

AUGUST 8<sup>TH</sup>, 2023

Mayor Mclsaac  
Mayor of Baltic  
130 St. Olaf Avenue  
Baltic, SD



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RE: ENGINEERS REPORT - AUGUST 2023

Mayor Mclsaac/Council,

The following is a status report of current projects and other general engineering projects that ISG has been working on over the past month.

### Water Main Looping Project

- Plans and specifications have been submitted to DANR for review. DANR has provided comments on plans and specifications. Comments will be addressed and plans and specifications will be resubmitted. It is anticipated to have approved plans and specifications by end of August and then the project will go out to bid.
- This project is funded through SRF loan and ARPA grant. The funding timelines are as follows. There project is on schedule to meet SRF and ARPA grant requirements:
  - Submit complete plans and specifications for the Project on or before March 2024
  - Execute construction contracts before December 31, 2024
  - Disbursements of 50 percent or more of the grant funds on or before June 1, 2026
  - Disbursements of 90 percent or more of the grant funds on or before October 1, 2026
  - Final reimbursement submitted to State on or before December 1, 2026

### Oak & Ash Improvements

- Design has started on the project and is progressing. The following is the tentative project schedule:
  - 4/21/2023 Survey Complete
  - 5/12/2023 30% plans
  - 6/9/2023 60% plans
  - 7/7/2023 90% plans
    - Plans under internal review and set provided to City Staff.
  - Plans and specs will be submitted to DANR in August for plan review. Project to be bid once plan review is complete.
- It is anticipated that the project will be bid late this summer/fall and allow a construction timeline of summer 2023 – summer 2024.

### Main Lift Station Improvements

- Design is progressing. Design is expected to be completed this summer with a late summer/spring bid. This project will be the first step on the wastewater system improvements.

### Capital Improvement Planning

- Capital improvement planning been started. ISG will work with this committee throughout the planning process to ensure all items identified correlate with the City's goals. The following is a tentative schedule for the capital improvement planning process:
  - Kickoff Meeting (tbd) - **Completed**
  - Site Visits/Data collection – **(6 weeks) - Ongoing**
  - Develop CIP project priority list (PPL) – **(2 weeks)**
    - Meeting with project team to review PPL
  - Review financial information and incorporate into the plan (concurrently with steps 2 & 3)

- Present List of recommended projects for council input and priority ranking **(2 weeks)**
  - Prioritize and program improvements in the CIP based on council ranking **(3 weeks)**
    - Develop financing recommendations
  - Present preliminary CIP report to City Council **(1 week)**
  - Incorporate comments and finalize report **(2 - 4 weeks)**
  - Present final CIP to City Council for adoption and implementation
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- The complete process is anticipated to take 4 to 6 months to complete.
  - A list of projects were provided to the Capital Improvement Plan committee. These projects will reviewed and discussed to determine priority. ISG is working to develop cost estimates for each of the proposed projects. These cost estimates will be utilized to develop the comprehensive 5-year plan and funding strategy.

Sincerely,



Justin Heim, PE  
*Civil Engineer*

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