

UNAPPROVED MINUTES
BALTIC CITY COUNCIL MEETING
July 18, 2023, 7:00 PM BALTIC CITY HALL
130 ST. OLAF AVENUE BALTIC, SOUTH DAKOTA

CALL TO ORDER

Mayor Mclsaac called the meeting to order at 7:04 PM in the Baltic City Hall, 130 St Olaf Avenue. Answering roll call were Aldermen Oien, McGreevy, Sinding and Schreurs. Also, in attendance City Attorney John Hughes, Justin Heim of ISG, Public Works Supervisor Ryan Fods, Finance Officer Lacey Branham, Community Relations Manager Lacey Harrington. Council Attorney Sara Frankenstein attended via Teams.

PLEDGE OF ALLEGIANCE

Mayor Mclsaac led the meeting in the Pledge of Allegiance.

APPROVAL OF MINUTES

No action taken. Minutes will be approved at the next meeting.

CLAIMS PAYABLE

Schreurs made a motion to approve claims as presented. Sinding seconded. All voted aye. Motion carried.

PUBLIC TIME

Ashley Twedt requested Veteran's Memorial sign be straightened on the flagpoles. Schreurs confirmed it was the Legion's responsibility. Branham will contact the Legion.

OLD BUSINESS

GPC Agreement Mayor Mclsaac reminded everyone that building permits have been turned back on. There has been one permit application submitted but no house plans included.

Heim confirmed that he has received plans for the detention pond. He requested a week to review before giving his approval.

Petition Sinding made a motion to move the petition toward the end of the meeting because an executive session was necessary. Oien seconded. All voted aye. Motion Carried.

Dells Ambulance Request Nathan Sommerfeld from Dell Rapids Community Ambulance requested an additional donation of \$5000, totaling \$10,000 a year. Schreurs made a motion to approve the additional \$5000 this year and to adjust for following years. Sinding seconded it. All voted aye. Motion approved.

Welcome Sign Council reported after conversation with residents, the middle design, from Make It Mine, was preferred. Changes requested included removing the "B" logo, rounding the top and putting "Home of the Bulldogs" along the bottom. The Council brought up that with the less expensive sign being chosen we could also have the lighting done. Schreurs made a motion to authorize Fods to

negotiate the ordering and installation of a new welcome sign along with routing electrical. Seconded by McGreevy. All voted aye. Motion carried.

Chickens Garretson's chicken ordinance was determined to be the best template for the city. Mclsaac asked Hughes to review the Garretson document and council notes to construct the new ordinance. I

NEW BUSINESS

Ball Field Use Edward Clark, Baltic School Athletic Director, stated that at the last school board meeting it was discussed adding softball as sanctioned sport. Mclsaac asked that a document be drawn up regarding a facility use agreement. Once complete, BAA/Council/School/Fods/Mayor will meet to go through the specifics.

ENGINEERING UPDATE

Heim confirmed he received the detention basin plans last Friday. He asked for time to review. Punchlist for GPC development remains to be completed and public infrastructure approved before the development is accepted. Further discussion of the detention basin occurred but no action was taken until Heim's review is complete.

CIP committee will receive a project list of is proposed for the next 5 years. A meeting will be set up after to discuss.

Heights Park design has been changed based on comments from the public. A meeting is being set up with adjacent landowners.

MAINTENANCE UPDATE

Asphalt Repairs Fods presented a quote from Seal Pros to council for asphalt repair on Lovely Avenue along with spots on 2nd/Morefield, Bonnie's Circle and Valley View/Meadow. Schreurs made a motion to not exceed \$45,000 authorizing Fods to sign on behalf of the city. Sinding seconded. All voted aye. Motion carried.

Water/Sewer Repairs There is a fire hydrant on Chloe Street that is leaking, a maintenance hole was overlaid next to that fire hydrant and a sewer repair is needed near City Hall. Fods asked for approval for First Rate to assist in the repairs along with Seal Pros. Schreurs made a motion to approve the repairs, not to exceed \$20,000, giving Fods the authority to execute the contract. Sinding 2nd. All voted aye. Motion carried.

Infant Swings Per our yearly insurance walk through, Tower Park swing set needs to be replaced. The addition of infant swings was discussed. Fods will take a more in-depth inventory and report back.

Fods explained that the EPA has started a lead pipe inventory program. All houses built prior to 1987 need to be documented. The inventory needs to be complete by October 2024. The test is completed either with a magnet or by scratch method. A request letter with instructions will be sent to citizens with further follow up as time draws near.

Last week Fods attended Sioux Falls Water Reclamation Plant education.

FINANCE OFFICE UPDATE

Code Ordinance Enforcement Branham shared City Hall has received a steady flow of yard care violations. Discussion occurred explaining the extensive process that occurs when code enforcement complaints are received. Ben is going to take over letters regarding code violations.

SEAFOG Membership Harrington and Branham requested to join the area SEAFOG group. Attorney Hughes stated with the low cost, no vote is necessary.

Utility Shut Off There is a property in town that is vacant with no garbage service, staff asked how to handle water service. The Council decided further investigation needs to be done before action is taken.

Budget Planning Branham asked for a date to be set for the annual budget planning meeting. Tuesday, August 29th for 5:00pm was tentatively set.

COMMUNITY RELATIONS UPDATE

Driveway Carnival Harrington stated the Driveway Carnival takes place this Saturday, from 1-4 pm. The event is a fundraiser for Baltic's Park and Rec fund.

Dog Days Schedule is complete and moving forward.

Pyrotechnics Dog Days fireworks vendor, Pyrotechnics, needs us to sign an agreement. D&I Railroad donated \$2,000 to cover the fireworks show. Hughes advised the fireworks permit to be approved.

PETITION

Reaching the petition discussion of the meeting, Mclsaac stepped aside for Council President Oien. Sinding made the Motion to move into executive session at 8:44 pm. Schreurs seconded. All voted aye. Motion carried.

Sinding made a motion to return from executive session at 8:44pm. Schreurs seconded. All voted aye. Motion carried.

Oien requested council allow Frankenstein to inform the public what was discussed in the executive session. Hughes summarized the council's intention upon receipt of the entry of order of Judge Hansen's bench rulings the council will call a special meeting to be held not later than July 28th, 2023, to set deadlines for a special election. A special election shall be set for Tuesday, September 12th. McGreevy made a Motion to set the special meeting for July 28th at 5:30 pm pending the order signed by the judge. Schreurs seconded. All voted aye. Motion passed.

Mayor Mclsaac assumed her position with the council.

Mayor notified the council of an additional item from a previous report. Harrington stated that from 12 pm to 6 pm for the Driveway Carnival this weekend, she wanted to make sure alternative vehicles like lawn mowers, UTV's, etc. would be permitted on city streets. Mclsaac requested Harrington contact the sheriff's office. The council agreed with no vote needed.

LEGAL UPDATES Hughes stated no additional comments.

COUNCIL MAYOR UPDATES No additional comments.

ADJOURNMENT Schreurs made a motion to adjourn at 9:53 pm. Oien seconded. All voted aye. Motion passed.

Respectfully Submitted,

Lacey Branham
Finance Officer

Deborah McIsaac
Mayor