

UNAPPROVED REGULAR MONTHLY MEETING MINUTES
BALTIMORE CITY COUNCIL
February 14, 2023 7:00 PM BALTIMORE CITY HALL
130 ST. OLAF AVENUE BALTIMORE, SOUTH DAKOTA

- I. CALL TO ORDER Mayor Mclsaac called the meeting to order at 7:00 PM in the Baltic City Hall, 130 St Olaf Avenue.
- II. ROLL CALL Answering roll call were Aldermen Sinding, Oien, McGreevy and Schreurs. Also in attendance were Justin Heim of ISG, City Attorney John Hughes, Andy Grocott of Goosman Law Firm and Customer Relations Manager Lacey Branham. Public Works Supervisor Ryan Fods joined later.
- III. PLEDGE OF ALLEGIANCE Mayor Mclsaac led the meeting in the Pledge of Allegiance.
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES Sinding made a motion to approve the January 10 minutes as presented. Schreurs seconded. All ayes. Motion passed.
- VI. APPROVAL OF CLAIMS PAYABLE Sinding made a motion to approve the claims as presented. Schreurs seconded.
- VII. PUBLIC TIME Ashley Twedt asked the status of litigation documents on the city website. She shared they are also accessible via the courthouse. The city offered to make the documents available as a courtesy to taxpayers and will continue to add them to the website as staff is available. Brian Twedt, on behalf of the Legion, made a proposal to renew the legion contract in exchange for the cost of the liquor license. It was noted council meetings have been moved back to city hall due to availability of city documents and resources, internet accesibility and comfort of attendees during executive session. With the proposal offered it will be added to the next agenda.
- VIII. OLD BUSINESS
 - a. Contract Approval
 - i. 4-5th/6-7th Looping This item was approved in a previous meeting.
 - ii. Oak & Ash/2nd-3rd Replace Pipe & Sewer Schreurs made a motion to approve a contract with ISG. Seconded by McGreevy. All ayes. Motion passed. Cost is paid 30% with SRF funds and water-sewer surcharges for the rest.
 - iii. Lift Station Oien made a motion to approve a contract with ISG. Seconded by Sinding. All ayes. Motion passed. As with the Oak & Ash/2nd-3rd project, cost is paid 30% with SRF funds and water-sewer surcharges for the rest.
 - b. Election Dates Reminder that election day is coming up. Final day to turn in a petition is February 24th. Election will be held April 11th.
 - c. Summer Program Talks continue to get a program in place for a summer program. Marissa Whipple has been a wonderful consultant. There is more that needs to be finalized before details are made public.
 - d. City Hall Expansion David Karl asked we have presented plans to get bids for the expansion project. Mayor Mclsaac explained we have talked to numerous contractors

about what we want but to date only one has shown interest. Council wanted further time to review the quote received. Councilman Sinding motioned to table the discussion until the next meeting. Seconded by Oien. All ayes. Motion carried.

IX. NEW BUSINESS

- a. Parking Ticket Dispute The parking ticket in question will be tabled until the next meeting. The interested citizen was not available.
- b. Part Time Summer Help PWS Fods asked for the approval to hire seasonal assistance for mowing this summer. The position would be for 40 hours a week. Council will discuss details in executive session and report decision.
- c. Lovely Avenue Repair Councilman shared in response to citizen inquiries that the city is aware that Lovely Ave is in need of repair, there was a suggestion to table the conversation until Spring to see how much work is really needed. There was much discussion regarding the timeline and other large projects within town that are dependent on Lovely Ave accessibility. An engineering project will be necessary that stems beyond just the road.
- d. Chickens There is a strong passion both ways on the topic of chickens. Council feels that this should be a decision of the citizens. It's a matter of how to get a city majority and honest opinion. The tentative plan is to present an ordinance in a future meeting.
- e. Post Prom Donation Request Councilperson Schreurs motioned to donate \$100. McGreevy seconded. All ayes. Motion passed.
- f. PTO Donation Request Councilman McGreevy motioned to donate \$100. Schreurs seconded. All ayes. Motion passed.
- g. Recycling/Garbage Issue A three-strike system was discussed for repeat violators of garbage policies- specifically unapproved items in recycle bins. If a citizen feels they are wrongfully denied a recycle can, they can come to council regarding the administrative records. Two addresses on the edge of city limits receive garbage services but not water services. Council asked that the city limit issue be tabled until more information could be gathered.
- h. Community Guide The processing of putting together and publishing the community guide is no cost to the city. Council discussed how it was a great opportunity to inform citizens of our many events. It was encouraged to submit any new items of interest to city hall for entry this year.
- i. Clean Up Days CRM Branham announced that city clean up days will be held Saturday, May 6th. It will be held in conjunction of city rummages, May 4-6. Sally Franchuk is the point of contact for the rummages. City Hall is the point of contact for Clean Up days. More information will follow.
- j. Dog Days Mayor McIsaac will be meeting up with past Dog Days Chair Sells in March to discuss who will be taking on the Chair role and future plans of the event.
- k. June Car Show Brian Twedt present plans for the 1st Annual People's Choice Veteran's Benefit Car Show on Sunday June 25, requesting to close off Bulldog Ave for the event. Councilman Sinding motioned to approve the closure Bulldog Avenue on June 25 for the car show. McGreevy seconded. All ayes. Motion carried.

- l. Murphy's Pond Reminder that Murphy's Pond still needs to be dredged.
 - m. Multi-Unit Utility Policy Clarification was asked how multi-unit utilities are billed due to increase in rates and SRF loan requirements. Surcharges and fees are applied per unit.
 - n. Bulldog Avenue Council will discuss in executive session before further comment.
 - o. Litigation Discussion Council will talk discuss in executive session before further comment.
- X. MAINTENANCE UPDATE PWS Fods asked for consideration to hire part-time help for plowing snow next season as the city's needs expands. Decision was made to revisit in the Spring. Fods said that the payloader repair has been determined and is only a matter of time for the replacement part to arrive. The immense amount of snow has prevented the ice rink setup, solutions for next year were discussed.
- XI. FINANCE OFFICER UPDATE
- a. 2020 & 2021 Audit The audit has been completed by Schoenfish. Communication will be sent out to council to secure a date for the report. The results will be discussed publicly.
 - b. 2022 Annual Report Councilman Schreurs motioned to have Schoenfish do the 2022 Annual Report. McGreevy seconded. All ayes. Motion carried.
 - c. Set Date for Equalization A date for the Equalization meeting needs to be set. It will be held the week of March 19th. Public will be notified once date is set.
- XII. COUNCIL/MAYOR UPDATE
- a. January Revenue and Expense Report This report will be provided monthly to let everyone know where the city financials stand in real time. This is the benefit of a cash management system.
- XIII. EXECUTIVE SESSION per SDCL 1-25-2 SDCL 1-25-2 (1) Matters Relating to Personnel (3) for Matters Relating to Legal Counsel and SDCL 1-25-2 (4) for Matters Relating to Contract Negotiations
- Councilman Sinding motioned to enter executive session at 8:45 PM. Seconded by McGreevy. All Ayes. Motion carried.
- Motion by Sinding, seconded by McGreevy to come out of Executive Session at 9:29 PM. All Ayes. Motion carried.
- a. Seasonal Summer Help Councilman McGreevy made a motion to allow the hiring of summer help with a wage cap of \$8700. Seconded by Oien. All ayes. Motion carried.
 - b. Murphy's Pond No action was taken.
 - c. Bulldog Avenue Councilman Sinding made a motion to allow Mayor Mclsaac and Councilman McGreevy to present and negotiate a Bulldog Avenue economic development proposal to the school board. Seconded by Oien. All ayes. Motion passed.
 - d. Litigation Discussion Attorney Hughes gave a time line of events regarding filings that have occurred between the City and Grant Park Capital, LLC. The city requested a motion to dismiss two of the lawsuits. The decision will be announced by the judge in the near future from the bench. Attorney Hughes acknowledged that the council has put in an extraordinary amount of time to ensure the tax payers are being protected. The health, safety and welfare of all Baltic citizens has been at the forefront of the situation.

XIV. ADJOURNMENT With no further matters to discuss, Councilman Sinding motioned to adjourn at 9:39. Seconded by McGreevy. All ayes. Motion carried.

The next regular meeting of the Baltic City Council will be held on March 14, 2023 at 7:00PM in the Baltic City Hall.

Respectfully Submitted,

Lacey Branham, Customer Relations Manager

Deborah McIsaac, Mayor