

UNAPPROVED MINUTES  
 BALTIC CITY COUNCIL MEETING  
 March 12, 2024, 7:00 PM BALTIC CITY HALL  
 130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

Mayor Deborah Mclsaac called the meeting to order at 7:00 PM in the Baltic City Hall, 130 St. Olaf Avenue. Answering roll call were Aldermen Brian McGreevy, Nikki Oien, Ryan Sinding, and Travis Schreurs. Also, in attendance City Attorney John Hughes, ISG Engineer Justin Heim, Public Works Supervisor Ryan Fods and Finance Officer Lacey Branham and Community Relations Manager Lacey Harrington.

Mayor Mclsaac led the meeting in the Pledge of Allegiance.

The council had 2 amendments to the February 13 minutes. *Sinding motioned to adjourn at 9:25pm. Seconded by Schreurs.* Also, *Ordinance 313 – 2<sup>nd</sup> reading was motioned for approval by McGreevy and seconded by Oien. All ayes.* Schreurs made a motion to approve the February 13 minutes with the noted amendments. Seconded by Oien. All ayes.

As March claims were presented. Branham noted Post Prom and PTO checks were \$100 each. Sinding made a motion to approve the claims with the adjustment of the two items. Schreurs seconded. All ayes.

<u>CITY OF BALTIC</u>	<u>CLAIMS</u>	<u>FEB 14 - MAR 12, 2024</u>
A&B Business Solutions	Copier Contract	\$96.41
Alliance Communication	March Phone/Internet	\$174.06
Badger Meter	Beacon Meter	\$143.33
Baltic Post Prom	2024 Post Prom Donation	\$100.00
Baltic PTO	2024 PTO Donation	\$100.00
City of Baltic	Water/Sewer/Trash	\$129.14
DANR	Ben - Certification Test	\$60.00
Direct Technologies	March IT Service	\$1,772.60
Dust-Tex	Rug Service	\$34.73
EFTPS	Payroll Tax	\$3,032.83
First National Bank	Dump Truck	\$712.34
Garbage N More	February Garbage Service	\$9,690.00
GPNA	Dec-Jan Legal Services	\$1,595.00
Health Pool of South Dakota	Health Insurance	\$2,885.69
	Feb Retainer & Hourly	
Hughes Law Office	Expenses	\$3,051.67
ISG	Oak & Ash	\$7,648.75
Kinetic Leasing	Oak & Douglas	\$2,773.00
MCWC	February Water Purchase	\$11,587.20
MidAmerican Energy	February Natural Gas	\$1,108.26
Minnehaha Cty Sheriff Dept	2024 Q2 Services	\$19,087.25

New Century Press	February Publications	\$881.92
Paul Clarke	Feb Inspections	\$115.00
Raztech	February Cloud Storage	\$35.00
SD Dept of Labor & Reg		\$50.00
SD DOR	Sanitation Tax	\$816.68
SDRS	Employee Retirement	\$692.59
US Bancorp	April Pickup Payment	\$721.59
Verizon Wireless	February Cell Phone	\$156.25
Xcel Energy	February Electrical Use	\$3,329.62
Payroll		\$14,211.68
		<b>\$86,792.59</b>

No comments for public time.

Ordinance 299 – IPMC amendment was not fully executed. In looking at the details it was determined to consult with Heim & Fods before proceeding.

Colton Mayor Trevor Bunde was in attendance to invite our youth to participate in a shuttle bus program to their pool. Bunde explained the program would be initially capped at 50 kids per bus capacity. Cost per child would include the pool pass and a bus fee. Signup will be posted online when available. Mayor Mclsaac recommended the council approve funding to help with bus fees and allow further discussion. McGreevy made a motion to approve \$1500 to help with bussing expenses. Oien seconded. All ayes.

Microsoft License Renewals continue to be investigated.

City Hall destruction details continue to be sorted out. Mayor Mclsaac may be reaching out to additional people to help and a public presentation will be offered.

A yearly fines & fees review continues to be researched.

Shelly Larson and Marsha Miller asked for approval to shut down part of St Olaf Avenue on April 13. With the help of the Doghouse Bar, a beanbag fundraiser is being planned for Travis Foster. McGreevy made a motion to close St. Olaf Avenue from 2<sup>nd</sup> to 3<sup>rd</sup> Street on April 13 from 1:30pm to 11pm. Schreurs seconded. All ayes.

Sophie Johnson from SECOG explained grant opportunities for our community. She will be working with Heim and Fods to get reports ready. A resolution will be ready in the April meeting.

The MIDCO franchise agreement is up for renewal. Sinding motioned to renew the MIDCO franchise agreement. Schreurs seconded. All ayes.

SDARWS membership renewal is up soon. The membership includes training opportunities for our public works crew among other benefits. McGreevy made a motion to renew the membership for \$590. Oien seconded. All ayes.

Heim reported that the bidding for the Oak & Ash project was done. It was awarded to Earthwork Enterprises. Schreurs made a motion to approve Project 22-28572 for \$915,800.65. Sinding seconded. All ayes.

The Watermain Looping bidding was also complete. It was awarded to 605 Companies. Oien made a motion to approve Project 22-28277 for \$500,963.55. Schreurs seconded. All ayes.

Construction-related events will be updated on the website. Heim added that during construction there may be times that utilities are affected. Down time should be minimal and prior notification will be done as much as possible.

Fods contacted Daktronics to repair the east diamond scoreboard. The quote is about \$2000. The mayor asked to get quotes on a new board for potential future replacement. Schreurs made a motion to approve up to \$2000 to repair the existing board. Sinding seconded. All ayes.

The flags on the Avenue of Flags will need replacement soon. Fods likes the durability of the brand from the last flag purchase. McGreevy motioned to approve the purchase of new flags. Sinding seconded. All ayes.

July 4<sup>th</sup> will be on a Thursday this year. McGreevy motioned to allow fireworks to be allowed in town Thursday July 4<sup>th</sup> through Saturday July 6<sup>th</sup>. Schreurs seconded. All ayes.

Heim said that with the approval of the Oak & Ash bid completion is expected mid- October. The Watermain Looping completion is expected in mid-September. He presented the final CIP plan. McGreevy motioned to approve the current plan with changes. Oien seconded. All ayes.

Detention basin discussion was held for executive session.

Fods will get quotes from Musco for ballfield lights at Heights Park.

Fods asked for tree trimmer recommendations for River Park. Schreurs offered a few contacts. Chip sealing will be in the works soon. The cost has gone up. Fods questioned an increase on street assessments.

Branham asked if the April meeting should be moved back to the normal date. Sinding motioned to move the April meeting to Tuesday the 9<sup>th</sup>. Oien seconded. All ayes.

Accounts have been set up with alcohol distributors for local businesses. Branham asked for authorization to allow ACH payments to avoid backup with frequent billings. Oien motioned to allow ACH payments as needed going forward. McGreevy seconded. All ayes. Branham asked for approval to close the two cellphone lines that are not being used. The council all agreed. Branham also stated that after the first run of utility bills a few corrections have been made. Including a credit for tax charged to

water fees on everyone's account. To ensure everyone gets on track with Front Desk payments, Branham received approval to waive late fees this month and next.

Harrington said a "how-to" tutorial video for Front Desk accounts will be coming soon. She is working on a date for the Driveway Carnival. Dog Days is scheduled for August 9-11.

The council felt Coffee with Council was the best yet. Citizen attendance encourages clear and informed answers to their concerns.

Sinding made a motion to move into executive session at 8:28pm. Seconded by Oien. All ayes.

Sinding made a motion to return to session at 9:16pm. Seconded by McGreevy. All ayes.

With no further business to discuss, Sinding made a motion to adjourn at 9:16pm. Seconded by McGreevy.

Respectfully submitted,

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Lacey Branham  
Municipal Finance Officer

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Deborah McIsaac  
Mayor