

UNAPPROVED MINUTES  
 BALTIC CITY COUNCIL MEETING  
 February 13, 2024, 7:00 PM BALTIC CITY HALL  
 130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

Mayor Deborah McIsaac called the meeting to order at 7:03 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were Aldermen Brian McGreevy, Nikki Oien, Ryan Sinding, and Travis Schreurs. Also, in attendance City Attorney John Hughes, Public Works Supervisor Ryan Fods and Finance Officer Lacey Branham.

Mayor McIsaac led the meeting in the Pledge of Allegiance.

McIsaac asked if anyone had comments for public time. Deb Qualseth thanked the council that attended the Community Garden Fundraiser Meal.

Schreurs made a motion to approve January 16 minutes. Sinding seconded. All ayes.

Schreurs made a motion to approve January 22 minutes. Oien seconded. All ayes.

Branham stated an update to the initial claims list was in bold. Oien made a motion to approve the updated claims list. Sinding seconded. All ayes.

<u>CITY OF BALTIC</u>	<u>CLAIMS</u>	<u>JAN 16 - FEB 13, 2024</u>
Alliance Communication	February Phone/Internet	\$174.06
Badger Meter	Beacon Meter	\$143.33
Bender	Sewer Pipe Inspection	\$547.50
City of Baltic	Water/Sewer/Trash	\$129.14
City of Sioux Falls	Water Testing	\$87.00
Classic Corner	January Fuel Purchase	\$269.03
Computer Forensic Resources	February Service	\$553.14
	Lunch Meeting	
Deborah McIsaac	Reimbursement	\$79.98
Direct Technologies	February IT Service	\$867.25
Dust-Tex	Rug Service	\$22.64
<b>First National Bank</b>	<b>Dump Truck</b>	<b>\$712.34</b>
Garbage N More	January Garbage Service	\$9,500.00
Health Pool of South Dakota	January Health Insurance	\$2,885.69
Hughes Law Office	Retainer & Hourly Expenses	\$15,490.64
<b>Interstate Office Supply</b>	<b>Office Supplies</b>	<b>\$143.50</b>
<b>ISG</b>	<b>Engineering Service</b>	<b>\$10,170.98</b>
Kinetic Leasing	Oak & Douglas	\$2,773.00
MCWC	February Water Purchase	\$5,793.60
MidAmerican Energy	January Natural Gas	\$679.25
New Century Press	January Publications	\$452.09

Paul Clarke	January 27 & 31 Inspection	\$165.00
Raztech	January Cloud Storage	\$35.00
<b>SD DOR</b>	<b>Sanitation Tax</b>	<b>\$816.68</b>
SDGFOA	SDGFOA Membership Fee	\$40.00
<b>SDML</b>	<b>Legislative Meeting</b>	<b>\$60.00</b>
SDRS	Supplement Retirement	\$200.00
SDRS	January Retirement	\$1,884.88
	2024 Contract & Dec/Jan Service	\$1,584.84
SFAHS	December Locates	\$46.20
South Dakota 811	Pickup Payment	\$721.59
US Bancorp	January Credit Card	\$349.59
US Bank	<b>SRF Loans - Q1 Payments</b>	<b>\$30,142.61</b>
<b>US Bank SRF</b>	Postage & Letter Payment	\$132.78
USPS	UB Mailing & Stamps	\$268.50
USPS	January Cell Phone	\$156.25
Verizon Wireless	January Electrical Use	\$3,329.62
Xcel Energy	Jan 31 PR	\$1,793.67
Branham, Lacey	Jan 31 PR	\$2,331.24
Fods, Ryan	Jan 31 PR	\$1,707.71
Gruis, Benjy	Jan 31 PR	\$357.57
Harrington, Lacey	Jan 31 PR	\$10.19
Hunnel, Linda	Feb 15 PR	\$1,887.03
Branham, Lacey	Feb 15 PR	\$2,581.83
Fods, Ryan	Feb 15 PR	\$1,739.92
Gruis, Benjy	Feb 15 PR	\$732.52
Harrington, Lacey	Feb 15 PR	\$196.98
Petersen, Tabitha	Jan 31 PR Taxes	\$2,196.57
EFTPS	Feb 15 PR Taxes	\$1,511.99
EFTPS		
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		\$108,454.92

Bryce Healy attended and Tyler Tordsen via Teams representing Sioux Metro Growth Alliance. They presented the economic benefits of why we should become members of their group. The council had concerns that previously the citizens did not see any return on our investment. The council thanked them for the information.

No one representing Midwest Distributing was in attendance for a peddler's permit.

Harrington introduced the citizen side of Front Desk. She will provide more information for citizens as soon as the system is live.

Upon our request to cancel the Raztech account, they stated there would be a fee of just over \$200 to get a copy of the information. The council agreed to the fee and felt any steps to close the account were approved in the January 22 vote.

Branham contacted Garbage-N-More for dates to have the annual city clean up. The council narrowed the date to June 1. Branham will secure the date with Garbage-N-More and talk with Sallie about city rummages.

The next Coffee with Council will be Saturday, March 9<sup>th</sup> from 9-11:00am.

Branham emailed council two opportunities for equalization training along with step-by-step guidelines. The local equalization meeting will be March 19<sup>th</sup> at 6:00pm. Branham will coordinate with the school.

With the ongoing ordinance review, Mclsaac recommended we remove the time from our monthly meeting. There have been times an earlier start would be better suited. The council agreed. An amended ordinance will follow.

Fods was asked to take an inventory of campground updates. Additionally, he will get quotes for necessary expenses.

We have received a donation request letter from the PTO. Schreurs motioned to approve a \$100 donation. Sinding seconded. All ayes. Included with each check will be a letter stating that going forward the city will put out a free will donation bucket for community contributions in lieu of a check.

We also received a donation letter from Post Prom. Schreurs motioned to approve a \$100 donation. Sinding seconded. All ayes. Included with each check will be a letter stating that going forward the city will put out a free will donation bucket for community contributions in lieu of a check.

Heim stated it is time to advertise water/sewer project bids. Sinding motioned to approve the advertising for Oak & Ash as well as the Watermain Looping. Schreurs seconded. All ayes. Heim will take care of advertising on their end and Branham will publish locally.

No further updates from any departments.

Sinding motioned to adjourn at 9:25pm. Sinding seconded.

Respectfully submitted,

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Lacey Branham  
Municipal Finance Officer

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Deborah Mclsaac  
Mayor

