion passed

Drayer made a motion to adopt Ordinance 263 – Water Rates. Second by Jenks. All ayes, motion passed.

Hotzler made a motion do adopt Ordinance 264 – Sewer Rates. Second by Drayer. All ayes, motion passed.

Petersen made a motion to adopt Ordinance 265 – Unmuffled Dynamic Brakes. Second by Drayer. All ayes, motion passed.

Hotzler made a motion for Mayor Grunewaldt to sign the 2019 Minnehaha County Sheriff Contract. Second by Jenks. All ayes, motion passed.

Drayer made a motion for Mayor Grunewaldt to sign the 2019 SF Humane Society Animal Control Contract. Second by Petersen. All ayes, motion passed.

After discussion Jenks made a motion to enter into an agreement for 2019 Code Enforcement with retiring Deputy Wipf for 10 hours per week at a rate of \$20.00 per hour.

Drayer made a motion for Mayor Grunewaldt to sign the GovPayNet contract for credit card processing. Second by Petersen. All ayes, motion passed.

At 8:00 p.m. with no further business before the Council, Jenks made a motion to adjourn. Second by Petersen. All ayes. Motion passed.

Julia Hoefert

Municipal Finance Officer

Published once at the approximate cost of \$_____.

Scott Grunewaldt
Mayor